

OTTAWA UNIVERSITY

(Founded 1865)

QUARTERLY BULLETIN

Record of the Seventy-seventh Session

1941 - 1942

Announcements of the
Seventy - eighth Session

1942 - 1943

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March 31, 1942

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Sept. 1, 1941—Aug. 31, 1945

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O. F. Dubach, Kansas
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W. P. Lambertson, Fairview
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*Elected to serve term of Alumni Presidency

University Calendar

1942

May 15-16	Friday-Saturday	Comprehensive Examinations
May 25-29	Monday-Friday	Final Examinations
May 30	Saturday	Class and Alumni Day
May 31	Sunday	Baccalaureate
June 1	Monday	77th Commencement

Summer Session

June 2	Tuesday	Summer Session Opens
July 31	Friday	Summer Session Closes

Fall Semester

Sept. 14-16	Monday-Wednesday	Registration and Orientation
Sept. 17	Thursday	First class sessions, (8:00 a. m.)
Sept. 18	Friday	All school mixer
Nov. 6	Friday	Homecoming
Nov. 25	Wednesday	Thanksgiving vacation begins, (4:30 p. m.)
Nov. 30	Monday	Thanksgiving vacation ends, (8:00 a. m.)
Dec. 13	Sunday	Christmas Vespers
Dec. 18	Friday	Christmas vacation, (4:30 p. m.)

1943

Jan. 4	Monday	Christmas vacation ends, (8:00 a. m.)
Jan. 25-29	Monday-Friday	Final Examinations

Spring Semester

Feb. 1-2	Monday-Tuesday	Registration
Feb. 3	Wednesday	First class sessions
Feb. 17-20	Wednesday-Saturday	Student Institute
April 21	Wednesday	Charter Day (open house—pre- registration and counseling)
April 22	Thursday	Easter recess begins, (4:30 p. m.)
April 26-28	Monday-Wednesday	Pastors' Conference
April 29	Thursday	Easter recess ends, (8:00 a. m.)
May 21-22	Friday-Saturday	Comprehensive Examinations
May 31-Jun. 4	Monday-Friday	Final Examinations
June 5	Saturday	Class and Alumni Day
June 6	Sunday	Baccalaureate
June 7	Monday	78th Commencement
June 8	Tuesday	Summer Session Opens
Aug. 6	Friday	Summer Session Closes

Officers of Administration

ANDREW B. MARTIN, B. A., M. A., B. D., D. D., Ph. D. Ottawa University, November, 1935-	President
BERT ANDERSON, B. A. Ottawa University, 1934-	Treasurer
ROBERT N. BUNDY, B. A. Ottawa University, 1937-	Business Manager
ADRIAN TIELEMAN, B. A., M. A. Ottawa University, 1939-	Director of Admissions
HAROLD E. CONRAD, B. A., M. A., Ph. D. Ottawa University, 1937-	Dean of Men
MINNIE M. MACAULAY, B. A., B. S. Ottawa University, 1925-	Dean of Women
GRACE McWILLIAM, B. A. Ottawa University, 1940-	Registrar
CLAUDE WEBB, B. A., M. A. Ottawa University, 1931-	Alumni Secretary and Director of Placement
ALMA BENNETT, B. S. Ottawa University, 1941-	Librarian
FRANK A. TRUMP, B. A., M. D. Ottawa University, 1936-	Director of Health Service
FRED C. STOCKFORD Ottawa University, 1917-	Superintendent of Buildings and Grounds

HOSTESSES OF HOUSING CLUBS

Alpha Phi Beta	Mrs. Lillian Davis, 718 S. Cedar
Delta Phi Delta	Mrs. B. Mac Seymour, 747 S. Poplar
Kappa Tau Delta	Mrs. C. W. Rumbek, 930 S. Cedar
Phi Kappa Chi	Mrs. Maude Goll, Charlton Cottage
Sigma Delta Pi	Mrs. A. E. James, 912 S. Cedar
Sigma Iota Psi	Miss Ethel Smart, 703 S. Poplar
Sigma Tau Delta	Mrs. T. E. Finch, 929 S. Main

Faculty

ANDREW B. MARTIN B. A., Colgate, 1925; M. A., Marquette University, 1929; Ph. D., ibid., 1938; Graduate Study, Harvard University, 1939, 1941. Ottawa University, November, 1935-	President
WILLIAM B. WILSON B. Sc., Ottawa University, 1895; M. Sc., ibid., 1898; D. Sc., Hillsdale College, 1927; LL. D., Ottawa University, 1937; Summer study, Chicago, 1903, 1906, 1909; Kansas University, 1912 (Puget Sound). Ottawa University, November, 1904-	Professor of Biology
LULU M. BROWN B. A., Ottawa University, 1907; M. A., University of Kansas, 1914; Summer quarter, University of Washington, 1937; University of Southern California, 1939. Ottawa University, 1909-	Associate Professor of English
ROWLAND H. RITCHIE B. A., University of Chicago, 1900; M. A., Harvard University, 1914; LL. D., Ottawa University, 1937; Summer study, University of Washington, 1910; University of Vermont, 1914. Ottawa University, 1915-	Professor of English
NELLE REECE BUCHANAN B. A., University of Kansas, 1913; M. A., ibid., 1925; Summer study, ibid.; University of Old Mexico, 1922; Centro de Estudios Historicos, Madrid, 1929; University of Chicago, 1930; University of Wisconsin, 1933, 1935, 1936; University of Colorado, 1940. Ottawa University, 1925-	Associate Professor of Modern Languages
MINNIE MAUDE MACAULAY B. A., Ottawa University, 1922; B. Sc., ibid., 1926; Summer study, University of Iowa, 1925; English-Scandinavian School of Physical Education, England, 1935; University of Chicago, 1936, 1937, 1939; Wellesley College Institute, 1941. Ottawa University, 1925-	Assistant Professor of Physical Education
EVERETT FETTER B. Mus., Ottawa University, 1932; M. Mus., University of Kansas, 1934; Winter graduate study, ibid., 1935; Summer study, Juilliard, 1936, studied violin under Louis Persinger; studied conducting under Pierre Monteux, France, 1938. Ottawa University, 1927 (except 1930-1931)-	Associate Professor in Violin and Conductor of Orchestra
ALICE GORDON WILSON B. A., Washburn College, 1919; M. A., University of Michigan, 1937; Winter graduate Study: American Conservatory of Music, Chicago, 1921; Bush Conservatory, Chicago, 1921; Northwestern University, 1922, 1925-26; University of Michigan, 1937. Summer graduate study: University of Kansas, 1921; Northwestern University, 1928, 1933, 1940; University of Michigan, 1936. Practical research, New York City, 1929-30. Ottawa University, 1927-1929; 1931-	Associate Professor of Speech and Dramatics
EDGAR D. KERR B. Mus., Chicago Philharmonic Conservatory, 1927; M. Mus., Conservatory of Music, Kansas City, 1941; Westminster Choir Summer School, 1936, 1937, 1939, 1941. Voice study with Louis Kreidler, Stanley Deacon and Dr. John F. Williamson. Ottawa University, 1928-	Assistant Professor in Voice and Director of Ensemble

