

Constitution
of the
Board of Trustees of Ottawa University.

Article I.

Name.

Ottawa University

Article II.

Object.

The object of this Institution shall be to
give instruction in the various
departments of Art, Science and
Literature, including the Bible, in
the interests of a pure christianity.

Article III.

Trustees

Section 1.

The number of trustees shall consist of twenty-four, At least three-fourths of whom must be members in good standing of Baptist Churches, which have adopted the N. H. Confession of Faith or an equivalent, out of whom the president, secretary, & treasurer must be elected, and at least nine must be residents of the City of Ottawa, a majority of whom must be members of Baptist Churches.

Sec. 2. The members of the Board shall hold their office for a term of four years and shall be distributed into four classes, arranged in the chronological order of their election; three of these shall be elected each year by the Board of Trustees, the remaining three shall be nominated by the Baptist State Convention and elected by the Trustees. The term of office of six of those having held their positions the longest will terminate with the adoption of this constitution, and the remaining members will hold fractional terms of office, viz: one, two & three years; those having held the longest term shall be the first to retire, but will hold their office until their successors are elected, and all vacancies shall be filled as above provided.

~~longer term shall be the first to retire,~~
~~but will hold their office until their~~
~~successors are ^{elected} appointed, and all~~
~~vacancies shall be filled as above provided.~~

Sec. 3. The Board of Trustees shall have power
(1) to make such rules and regulations as it may
deem best for its own government, provided
they do not conflict with the provisions of its
charter or constitution. (2) to purchase, lease
and sell property, real and personal, or
repair buildings for the benefit of the
University, make contracts or contract debts,
provided always they do not

exceed the assets of the University.
(if otherwise, the trustees individually
will be held responsible for said debts.

(2) To employ teachers, to approve the
Courses of Study, to add departments of
instruction, to confer degrees either in
course or honoram, and to perform
all other duties customary for
similar bodies.

Art. IV.

Teachers.

The president and teachers of the
University shall compose the faculty
and shall have power to make and
execute rules and regulations in regard

to the management of the school and
the students. The president must be
a member, in good standing, of a
regular Baptist Church as above defined,
and no person can be employed as
professor or instructor, unless he
has a good moral character and
entertains no skeptical religious views.

Art. I.

The location of this university cannot be changed to any other place except by a majority of three-fourths of all the members of the Board of Trustees.

This constitution can be altered or amended by a majority of two-thirds of all the members of the Board at any regular meeting, ~~provided notice has been given of the desired change and the proposal is in writing.~~

notice having been given of the desired change, one year previously in writing.

Board of Trustees of Ottawa University.

Article I.

Sec. 1. The Board shall consist of twenty four trustees to be elected as hereinafter provided.

Article II.

Organization.

12/1/20
adopted
Section 2. The annual meeting of the Board shall take place the Tuesday previous to the Annual Commencement, when a President, Vice President and Secretary ~~of the Board of Trustees~~ shall be elected by ballot, to hold their respective offices for the term of one year at the City of Ottawa.

adopted
Section 3. There shall be two regular meetings of the Board. Each to be held the ~~first~~ ^{second} Tuesday of each of the sessions of the Board of Trustees.

adopted
Section 4. Seven members shall be necessary to constitute a quorum for the transaction of business.

Elections.

cedeph
 Sec. 5. All elections of trustees or officers of the Board shall be by ballot - and all other elections shall be by ballot; in case the number of persons in nomination is greater than the number to be chosen, and a majority vote shall in all cases be necessary to a choice.

Absence of Members.

ade
 Sec. 6. The seat of any member who is absent for three successive regular meetings, without an accepted excuse, may be declared vacant by a majority vote of all the members present.

Resignations.

Sec. 7. An officer or member may resign his office by a written communication to the Board, and the letter of resignation shall be filed with the Secretary previous to any appointment to fill the vacancy.

Article III.

Rules of Order.

Sec. 1. At the hour of meeting, or as soon thereafter as a quorum shall be present, the President shall call the Board to order and shall proceed to business in the following order: *Prayer*

1. Calling the roll.
2. Reading the minutes of the previous meeting.
3. Communications.
4. Presentation of Bills.
5. Report of Board of Directors.
6. Report of Special Committees.
7. Unfinished Business.
8. New Business.

Sec. 2. The government of the Board shall be in accordance with rules laid down in Cushing's Manual.

Attenu University Subscription
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Subscription List
Jan 1, 1883

Issued over to Sec
Jan 1, 1883

Ottawa Jan 10th 1884

To the Board of Trustees of Ottawa University
Gentlemen

Your Committee to whom
was referred the report of the Treasurer
for 1883nd 1884, Report - that they have
carefully compared the Vouchers presented
by the Treasurer, with the entries in
the Secretary's books - and find them
same correct - Respectfully -
H. F. Sheldon
J. M. Boomer

Report - of Cum. -

on

Java Report -

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KANSAS.

...parator... any Col-
lege or for Business.

College Courses,—Classical and Scientific.

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Best methods, best books, and thorough drill
at Lowest Prices.



Rev. R. P. Stephenson
Care Rev. M. Muel
Concordia
Kans.

Ottawa University.

M. L. WARD, President.

Ottawa, Kansas, Oct 8 1884

My dear Br. Stephensen

I just received a postal from Br. Musfield, in which he says that "if the Local Board wish to appoint him (you) to raise Endowment from now till the Convention he (you) will serve at \$50⁰⁰ per month and expenses and raise all he can for it as he goes. but make endowment a specialty." He suggests that I write you at once so that you can go to N. E. Association. Br. Stephensen, I have thought of this matter a good deal since I saw you at Burlington. Should have written you had not Br. Lewis been approached on this subject. He wrote me last week, that he expected to return to Kansas before the State Convention. I fear that Br. Lewis's working days are past. Still he may accomplish a good deal yet, but I feel that he will not be able to do the hard work that this agency demands.

The Gen. Board appointed a com. of five with power to act. as financial Apts. Leonard Fales, Wm. Bail MacEwen, Prof. Fales is out of town. I conferred with Br.

from P. C.

careful on my way home, we both agree
that it is desirable to have work done for the
month before Convention, and we both
appreciate what you have done for the In-
stitution, and we both believe that you
can accomplish more in the same
direction. Neither of us alone has power
to appoint any one, but - we would
like to see you go ahead, and work
from now until the Convention, on
the terms given above. So far as I have
authority, I give it with the understand-
ing, that the matter is to be referred to the
General Board at its meeting in con-
junction with State Convention. I believe
that you can receive your salary, besides
what you can do for endowment. I sent a
package of Circulars to Br. Gates, for N. E. Convention.
I am going to recommend at the next Board
meeting that the Note plan be resorted to in con-
junction with the 2nd plan, i. e. that notes be
issued for from individuals bearing 8%
interest - payable in five years, on Jan. 1, 1890.
with the provision that at the end of five years
the maker may have the privilege of extending
the time, three or five years after that - if he
chooses. I have not the form, but I think
such a note can be drawn up, and should
you go to work, you could take notes,
of that character. You can write them or
you need them. Sent mine an oppor-
tunity to get us Students.
I will frankly say that I think you
will do as much in this direction as any
one I know. Please keep this letter as
I have no copy, and may the Lord Father
guide in this matter. If you succeed during
this month, success will be wanted by the Board.
I am sure. Yours sincerely, M. L. Wood.

To the Board of Trustees of
Ottawa University
Gentlemen.

I now present my resignation
as member of your Honorable
Board and desire that it take
effect at once

L.R. Crawford

Ottawa Kansas

Nov. 13th 1884

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