

AGENDA FOR FACULTY MEETING

October 17, 1973, 6:00 p.m.

September 6, 1973

I. Approval of the Minutes of the Last Meeting (September 6, 1973)

II. Announcements

III. Reports

Board of Trustees Report

President Armacost, Sherwin Snyder,
Charles Anderson

Report of the Academic Council on Wayne Angell's Motion

Justo A. Diaz

Report of the Committee on Academic Review on Ronnie Averyt's Motion

Justo A. Diaz

IV. Old Business

Reconsideration of the motion on the procedure for registration and
withdrawal from courses Wayne Angell

Reconsideration of the motion on requirements for reinstatement
after academic dismissal Ronnie Averyt

V. New Business

Motion on the Continuance of the Governance Commission

Michael Sancho

Volunteer Services - Change in Grading System

Ruth Hummel

Question on the English Language Institute

Ronnie Averyt

FACULTY MINUTES

OTTAWA UNIVERSITY

September 6, 1973

The first faculty meeting of the 1973-74 academic year was held in the Haigh Room of the University Union. It consisted of a statement by President Peter Armacost, reports from faculty committees, and the transaction of faculty business. The business meeting was carried over into the afternoon and was followed by faculty divisional meetings for the purpose of discussing the modularization process.

President Armacost called the meeting to order at 9:45 a.m. A brief devotional message and prayer were given by Fred Gibson. The President then introduced new members of the faculty, supplying background information on each. New faculty introduced were Dr. David Wesner, Mr. Bence Williams, Mr. Dale Watts, and Dr. Charles Rich. All members of the faculty were present except for the following: Bill Boucek, Cliff Burke, Laurel Diaz, Ruth Hummel, Alice Joy Lewis, Martin Meade, Jack Patty, Barbara Richards, Mike Twedt, and Connie Zook.

President Armacost then called for announcements. A single announcement was made by Neil Harris, who said that there would be a brown bag luncheon for Freshman Core tutors during the lunch period.

The President then addressed the faculty, reflecting first upon goals, achievements, and conditions over the past year and then focusing attention upon prospects and objectives for the year immediately ahead. In reviewing the past year, the President spoke of reason to be justifiably proud of what has been accomplished. He cited changes which have improved the educational program and mentioned the assemblage of faculty as being outstanding. Ottawa University is currently implementing programs which are in the forefront of fundamental trends in private college education, the President said. Programs mentioned were the contract assurance program for O.U. alumni, the program to implement a model for continuing education provided for in the FIPSE proposal, and the cooperative education program. He spoke particularly of the work of Dr. Diaz and Dr. Maher.

In reference to long-range planning, the President stressed past work on governance and student life policies, whose agendas remain unfinished, and the self-study program, which is charged with thinking through the implications of enrollment, the educational program, staffing considerations, and alternative futures for the college. He discussed the current enrollment expectations, which will probably fall substantially short of the goal set last year. He cited last year's move of cutting administrative staff as being partly responsible, as was inadequate preparation and distribution of recruitment materials and recruitment activities. The President cited favorably the work of the present staff, especially Kevin Eichner, Steve Gerlach, and Gunther Bahrenburg.

Gift income has been increased in all areas except that from business and industry, the President indicated. The college has received special grants from the Ford Foundation, the Noyes Foundation, and the U.S. Steel Foundation, he said. He cited a very high gift income per student, but showed that the gift yield has had to be devoted largely to current operations rather than to building the college endowment.

In reference to student life, the President said that substantial facilities changes have had a positive effect on student morale. Effort has been made to present university regulations as a positive force, to enforce regulations consistently, and to secure student understanding of regulations. The President praised the work of Dean Martin Meade and his staff in taking constructive and reasoned action in all cases.

President Armacost stated that income projection formulas have been increasingly refined. He praised Business Manager Walter Pankratz and staff as well as all others concerned for their efforts in financial management. He also praised members of the administrative staff in particular for the psychologically draining work in providing for ongoing program development while dealing with the needs of financial limitations. He said that all of last year's objectives are continuing ones.

The President then turned his attention to the year ahead, discussing eight points of emphasis, as follows:

1. The need for development in special areas of the new program: management of independent study, the cooperative education program, and the network program.
2. The importance of program developments to implement the FIPSE proposal. He stressed the leadership roles of Justo Diaz as Academic Dean, Peter Sandstrom as Director of Educational Facilitation, Charles Rich as Director of the Interdisciplinary Center, and Keith Shumway as Dean of Nontraditional Education.
3. The need to maintain emphasis upon and to administer well the general education program. The core directors will be directly responsible to the Academic Dean.
4. The need for greater emphasis upon the career preparation of students, providing opportunities for flexible depth studies.
5. The importance of continuing work on governance and student life studies.
6. The need for better recruitment results. Budget will be based on 220-250 new students as a downside goal, but with 300 new students as a reasonable goal, the President indicated. New recruitment staff people are Shelley Fredrick and Richard Scroggins. Dennis Binning will contribute consultant help. Sam Detwiler will work for flow and retention of recruitment information as Systems Coordinator. The President stressed the need of communicating the educational program and for retention of students.