- KARL S. BERGSTRESSER** Professor of Chemistry
B. A., North Central College, 1931; M. Sc., Washington University, 1933; Ph. D., *ibid.*, 1935. Ottawa University, 1936-
- RICHARD GODLOVE** Assistant Professor of Physical Education
B. A., University of Iowa, 1927; Summer study, *ibid.*, 1928, 1929, 1930. Ottawa University, 1936-
- JAMES A. LYONS** Professor of Economics, Commerce, and Sociology
B. S., Cornell University, 1916; LL. B., Vanderbilt University, 1926; M. A., University of Iowa, 1931; Ph. D., *ibid.*, 1935. Ottawa University, 1936-
- STUART M. PADY** Professor of Biology
B. A., McMaster University, 1928; M. A., *ibid.*, 1929; Ph. D., University of Toronto, 1933; National Research Fellow in Botany at Columbia University and New York Botanical Garden, 1934, 1935; Lecturer in Biology, McMaster University, 1935, 1936. Ottawa University, 1936-
- EVAN ALLARD REIFF** Professor of English and Supervisor of Speech
B. A., Oklahoma Baptist University, 1930; M. A., University of Iowa, 1931; Ph. D., *ibid.*, 1937. Ottawa University, 1936-
- THELMA FETTER** Instructor in Public School Music
B. A., Ottawa University, 1929; Graduate study, University of Southern California, Summer 1939. Ottawa University, February, 1935-
- FRANK A. TRUMP** Director of Health Service
B. A., University of Kansas, 1911; M. D., *ibid.*, 1915; F. A. C. P.; Internist, Ransom Memorial Hospital, Ottawa; Consulting Internist, State Hospital, Osawatomie. Ottawa University, 1936-
- ROBERT N. BUNDY** Instructor in Economics
B. A., Ottawa University, 1927; Graduate study, University of Chicago, 1927-1928. Ottawa University, 1937-
- HAROLD E. CONRAD** Professor of History and Political Science
B. A., Brown University, 1927; M. A., Clark University, 1929; Ph. D., University of Toronto, 1935; Research Fellow, Carnegie Endowment for International Peace, 1933, 1934; Carnegie Endowment Summer Session on International Law, McGill University, 1939. Ottawa University, 1937-
- POWELL WEAVER** Professor of Organ, Piano, and Theory
Institute of Musical Art of New York City (Now Juilliard), 1909-1912, 1915-1916; Organ under Gaston M. Dethier; Composition under Percy Goetschius; Organ study (privately) with Pietro A. Yon, 1920-1921, with Remigio Renzi (Organist of Vatican, Rome, Italy), 1924-1925; Composition (privately) with Ottorino Respighi (Rome, Italy), 1924-1925; Member of A. S. C. A. P., A. C. A., A. G. O., and The MacDowell Colony. Composer of many published songs, anthems, organ and piano numbers, also symphonic works. Ottawa University, 1937-

- MARJORIE HELEN BARBER** Instructor in Art
B. A., University of Wichita, 1935; Graduate study, University of Wisconsin, 1938. Ottawa University, 1938-
- ADRIAN TIELEMAN** Professor of Education and Psychology
B. A., Central Y. M. C. A. College, 1937; M. A., Northwestern University, 1938; Graduate study, Northwestern University, 1938, 1939; University of Kansas, 1940, 1941. Ottawa University, 1939-
- MARIE PLOOG TIELEMAN** Assistant Professor of English
B. A., Kansas Wesleyan University, 1928; M. A., Ohio State University, 1931; Summer Graduate study, Northwestern University, 1939; Graduate study, Kansas University, 1940, 1941. Ottawa University, 1939-
- G. H. MARSHALL** Supervisor of Practice Teaching
B. A., University of Kansas, 1917; M. A., *ibid.*, 1929. Ottawa University, 1932-1939; 1940-
- ROGER CUMMINGS** Professor of Religion and Philosophy
Ph. B., Brown University, 1925; B. D., Berkeley Baptist Divinity School, 1932; M. Th., *ibid.*, 1940. Ottawa University, 1940-
- W. DAVID BEMMELS** Professor of Physics and Mathematics
B. A., Colorado College, 1934; M. A., Syracuse University, 1936; Ph. D., University of Colorado, 1941. Ottawa University, January, 1941-
- ALMA BENNETT** Instructor in Education
B. S., Kansas State Teachers College, Emporia, 1941. Ottawa University, 1941-

Committees of Faculty

- ADMINISTRATIVE COUNCIL:** President, Dean of Men, Dean of Women, Registrar, Secretary of Faculty, Business Manager
- ADMISSIONS:** Tieleman, Conrad, McWilliam
- EDUCATIONAL POLICIES:** President, Registrar, Heads of Divisions
- EXTRA-CURRICULAR BOARD:** Conrad, Buchanan, Bundy, Cummings, Godlove, Kerr, Macaulay
- LIBRARY:** Bennett, Bergstresser, Lyons, Reiff
- PHYSICAL EDUCATION:** Wilson, Godlove, Lyons, Macaulay, Trump
- RELIGIOUS LIFE:** Cummings, Bemmels, Mrs. Fetter, Kerr, Mrs. Tieleman
- SCHOLARSHIP:** Pady, Bemmels, Buchanan, Fetter, Tieleman
- SOCIAL:** Macaulay, Barber, Mrs. Fetter, Mrs. Wilson
- STUDENT AID:** Bundy, Brown, McWilliam

The Purposes and Aims

The purposes of Ottawa University reflect both its function in higher education as a college of Liberal Arts, and its responsibility as an agency of the Christian faith. Stated in general terms these purposes are:

The development of the individual student intellectually, spiritually, socially, and physically, according to the Christian pattern of life.

By means of personalities, thus trained, to contribute to the building of a social order in which Christian ideals and attitudes will be dominant.

And further, through this process, to provide leaders for the church itself, to make its work effective in the modern world.

These basic purposes are more fully defined and implemented by the following objectives:

To develop in the student the convictions, attitudes and purposes which are essential to Christian living and leadership.

To prepare the student for intellectual competence by developing his love of learning, by encouraging him to think independently, and by teaching him how to communicate his ideas effectively in speech and writing.

of Ottawa University

To make provision, through an Honors program, for the encouragement of exceptional scholarship on the part of intellectually superior students.

To give the student an acquaintance with the main areas of human culture including a basic knowledge of modern science in theory and application.

To enable the student to achieve a relatively intensive mastery of an integrated field of knowledge as evidenced by performance in a comprehensive examination.

To develop in the student cultural understanding and discrimination through the appreciation of the finest achievements in music, literature, and art.

To help the student understand himself, maintain physical and mental health, and make those adjustments which will increase his personal efficiency.

To develop in the student the ability to function effectively as a social being and as a citizen, and prepare him to accept the responsibilities of leadership in a democratic society.

To help the student choose wisely an occupation or profession and to begin the necessary preparation for it while in college.

General Information

The official charter of Ottawa University was granted by the State of Kansas on April 21, 1865, as a result of an agreement between the Baptists of Kansas and the Ottawa Indians. The Indians gave 20,000 acres of land, while the Baptists provided teachers, buildings, and a special department for the education of Indian children.

That arrangement was in force until 1873 at which time a settlement was made whereby the control of the University passed completely into the hands of Kansas Baptists. The Indians in the meantime had been moved by the government to Indian territory, now Oklahoma.

The Rev. E. C. Anderson was the first head of the college, retiring in 1876 to be succeeded by Prof. P. J. Williams, 1877-1881; Prof. T. M. Stewart, acting president, 1881-1883; Dr. M. L. Ward, 1883-1888; Dr. George Sutherland, acting president, 1888-1890; Dr. Franklin Johnson, 1890-1892; Dr. F. W. Colegrove, 1892-1896; Dr. J. D. S. Riggs, 1896-1905; Prof. R. A. Schwegler, acting president, 1905-1906; Dr. S. E. Price, 1906-1924; Dr. Erdmann Smith, 1924-1931; Dr. Warren P. Behan, acting president, 1931-1935; and Dr. Andrew B. Martin, incumbent.

