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January 31, 1992

Mr. Stanley L. DeFries
Director of Planned Giving
Ottawa University
1001 South Cedar
Ottawa, Kansas 66067

Estate of Aaron Copland

Dear Mr. De Fries:

As you know, under the will of Aaron Copland Ottawa University is to receive for the use of its music library one complete set of the best editions of the published scores of decedent's music and his other published literary works in book form which were in print at the time of his death. The sets of published works are being assembled for distribution and the executors are advised that they will be available for delivery sometime in February. Prior to distribution we are asking the beneficiaries to sign a form of Receipt for Legacy and Release acknowledging receipt of the legacy and releasing the executors from all liability with respect to the estate. The Receipt and Release is enclosed herewith.

If the document is satisfactory, please arrange for execution by an appropriate officer of Ottawa University. You will note that the document is to be dated and signed on the second page by an appropriate officer and the corporate seal is to be affixed. The acknowledgment on the third page is to be completed by a notary public. In addition to the date of execution, the acknowledgment should show the name, title and address of the officer who executed the document and the title of the governing board

Mr. Stanley L. DeFries

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January 31, 1992

of Ottawa University. Please ask the notary to fill in the name of the County in which the document is executed at the upper left of the acknowledgment. In addition if the notary does not have an official stamp, please have him write "My commission expires (date)".

When you return the executed Receipt for Legacy and Release to me, please let me know to what address and to whose attention the sets of published works should be delivered.

A copy of the Receipt is enclosed for your records.

If you have any questions, please call or write me.

Sincerely,

Judith A. Gelb
Judith A. Gelb

Enclosures