7. The need to increase further gift income. President Armacost said that \$108,000 is being invested by the college to raise \$120,000 income for the college endowment program with \$120,000 per year for the next four years thereafter. He stressed the need to encourage people to pledge over a five year period rather than just one year. He said that five people will be recruited to work at increasing endowment gifts, and indicated that tight management control would be used in this program.
8. The value of educational excellence in all facets of the program. Our philosophy is to persuade people to a lifetime of devotion to excellence, the President said. The faculty is the key to this, he indicated.

Following the President's address, a period of questions and answers was experienced. Faculty people asked questions concerning college priorities, financial aid, development staff, faculty salary restoration, publications wording, recruitment techniques, and funding from American Baptist sources.

President Armacost then called for reports, and three were made, as follows:

1. Keith Shumway reported concerning cross cultural activities. He said that sixteen students had been approved for cross cultural education this year, of which fourteen now remain. Six of these are in the Morelia, Mexico program, which needs more participants. A UPS event on September 26 will emphasize the Morelia program, he said.
2. Robert Buchanan reported concerning work in cooperative education. He distributed to the faculty a handout containing a statement about cooperative education, and listing members of the Cooperative Education Committee and student assignments. Getting students on the job has been of primary concern he said. Students hold jobs on a rotating basis, so that half of the total number is working while the other half is studying. Independent study projects can be done, related to the work being done.
3. Annabelle Pence showed faculty packets of registration materials to be picked up by advisors. She made note of two special procedures: (1) that no class cards are being used, but class lists will be available on the first day of class; a computer run, comprising the final class list, will be done after the 15th class day; (2) new drop and add procedures will be posted. To drop a course, a student talks to advisor and instructors, but does not need their signatures. The Registrar will notify both instructor and advisor when a student drops a course.

The business meeting was then recessed for lunch at 12 o'clock.

The faculty business meeting resumed at 1:11 p.m. President Armacost called for old business, but none was forthcoming. He then called for new business and the following items were introduced:

1. On behalf of the General Education Committee, Keith Shumway moved:

"that students in GED 100-200 and 300 for academic year 1973-74 be offered the option of receiving grades on a Pass/No Credit basis or on an A B C/No Credit basis, with the choice of grading scheme to be filed by the student with the Registrar on the first day of classes in Session I (September 11, 1973)."

It was explained that the motion constitutes a one-year experiment. Students would inform the Registrar of their options, the teachers would turn in grades, and the Registrar would translate those options needed into Pass/No Credit. The A B C would count on GPA, whereas Pass or No Credit would not. C would be the minimum passing grade. In response to a question, it was explained that this issue is separate from the question of distinction honors for core performance. (In a memo to the General Education Committee dated 8/31/73 Freshman Core Director Neil Harris had indicated a rationale for grading within the cores. That memo is appended to the minutes.)

After thorough discussion, Mr. Shumway suggested a way to clarify the proposal. Wayne Angell then moved, Bill Myers seconding, that the suggested clarification be accepted as a substitute motion, to read as follows:

"That students in core sequences for academic year 1973-74 be offered the option of receiving grades on an A B C/No Credit basis for each session, with the choice of grading scheme to be filed by the student with the Registrar on a date set by each Core Director. The choice is irrevocable for that session."

The motion to substitute was then carried without dissent. The faculty then voted on the substitute motion, and it was carried without dissent.

2. Jim Billick moved, Carl Bobbish seconding, to request the Academic Council to study the grading and evaluation system in the University, and to issue a report with any recommendations that it may wish to make. This motion was carried without dissent.

3. Ron Averyt moved, John Bacon seconding, that the policy on academic dismissal and/or reinstatement be amended to read thusly:

"A student dismissed from the University for academic reasons may apply for reinstatement only after the passage of one full academic year. Petition for reinstatement will not automatically be granted."

In discussion of Dr. Averyt's motion, an explanation of criteria for the work of the Readmissions Committee was given by Dean Diaz. Dr. Diaz then moved, Evelyn Kinney seconding, that Dr. Averyt's motion concerning academic dismissal policy be referred to the Committee on Academic Review, to be reported to the next faculty meeting. The motion to refer was carried without opposition.

4. Wayne Angell moved, Bill Kloster seconding, that students be permitted to enroll in courses and to change their enrollment without the signature of their advisor. The rationale for the motion was that it would help students to be responsible and to make their own choices. After some discussion, Carl Bobbish moved, Peter Sandstrom seconding, to refer Dr. Angell's motion to the Academic Council, to be reported back to faculty at the October meeting. The motion to refer was understood to contain the charge that the Academic Council would either recommend passage of Dr. Angell's motion or else present an alternative to the motion for faculty consideration. The motion to refer was then voted upon. It was carried without dissent.

Dean Diaz then announced meeting places for the various divisional meetings to be held immediately following the general faculty meeting.

President Armacost then announced his appointment of Harold Germer as Dean of the College effective with his return from leave of absence in December, 1973. He offered supporting comments for the decision, expressed appreciation for the assistance of the search committee, and expressed his thanks to Dean Diaz for the very effective service he has rendered as Acting Dean. Dr. Armacost also indicated that as a full-time member of the faculty Dr. Diaz would be asked to undertake project development assignments in order that Ottawa University might benefit from Dr. Diaz' particular strength in the area at this time in our history. The meeting was subsequently adjourned at 2:21 p.m.

Respectfully submitted,

Leonard L. Meyers
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Faculty Secretary