The City of Ottawa

Ottawa University is located at Ottawa, Kansas, a community of 10,000 population, located 60 miles southwest of Kansas City on the main lines of the Santa Fe and Missouri Pacific Railways and on U. S. highways 59 and 50S. The city has several large industrial enterprises, an excellent business and shopping district, its own municipal power, light and water plants, a modern hospital recently constructed, a fine public school system, and a Carnegie library.

Ottawa University is close enough to Kansas City to enjoy many of the cultural advantages to be found there such as the William Rockhill Nelson Gallery of Art, the Kansas City Philharmonic orchestra, various theatre offerings of stage plays from time to time, and the frequent appearance of great artists and speakers.

Campus and Buildings

The beautifully wooded campus of thirty-three acres is situated in the midst of a fine residential section in the south part of the city, six blocks from the business district.

TAUJ JONES HALL, the first building on the campus, was dedicated in 1869 and for many years was the only college structure. In 1923 it was completely remodeled and given over to music and dramatics.

THE ADMINISTRATION BUILDING was completed in 1903 after a previous building had burned down on the eve of its dedication, September 2, 1902. It is a native stone building, three stories in height and contains the administration offices, the library, the chapel with a seating capacity of 700, and several class rooms.

THE GYMNASIUM is a three story, white stone building erected in 1914. On the first floor are the swimming pool, locker rooms for both men and women, offices for both physical education directors, and the athletic equipment room. The basketball, volleyball, badminton courts, and the medical office are on the second floor. The third floor consists of a banked running track and a handball room.

WARD SCIENCE HALL, dedicated in 1920, is a three-story building of native stone trimmed with Bedford, Indiana, cut stone. The department of mathematics and physics is on the first floor; on the second is the biology department; and on the third is the chemistry department.

THE CENTRAL HEATING PLANT was erected in 1920 and supplies heat to all buildings on the campus.

THE PRESIDENT'S HOME is situated across the street from the west side of the campus. It was built by former President S. E. Price and purchased at the time of his retirement in 1924 by Mr. W. C. Coleman of Wichita, who presented it to the University.

CHARLTON COTTAGE, a dormitory for women students, was erected in 1890 as a result of the efforts of Mrs. O. C. Charlton. It is situated in a fine grove of trees on the northeast corner of the campus and furnishes excellent accommodations for its occupants.

THE SIGMA IOTA PSI HOUSE is a dormitory for women students and is two blocks north of the campus.

SHELDON HALL is the home of the Alpha Phi Beta housing club for men. Other groups lease houses.

COOK ATHLETIC FIELD is just east of the gymnasium. It is lighted for night football games and has a fine cinder track with a 220-yard straightaway. The bleachers will seat about 2,000 people.

Equipment

THE BIOLOGICAL LABORATORIES are located on the second floor of the Ward Science Hall, and include a lecture room, photographic dark room, storeroom, and offices. The rooms for general botany and general zoology will each accommodate forty students. The bacteriological laboratory is provided with individual desks, oil-immersion microscopes, autoclaves, oven and electric incubator. A room for microtechnique accommodates eight students and is supplied with modern equipment.

THE CHEMICAL LABORATORIES are located on the third floor. In addition to the lecture room, office, and storeroom, there is a general laboratory, an analytical laboratory, including equipment for glass blowing, and a physical chemistry laboratory. A balance room is located between the latter two laboratories. A repair and workshop is fully supplied with necessary tools.

THE PHYSICAL LABORATORIES are located on the first floor of Ward Science Hall, and include a well-equipped lecture room, a large general laboratory, a smaller laboratory for advanced work, a well-equipped shop, a photographic dark room, a storeroom, and an office. Laboratories are equipped with stone piers for the support of delicate apparatus and are provided with the necessary direct and alternating current circuits.

THE CREVECOEUR ENTOMOLOGICAL COLLECTION contains 21,000 specimens of insects representing more than 7,000 species. The specimens are properly named and classified. The cases are labeled so as to be readily available for use in classes and are kept securely in a large steel cabinet. This collection amply supplies needed material for biological study and research. The donor, the late Mr. R. H. Crevecoeur of Onaga, also presented the college with a herbarium of flowering plants from the Middle West.

THE LIBRARY, which has 19,000 volumes, is well supplied with reference books and encyclopedias. New books are being constantly added to the shelves, and about 100 periodicals are regularly received. There are three main rooms: reading, periodical and browsing, and reserve. Provision is also made for group study. Departmental libraries are maintained in Ward Science Hall and Taub Jones Hall for the immediate needs of students working there.

THE MUSEUM, which is housed on the first floor of the Ward Science Hall, contains various botanical, zoological, anthropological, and historical collections, including the Kilbuck Alaskan collection, a collection of Puget Sound fauna, relics of the John Tecumseh Jones estate, and various items of early Ottawa life.

Personnel Services

The college offers the following services to assist students in making adjustments to college life and to guide them in their preparation for life beyond the college years. The program is based on the policy of giving each student the attention he needs as an individual.

Pre-College Guidance

It is important that the student, before he comes to college, should be informed regarding the program and policies of the institution he wishes to attend. He should know what he has a right to expect from it and the demands that it, in turn, will make upon him. For these reasons a pre-college conference with each prospective student and his parents is essential.

Educational Counseling

Upon admission the student is aided by a total program of counseling which includes the work of the director of admissions, the dean of men, the dean of women, the registrar, faculty counselors, the health officer, and the leaders of the various student groups. This program is designed to help the student with all matters connected with his initial adjustment to college life.

For registration advice and supervision the student is assigned to a faculty counselor who helps him arrange his course of study and confers with him regarding his induction into college life.

The student's academic program is based upon the results of the testing program and other facts available about his interests and needs. His high school record, his abilities and aptitudes are all reviewed, and recommendations and suggestions are made upon the basis of the information obtained. On this basis the student is able to make an intelligent choice of the courses he should take.

At the end of the sophomore year and not later than the beginning of the junior year each student makes a selection of his major subject. The major professor thereafter acts as counselor to the student.

Vocational Counseling

In setting up the student's educational program consideration is given to his vocational aptitudes and interests. He is encouraged to take those courses which will be of value to him vocationally as well as culturally. Besides, the student is given information and guidance regarding the various vocations in order that he may become intelligent in his choice of a career.

Placement

Through a definitely organized plan the University aids its graduates in securing positions. The Teacher Placement Office serves seniors and alumni who are interested in the teaching profession. Those who wish to go into industrial or commercial vocations are given aid through the alumni and personnel offices. Those who desire and are qualified to do graduate work are assisted in gaining entrance into the most suitable schools.

Health

Ottawa maintains careful supervision of the health of its students. Every new student is given a medical examination upon entrance. If corrective measures are indicated the student receives treatment and expert counsel according to his needs.

When necessary, during the college year, the student may come to the college physician for examination and advice. If a minor illness is involved it is treated without cost. If any serious trouble is indicated, the student may select his own physician and will be responsible for the payment of fees.

The physical education requirement must be met during the freshman year. The student can be excused from this requirement only by the college physician.

The aim of the college is to provide athletics and recreational facilities for all the students. This is made possible by a comprehensive intramural program which provides competition in many sports and for success in which, awards are offered to individuals and groups.

Student Organizations and Activities

Student government is encouraged at Ottawa as a valuable part of a college education. This government is effected through the Student Council and the various boards and committees.

Student Council

The Student Council is composed of nine members: One representative from the Religious Board, one from the Social Board,

one from the Economic Board, one from each class, and two from the student body at large. This group is the executive committee of the student body and has control over student enterprises.

Social Board

The social activities of the college year are under the supervision of this board composed of students from each class and each housing group with a faculty adviser. Many interesting events are planned in cooperation with the affiliated organizations.

Economic Board

The Economic Board with faculty advisers, is responsible for the improvement of the economic aspects of student life. It works in cooperation with the employment office in finding part-time jobs for students while in college.

Religious Board

Religious activities on the campus are integrated by the Religious Board, composed of five students and one faculty adviser. This board correlates the activities of the Student Christian Association, the Alpha and Omega Fellowship, and the student religious activities conducted by the various churches of the community.

The Student Christian Association conducts one chapel service a week and sponsors other religious and social activities among which are the annual Student Christian Institute, Freshman Commission, student prayer room, morning watch, and gospel teams. It seeks to enlist the active participation of students in committees whose functions are to promote church relations, Christian social action, world peace, and personal religious living.

Through a varied program of activities the Religious Board seeks to make vital and enrich the Christian life and thought upon the campus.

THE ALPHA AND OMEGA FELLOWSHIP is composed of students who have the Christian ministry or Christian life service in view. This group meets regularly for fellowship and for the consideration of matters of special interest to the modern minister and Christian lay worker.

The Religious Life Committee is responsible for chapel services on Tuesdays. It endeavors also to bring to the campus outstanding speakers as they are available. Under this plan the students have the opportunity to hear and have personal conferences with many per-

sonalities of national importance. There are no Sunday services held at the University, but the churches of the community extend a cordial welcome to the students to attend their meetings and participate in their various activities as associate or student members.

Housing Groups

The student body is divided into housing groups. Every student is a member of a group and finds it the center of his scholastic, religious, and social life. Intramural competition is also based upon the house membership. Through group arrangements of this kind the cost of living can often be materially reduced.

Honorary and Scholastic Societies

ALPHA PSI OMEGA. The Kappa Cast is the Ottawa University chapter of the Alpha Psi Omega, a national dramatics fraternity. It is closely affiliated with the Players Club, but membership may be conferred upon any who have done outstanding work in college dramatics. Performance of major roles in three three-act or five one-act college plays, or experience in staging and directing college plays, constitutes the minimum requirements for eligibility.

PI GAMMA MU is represented at Ottawa University by the Kansas Zeta Chapter of this national honorary fraternity. Majors in the social sciences who attain distinction in this field and have a high scholastic record are eligible for membership. Selections of new members are made twice each year by the local chapter.

PI KAPPA DELTA, national honorary forensic fraternity, was founded at Ottawa University in 1913. There are now one hundred and sixty-four chapters, making it the largest of the honorary fraternities. The Ottawa chapter assists in sponsoring a varied program of speech activities, mainly of an intercollegiate nature.

DEBATE. Both extra-curricular activity and class work in speech are provided for students of Ottawa University. The extra-curricular program includes debate, oratory, and other forms of public address. Emphasis upon the development of student speakers rather than upon the winning of individual contests has proved its worth here. In 1941-1942 Ottawa debaters were scheduled for tournaments and debates in Kansas, Oklahoma, Missouri, and Iowa, and the national convention at Minneapolis, Minnesota.

THE OTTAWA PLAYERS CLUB, student dramatics organization, serves as a nucleus for interest and talent in dramatic production. It aims to deepen appreciation and to encourage ability

through observation and practice. In addition to work on plays, programs are prepared for monthly meetings. Membership is open to all and may be obtained by satisfactory work in staging, acting, directing, or play-writing, or by an average of B in Dramatic Production.

THE INTERNATIONAL RELATIONS CLUB meets monthly with the Contemporary Affairs Club to study problems of international relations. It is organized under the auspices of the Carnegie Foundation. Twice a year the Foundation sends the latest books and pamphlets on various questions of an international nature. Already the club has a library of respectable size.

THE FRENCH CLUB is composed of students in the department of French. It is known as "Le Cercle Francais" and was organized for the purpose of encouraging conversation and promoting an interest in the spoken language. Meetings are held once each month. Students who have completed French 101 or its equivalent may join the club.

THE SPANISH CLUB is composed of students in the department of Spanish. It is known as "El Centro Hispano" and was organized for the purpose of encouraging conversation and promoting an interest in the spoken language. Meetings are held once each month. Students who have completed Spanish 101 or its equivalent may join the club.

MUSIC organizations are listed on page 76.

Athletics

INTERCOLLEGIATE football, basketball, track, tennis, and golf teams represent Ottawa University in the Kansas College Athletic Conference. Championships won in recent years were: Football in 1932, 1933, 1938, and 1939; basketball in 1935, 1938, 1939, and 1940; track in 1934, 1938, and 1939; tennis in 1932; and golf in 1937, 1938, and 1939. Richard M. Godlove is director of athletics.

INTRAMURAL athletics occupy a very important place in the life of the student body. In recent years increasing interest has developed among both men and women until Ottawa now sponsors one of the most complete intramural programs in the mid-west. Men's competition is based on housing clubs and the league gives all students an opportunity to take part in such sports as touch football, basketball, track, soft ball, volleyball, badminton, tennis, and golf. During the war Ottawa's athletic program will cooperate fully with government plans to improve the physical condition of college men and women. Club awards are given to organizations

winning the college championship and a number of individual awards are made yearly, including sweaters and letters to those who rank highest at the end of the year.

THE "O" CLUB is composed of men on the campus who have won the varsity letter as a result of athletic competition. The purposes of this organization are to aid in the promotion of college loyalty and to foster a high type of sportsmanship.

THE WOMEN'S RECREATION ASSOCIATION encourages a recreational program of sports and swimming for women. Housing groups and color teams give opportunities for participation in individual and group sports such as archery, badminton, tennis, field hockey, soft ball, volleyball, basketball, and recreational games of aerial dart, paddle tennis, deck tennis, boddle ball, bocci. The "O" Club for Women is the highest honor, attained through an achievement chart plan.

Publications

The University students and administration edit several publications each year. The students find these to be excellent mediums for journalistic practice. All student publications are under the control of the Board of Publications. Chief among these are the following:

THE OTTAWAN, a pictorial yearbook, is published under the direction of the Board of Publications.

THE QUARTERLY BULLETIN, the official University publication, is issued several times each year and contains information for all those interested in the various phases of the University work. One number is devoted to the catalogue.

TAUY TALK, the alumni magazine, is issued every other month.

The Alumni Association

The Ottawa University Alumni Association is fully organized with a board of Alumni Directors and an Alumni Council. The association, in cooperation with the University, maintains an office and employs a secretary. An alumni magazine, "Tauy Talk," is issued every two months.

Expenses

Board, room, and tuition costs at Ottawa University are unusually reasonable. The average cost for the year ranges from \$300 to \$500, depending upon the individual. Because the cost is low and because the City of Ottawa offers many opportunities for part-time employment, the student of moderate means will find Ottawa University as desirable as do those of more fortunate circumstances.

University Charges

TUITION and other incidental fees:

For the semester, (12-16 hours).....	\$ 80.00
For the year.....	160.00

Tuition of \$6.50 per semester hour will be charged students carrying less than twelve hours, or for each semester hour over sixteen.

A STUDENT ACTIVITY FEE of \$6.00 (includes forensics, health, publications, student government, library, concerts, athletic events, etc.) is charged each semester.

A MATRICULATION FEE of \$5.00 is charged each student enrolling for the first time.

A CASH DISCOUNT of \$2.50 will be allowed each semester if the total tuition is paid in cash on or before the following dates: Fall semester—September 16, 1942; spring semester—February 2, 1943.

The entire tuition for the semester is due when the student enrolls, but arrangements may be made at the BUSINESS OFFICE to pay the tuition in two installments during the semester, it being necessary to pay at least one-half at the beginning of the semester and the remainder on or before mid-semester. All private lesson fees and special fees must be paid in full at the time of registration and no discount will apply to these fees.

A late registration penalty of \$2.00 will be charged students enrolling after the regular appointed days for registration.

AUDITING CLASSES. A fee of one-half the regular tuition will be charged for auditing approved classes. There is no charge for auditing to students regularly enrolled and who have the recommendation of the instructor and approval of the registrar.

Financial Aid to Students

While educational costs at Ottawa are exceedingly moderate there are worthy students who find it difficult to meet the entire expense without obtaining work or receiving financial assistance. The University has a program of aid for such cases.

It is a distinct advantage for a student coming to Ottawa to have enough money for, at least, the expenses of the first semester. This allows enough time for the student to make adjustments to the college environment and to find employment if needed.

Students should not, under any circumstances, plan to work for all of their expenses. They should draw upon other resources as much as possible. The college is prepared to guide students in setting up expense budgets and to indicate the various ways in which a budget may possibly be met.

The college expects the students who receive aid to maintain a good scholastic average. Those who have difficulty in doing this will be asked to consider a reduction in their work load in order to give more time to their studies.

Financial aid at Ottawa is classified as follows:

Scholarships

HONOR. These are for students graduating in the upper tenth of the class and are valued at \$80 for graduates of high schools with less than 200 enrolled and \$100 for junior college graduates and for those applying from high schools with an enrollment of 200 or more. This is limited to one such scholarship for each high school or junior college in Kansas and in adjacent states. The student must be recommended by the principal and one other person. To hold the scholarship the student must maintain at least a B average in his college work.

Grants in Aid

MINISTERIAL AND MISSIONARY. A limited number of approved students for the Baptist ministry and missionary service may receive substantial aid each year on tuition. Students receiving such aid may be required to undertake a specific amount of work or to render some service ordinarily in connection with the programs of churches in or near the city of Ottawa. The amount of such aid in each case will be decided by the Student Aid Committee subject to the need of the student and other circumstances of his life at college.

ENDOWED. The University holds in trust over \$50,000 in endowed funds, the income of which is used as Grants in Aid. These grants are assigned by either the donor or the Student Aid Committee.

N. Y. A. Ottawa University shares in the National Youth Administration program and is prepared to help a limited number of needy students receive this aid.

Applications for any of these scholarships or grants should be addressed to the University.

Loans

Five funds, Business Men, Chandler, Handy, Schreiner, and Willis, are held and controlled by the University to be loaned to students for educational needs. There are other funds controlled by organizations outside the University which also have funds available for lending. Information concerning any of these funds may be obtained by communicating with the University.

Assistantships

There are a number of assistantships in the various departments open to students with some experience. These assistants are appointed upon the recommendation of the head of the department. The appointments are made on the basis of the ability of the student. Application for these assistantships may be made either to the Student Aid Committee or to the head of the department in which the assistantship is desired.

Employment

Students who desire to earn part of their expenses should list their names with the employment office.

By working in the summer vacations and during free periods in day and evening during the regular session, many students are able to earn a reasonable part of their expenses. There are positions in homes where young women can earn board and room by working three or four hours a day. Stores and offices in the community offer opportunities for students in various capacities. A limited number of positions on the campus are available to qualified students. These are for one year only and are renewable only after application and upon approval by the Student Aid Committee.

The Employment Office helps many students each year to obtain employment in the community but it cannot promise such positions in advance because a personal interview with the employer is usually necessary. Moreover, the schedule of lectures and laboratory periods determines the hours available for work and other personal interests. The demands of his academic schedule must receive first consideration in allotting a student's free time.

Further information can be obtained by writing to the Employment Office, Ottawa University.

College of Arts and Sciences

Educational Standing of Ottawa University

Ottawa University is accredited by the North Central Association of Colleges, the official standardizing agency for colleges of arts and sciences in the north central states. The institution is also a member of the American Association of Colleges. It is approved by the State University and the State Board of Education. Actual investigation has shown that graduates of Ottawa University make outstanding records in the leading graduate schools of the country.

Requirements for Admission

Admission to the Freshman Class

In harmony with other accredited colleges in Kansas, Ottawa University requires fifteen units for unconditional admission to the College of Arts and Sciences. (A unit as here used is a subject pursued for thirty-five weeks in an approved high school or academy, with recitation periods aggregating each week not less than two hundred minutes.) Students presenting fourteen units will be entered conditionally with the understanding that the unit lacking will be made up during the first year in college. Students who present certificates from high schools accredited by the University of Kansas will be admitted without condition.

Candidates for admission from other states, who are graduates of high schools accredited by their respective state universities, will be admitted without condition.

Candidates for admission from any state who are not graduates of accredited high schools are asked to send a statement of units to the registrar and an evaluation will be made of each case upon its own merits.

IN NO CASE can registration be completed until the official transcript of the preparatory credits is presented. Students are urged to send in these credits not later than August 1.

In addition to meeting the academic requirements listed above, all candidates for admission to the freshman class are required to take the psychological tests.

Admission With Advanced Standing

Students from other institutions of recognized rank and from well established junior colleges will be admitted to such advanced standing as the registrar may find equitable.

Advanced standing will be granted: (1) On the basis of official transcript of records showing in detail the work completed in other institutions, the basis upon which the student was matriculated and a statement of honorable dismissal, or (2) by examination.

The amount of credit accepted on a transcript will be limited for each semester to the amount allowed under the rules of Ottawa University, except that the amount of credit given for the work done in junior colleges is limited to 62 hours. In no case will advanced standing be granted beyond 90 hours, plus required physical education.

Admission as a Special Student

Persons desiring to receive instruction in any particular department of the College without being candidates for a degree may be admitted as special or unclassified students, provided they satisfy the regular entrance requirements and prove themselves qualified to pursue with advantage the studies of the department concerned.

Rules and Regulations

Discipline

Ottawa seeks for its student body only those who are in sympathy with its aims as a church institution of higher learning. It expects students to be responsible for conduct and attitudes in keeping with its ideals and purposes. Any student who persists in violating its standards or who refuses to abide by its regulations, will be deprived of the privileges of the college.

Minor infractions of the spirit or regulations of the college are dealt with by the Student Court. More serious cases come before the Administrative Council for consideration.

Probation

Students on scholastic or disciplinary probation may be:

1. Debarred from all extra-curricular activities.
2. Debarred from incurring any class or chapel absences during the probationary period.
3. Debarred from all social functions.
4. Warned that if improvement is not evident within the probationary period they may be dismissed from college.

Regulations

Students who indicate inability to profit by a college course may be dismissed by the faculty at any time.

The University reserves the right, without naming specific charges, to exclude from its privileges any student whose presence in the judgment of the Administrative Council, has proved to be undesirable.

Students are expected to cooperate with the Student Health Service in the physical examination and in reporting illness to the medical officer of the college.

Students are required to abstain from the use of liquor either on or off the campus.

Students' property in houses and other college buildings is at the sole risk of the owner, and the college is not responsible for loss or theft, or damage to such property arising from any cause.

Registration

Registration of students for the first semester of 1942-1943 will be held Monday to Wednesday, September 14 to 16.

All students should confer with counselors as no registration can be completed without their written approval of courses selected.

CHANGING COURSES. No transfer from one course to another or entrance upon a new course shall be permitted after the first two weeks of the semester, without special faculty action. The close of the fifth week shall be the final date of such transfers except in the case of special students.

FRESHMAN WEEK. All new students are required to attend the opening assembly, Monday, September 14, at 1:30 p. m. Con-

ferences regarding registration and lectures on college life at which attendance is required, will be held each day for the remainder of the week. For full details write for special Freshman Week Bulletin.

ATTENDANCE. Attendance upon classes and assembly is required. A student who misses 10% of the class sessions without an official excuse is automatically dropped from the course. He can be reinstated only upon the recommendation of the instructor of the class and the approval of the dean of men or the dean of women. The only recognized excuses are: (1) Official school business; (2) personal illness and illness or death in the immediate family. Regulations on class absences may be secured from the registrar's office.

CHAPEL ABSENCES. (1) Chapel attendance is required of all regular students every Tuesday morning. (2) If there are five unexcused absences from chapel during one semester, one semester hour shall be added to the number required for graduation. (3) The registrar shall keep a record of chapel attendance and shall handle all excuses pertaining to chapel.

GRADUATION. Students must appear personally at graduation to receive their diplomas. Graduation in absentia can only be authorized in case of unavoidable absence due to justifiable cause presented in petition to the faculty. Otherwise the degree will not be conferred until the next graduation exercises.

Hours and Grades

HOURS. The academic year of thirty-six weeks is divided into two semesters of eighteen weeks each. The unit of work is a subject carried for one hour a week for one semester and designated as "one semester hour." Two or three hours of laboratory or field work are counted as one semester hour.

GRADES. The class standing of students is expressed by the letters A, B, C, D, F, I, W.

GRADE POINTS. The general academic standing of a student is expressed by the average number of grade points per semester hour, where the grade points are determined on the basis indicated below:

A—Indicates work of high distinction; three grade points per semester hour.

B—Indicates excellent work; two grade points per semester hour.

C—Indicates good work; one grade point per semester hour.

D—Passing but below average; no grade points.

I—Given in case of work which has been left incomplete by some unavoidable reason such as illness or university business.

F—Failure—the course must be taken over for credit.

W—Withdrawal. Permitted without penalty of F until the end of the 13th week of the semester.

Every grade of "I" must be removed within the first six weeks of the semester following the giving of this grade; otherwise the "I" automatically becomes an "F". Exceptions to this rule may be made in emergency cases by the registrar upon the recommendation of the instructor or instructors concerned.

In case a student receives "F" in a REQUIRED course, he must take the course over during the FIRST succeeding semester in which the course is offered.

STUDENTS WHO DO NOT PASS in at least 50% of the hours for which they are enrolled will be automatically placed on probation for the next semester and must make an average of "C", or be automatically suspended from the college. Upon petition to the faculty, reinstatement may be made on probation for one additional semester. "PASSING GRADES" shall be understood to mean grades A, B, C, and D.

A statement of the grades of all students is sent to the parents or guardian at the close of each semester.

Honors

In order to further the ideals of scholarship an Honors Board administers the Honors program. This program involves COURSE HONORS which may lead to GRADUATION HONORS and possible election to the HONORS SOCIETY.

1. COURSE HONORS. Two levels of work are recognized in each course, one for the ordinary scope of the course, to which the regular grading system applies, and a higher level which involves work beyond the regular assignments, which is designated Honors work. Successful completion of this work results in Course Honors being given for that particular course. In some courses there are special assignments for this upper level, while in other courses the student may select the type of Honors work he would like to do. The instructor also has the privilege of recommending to the Honors Board any student who in his opinion has done superior work.

2. HONORS ROLL. At the end of each semester an Honors Roll is published of all students who have obtained Course Honors in one or more courses. At the end of the year all students who have

obtained 10 or more hours of Course Honors will receive Class Honors and public recognition of this achievement.

3. GRADUATION HONORS. To achieve this distinction the student must:

- Obtain course honors in 40 hours: 12-24 hours in the major, 6-12 hours in each of two other departments, balance to be made up of miscellaneous subjects.
- Pass a comprehensive examination with distinction in the major field.
- Obtain at least a B average in 124 hours of work.

4. HONORS SOCIETY. In February, 1941, the Sigma Alpha Honors Society was formed. Membership is based upon scholarship, leadership, and character; and at least 28 hours of Course Honors are required. Associates are elected for a period of one year, the requirements being 8 hours of Course Honors taken during the preceding year.

Classification of Students

1. Classification of students is determined at the beginning of each semester.

2. Students are classified as regular or special.

3. Regular students are classified as freshmen, sophomores, juniors, and seniors, as follows:

(a) A student who presents 15 units from an approved high school or academy either by certificate or examination and who is enrolled for the normal freshman courses shall be classed as a freshman.

(b) A student must have completed 24 semester hours, carrying with them 18 grade points, and must have completed or be enrolled for the prescribed freshman subjects to be classed as a sophomore.

(c) A student must have completed 54 semester hours, carrying with them 48 grade points, including all courses prescribed for the freshman and sophomore years, to be classed as a junior.

(d) A student must have completed 86 semester hours, carrying with them at least 90% as many grade points as semester hours at the beginning of the school year, to be classed as a senior.

4. SPECIAL STUDENTS. Persons desiring to receive instruction in any particular department of the College without being candidates for a degree may be admitted as special students, provided they SATISFY REGULAR ENTRANCE REQUIREMENTS

and prove themselves qualified to pursue with advantage the studies of departments concerned. Special students, not being candidates for degrees nor carrying regular work either in amount or in order, are not classified and therefore are denied all class privileges and are ineligible to represent the University on teams or organizations.

5. AUDITORS. Persons not enrolled as regular or special students may, upon registration and payment of a special fee, visit certain classes approved for auditing. For fees and exemptions, see "Expenses".

Student Load

A student engaged in outside work that makes a serious drain upon his time and energy will not ordinarily be permitted to register for the normal load of 15 to 16 hours.

EXCESS WORK. No college student will be allowed to carry more than 17 hours of recitation work per week for the first semester in residence. Students whose average grade is B may thereafter, with the consent of the registrar, take 18 hours work. Credit for semi-curricular activities, such as choir, ensemble, players club, and orchestra, is not included in the 18 hours above. No record of semi-curricular activities will be made for more than two hours for any one year. Regular registration must be completed for such work at least two weeks before the close of the semester.

Participation in Extra-Curricular Activities

A student must have passed in at least 12 hours work in the preceding semester of residence, and must be passing in at least 12 hours work in the current semester in order to be eligible for extra-curricular activities. Officers in such activities shall have an average of "C" in 12 hours of work. This rule shall not apply to seniors in good standing who for their last semester shall have less than 12 hours to earn for graduation.

Complete explanation of the Activities Point System is given in the Student Handbook.

Fifth Year Study

Students who have paid full tuition for eight semesters of work in the regular session will be allowed, on recommendation of the major department, to enroll for two additional semesters with no tuition charge. (No exemption to be made in other fees.) The semester during which tuition charges are waived must follow directly after the eighth semester in which tuition has been paid. In no

case is the exemption from tuition to be allowed beyond one hundred twenty-four semester hours of work. This additional work with no tuition charge must lead to graduation.

Organization of the Curriculum

A definite trend in recent years has been to emphasize fields of concentration rather than single departments. The various departments are arranged under their natural group divisions. The first two years of the course are intended to provide a comprehensive but sound foundation in such subjects as English, foreign languages, the natural sciences, mathematics, the social sciences, and religion and philosophy, a knowledge of the principles and content of which is generally considered essential to a liberal education. Survey courses and other courses fundamental to the various fields of concentration are offered. During the last two years of this course a student devotes himself largely to a more intensified study in the particular field of his concentration. The curriculum at Ottawa University is now organized under the following five divisions:

DIVISION OF LANGUAGE AND LITERATURE

English Language and Literature
Speech and Dramatic Art
Foreign Languages and Literatures

DIVISION OF NATURAL SCIENCES AND MATHEMATICS

Biology
Chemistry
Mathematics
Physics

DIVISION OF SOCIAL SCIENCES

History
Political Science
Economics
Commerce
Sociology
Physical Education

DIVISION OF RELIGION, PHILOSOPHY, AND EDUCATION

Religion
Philosophy
Education
Psychology

DIVISION OF FINE ARTS

Music
Art

Degrees

Ottawa University offers the following degrees:

Bachelor of Arts

Bachelor of Science in
Natural Sciences
Commerce
Education

Bachelor of Music Education

Requirements for the Bachelor of Arts Degree

The specific requirements are designed to provide a basic acquaintance with the various fields of knowledge but the emphasis is upon the functional needs of students rather than upon arbitrary subject-matter requirements.

In each case a syllabus is provided which will guide the student in fulfilling the requirement and in preparing for the examination by which his achievement will be tested. Each requirement has a credit value but the student is encouraged to think in terms of actual performance rather than the accumulation of credits.

- I. Physical and Biological Knowledge..... 6 hours
 - a. Introductory material offered in common in each science.
 - b. An elementary and exploratory course in any one science: zoology, botany, chemistry, physics.
- II. Personal Efficiency..... 8 hours
 - a. Freshman orientation, college induction, personality adjustment, reading ability, speech defects, vocational information. (1 hour)
 - b. Study of the mind and its processes. (General Psychology—3 hours)
 - c. Health and physical education. (4 hours)
- III. Man and the Social World.....12 hours
 - a. Survey of social sciences with emphasis upon: social principles, family, citizenship, and consumer education. (6 hours)
 - b. History (6 hours)

IV. Language and the Communication of Ideas.....12 hours (Exclusive of foreign language credit)

- a. Principles of English Rhetoric—written and oral communication.
- b. Literary appreciation—comprehension and masterpieces of literature.

- c. Reading knowledge of a foreign language. This will be satisfied when the student has passed an examination given on the intermediate level.

(The student beginning a language in college will take both the elementary and the intermediate courses. Those presenting two high school units of a language need take only the intermediate course of the same language.)

V. Aesthetic Appreciation..... 4 hours (Literature, music appreciation, art, dramatics.)

VI. Philosophy of Life..... 6 hours

- a. Survey course in Religion and Philosophy at the freshman level, or
- b. Logic and one course in Religion above the freshman level.

Requirements for the Bachelor of Science Degree

1. NATURAL SCIENCES. Specific requirements in the natural sciences (mathematics, physics, chemistry, and biology) will be:

- I. Language and the Communication of Ideas.....12 hours
- II. Philosophy of Life 6 hours
- III. Health and Physical Education..... 4 hours

(For details see statements under Bachelor of Arts requirements.)

(The major science must include at least 30 semester hours. Any amount over and above this figure will be applicable. The minor sciences must total at least 32 semester hours.)

2. COMMERCE. Specific requirements in commerce will be the same as for the Bachelor of Arts except for the laboratory

science and the foreign language. The following outline is suggested for prospective teachers of commerce:

FRESHMAN YEAR

	Semester	
	1st	2nd
Freshman English	3	3
Social Science Survey	3	3
Religion & Philosophy	3	3
Typewriting	3	3
Physical Education	2	2
Algebra (recommended)...	3	
Geography		3
Total hours	17	17

SOPHOMORE YEAR

	Semester	
	1st	2nd
General Psychology	3	
*Elective Psychology		3
Sophomore English	3	3
Principles of Economics ..	3	3
Accounting	3	3
Shorthand	3	3
Total hours	15	15

JUNIOR YEAR

	Semester	
	1st	2nd
Business Law	3	3
Secretarial Training	3	3
2nd Course in Accounting ..	3	3
*Educational Psychology..	3	
*School Administration....		3
American Government.....	3	
Statistics (recommended)		3
Total hours	15	15

SENIOR YEAR

	Semester	
	1st	2nd
*Elective Education	3	
*Practice Teaching		3
American History	3	3
Seminar		2
Electives	9	7
Total hours	15	15

*People not planning to teach may elect courses in substitution.

Students who have had 1 year of typing and 1 year of shorthand will take the second semester courses if they show sufficient skill.

3. EDUCATION. Specific requirements in Education will include all the Bachelor of Arts requirements except a reading knowledge of a foreign language, a major of 24 to 40 hours in education and 3 minors of 15 hours each.

Requirements for the Bachelor of Music Education Degree**FRESHMAN YEAR**

	Semester	
	1st	2nd
Freshman English 101-2 ..	3	3
Harmony 107-8	3	3
Ear Training and Sight-Singing 103-4	2	2
Rel. & Philosophy 101-2 ..	3	3
Physical Education 103-4 ..	2	2
Piano	1	1
Applied Music	1	1
Total hours	15	15

SOPHOMORE YEAR

	Semester	
	1st	2nd
Sophomore English 201-2 ..	3	3
General Psychology 201....	3	
Elective Education		3
Harmony 201-2	2	2
Ear Training and Sight-Singing 203-4	1	1
Grade School Music 211-2 ..	3	3
Piano	1	1
Applied Music	1	1
Electives	2	2
Total hours	16	16

JUNIOR YEAR

	Semester	
	1st	2nd
Educ. Psychology 301.....	3	
Sch. Administration 304 ..		3
Music History 301-2	3	3
Form & Analysis 303-4	2	2
High School Music 313-4....	2	2
Conducting 311-2	3	3
Applied Music	1	1
Electives	1	1
Total hours	16	16

SENIOR YEAR

	Semester	
	1st	2nd
Elective Education	3	
Practice Teaching 322		3
Instrumentation 403-4	2	2
Church and Choral Music 315-6	2	2
Voice Methods 315a-316a..	1	1
Applied Music	1	1
Electives	6	6
Total hours	15	15

Candidates for the Bachelor of Music Education degree must meet the following requirements:

In Piano: The ability to play scales and arpeggios; Bach Two-Part Inventions; Sonata No. 1, F major, Mozart; Sonata, E minor, Haydn; Sonatas op. 49, No. 1 and 2, Beethoven; or their equivalent.

In Voice: The ability to sing with good tone and musicianship the Old English air, "Drink to Me Only With Thine Eyes," and "Passing By"—Purcell; or their equivalent.

In Orchestral Instrument: The ability to play one orchestral instrument in an orchestra.

In Choir and Orchestra: At least two years experience in each.

General Requirements for All Degrees

The student must complete 124 semester hours, with 124 grade points, including a minimum residence of 30 semester hours exclusive of physical education. Forty hours must be in junior-senior courses. It is required that 24 of the last 30, or 50 of the last 60 hours, and the last semester of the course be taken in residence. A maximum of one-fourth of the total work may be taken by correspondence.

Courses counting toward specific requirements must be taken in sequence.

All specific requirements should be completed by the end of the sophomore year. (Foreign language and laboratory science, where required, should be taken during the freshman year.)

Major Requirements for All Degrees

(Unless otherwise stated under degree requirements)

A minimum of 24 semester hours is required and a maximum of not more than 40 hours may be taken for graduation credit in the

major. At least 12 hours in the major must be taken from junior-senior courses. A minimum of 12 hours must be taken in a related subject selected from the same division as the major, or approved by the major adviser.

The major subject must have been selected by the beginning of the junior year.

Comprehensive examinations in the major subject are required at the end of the senior year.

A grade of "D" in any course will not count on the major requirement.

Preparation for Professional Schools

It is not the function of the Liberal Arts College to offer courses which belong properly to the curriculum of the professional school itself. Official statements from these schools indicate that the best preparation for professional work is a well-balanced four-year liberal arts training. For the purpose of educational guidance, however, the following courses are suggested for those students interested in pre-professional study:

CHRISTIAN SERVICE. Ottawa University offers courses calculated to qualify men and women to do a high grade of work in the field of religion in graduate schools, seminaries, and training schools. The American Association of Theological Schools suggests the following courses for pre-seminary students: English Composition and literature, 8-12 hours; philosophy, 4-6 hours including any two of ethics, logic, introduction to or history of philosophy; Bible or religion, 4-6 hours; history, 4-6 hours; psychology, 2-3 hours; foreign language, 12-16 hours in Latin, Greek, Hebrew, French or German; physical or biological science, 4-6 hours; social sciences, 4-6 hours in economics, sociology, government or political science, social psychology and education; and a major based upon any one, two or three of these fields.

LAW. The Kansas Bar Association requires a full four-year college course before entrance upon the three-year graduate law course. It is suggested that special emphasis be placed upon the social sciences.

ENGINEERING. Recommended courses: English, 12 hours; college algebra, 3 hours; plane trigonometry, 2 hours; analytic geometry, 4 hours; calculus, 8 hours; general physics, 10 hours; general chemistry, 8 hours; qualitative analysis, 4 hours; economics, 3 hours; American history, 3 hours; speech, 2 hours; for chemical engineering qualitative analysis should replace American history, and German should replace English 6 hours and public speaking.

DENTISTRY. A minimum of 60 semester hours of college work including one full year each of English, biology, and physics, and one and one-half years of chemistry including organic chemistry.

MEDICAL TECHNOLOGY. The American Society of Clinical Pathologists recommends biology, 10 hours, including zoology, 6 hours, and bacteriology, 3 hours; general chemistry, 8 hours; organic chemistry, 6 hours; quantitative analysis, 3 hours; physics, 8 hours; English, 6 hours; and electives to total 60 hours. Sociology and psychology are recommended electives.

JOURNALISM. The National Council on Professional Education for Journalism recognizes that a broad liberal arts education is the best foundation for professional education for journalism. The Council believes that institutions may play a part in the program of education for journalism by developing pre-journalism programs with a strong emphasis on English and the social sciences, incorporating some objective study of the press and perhaps some introduction to journalism through special English courses, and social studies. Prospective journalism students at Ottawa should take either the English composition major or a major in the social sciences with a related program in English composition. In either instance the head of the Department of English will help the student to plan an appropriate schedule of courses.

MEDICINE. The Medical School of the University of Kansas makes the following requirements: English, 6 hours; modern language, 8 hours; general chemistry and qualitative analysis, 10 hours; organic chemistry, 5 hours; quantitative analysis, 5 hours; physics, 8 hours; algebra and trigonometry, 5-8 hours; biology, 11 hours including comparative anatomy and vertebrate embryology. The requirements of other medical schools are similar.

Preparation for Teaching

CERTIFICATE REQUIREMENTS. Courses in Education and Psychology meet the requirements of the State Board of Education for the following teachers' certificates:

(1) **THREE-YEAR CERTIFICATE**, renewable for life, authorizing the holder to teach in any elementary or high school in Kansas. Requirement: Graduation from the College with 18 hours in Education and Psychology, including 3 hours each in General Psychology and Educational Psychology; 2 hours in School Administration; 3 hours credit of Practice Teaching; and 7 additional hours in Education. For music students three hours of public school music methods credit may apply on elective education credit. To teach in class A schools the candidate must have a minimum of 15 hours credit

in any branch taught and 5 hours in the specific subject taught. May be renewed for life if the holder secures two years of successful teaching experience during the three-year period the certificate is valid.

(2) **TWO-YEAR CERTIFICATE**, renewable for two-year periods, valid in elementary schools. Issued to applicants who have completed 60 semester hours of college credit, and whose official transcript of college record shows the following credit: 3 semester hours each in General Psychology, Methods of Teaching Elementary School Subjects, Principles of Geography, Health Education, Essentials of Reading; 5 semester hours in Observation and Participation; 6 semester hours each in English Composition and Social Studies; 2 semester hours each in Children's Literature, Playground Supervision, Elementary School Music, and Elementary School Art; and 20 semester hours elective. May be renewed by two years of successful teaching or 8 hours of college work.

(3) **TWO-YEAR CERTIFICATE**, valid in elementary schools. Issued to applicants who have completed not less than 30 semester hours of college credit, and whose official transcript of college record shows the following credit: 3 semester hours each in General Psychology, English Composition, Principles of Geography, Social Studies, Health Education, Methods of Teaching Elementary School Subjects; 2 semester hours each in Observation and Participation, Children's Literature, Playground Supervision; and 6 semester hours elective. Certificates may be renewed at expiration for two-year periods provided holder presents 8 semester hours of college credit and one year teaching secured during the two-year period the certificate is valid. Four additional hours of college work may be substituted for the year of teaching experience.

(4) **SPECIAL CERTIFICATE** to teach Music, Home Economics, Manual Arts, etc. Valid for two years, renewable for two-year periods. Renewable for life in the fields specified in the original certificate, provided the holder secures 2 years of successful teaching experience during the 2 years the certificate is valid. Applicants must present 40 semester hours from general courses, such as English, Social Science, Biological Science, Mathematics, Chemistry, etc.; 18 semester hours in Education and Psychology, which must include 3 semester hours each of General Psychology, Educational Psychology, Practice Teaching; 2 semester hours in School Administration and Kansas School Law; and 7 semester hours elective in Education; 65 semester hours, not fewer than 40 hours of which must be in the subject designated in the certificate. Applicants for the Special Music Certificate must present at least 6 semester hours of Public School Music credit. Three hours of Public School Music credit above this 6 hour requirement may be applied on the 7 elective hours in education.

COURSES OF STUDY

Description

Courses numbered 100-199 are open to all students; those numbered 200-299 are open only to sophomores, juniors, and seniors; those numbered 300-499 are open only to juniors and seniors. Certain 200 courses may be elected by freshmen with the consent of the instructor concerned. Odd numbers indicate courses offered in the first semester; even numbers indicate courses offered in the second semester; courses whose numbers end in 0 are offered in both semesters.

Unless otherwise stated the number of recitations each week is the same as the number of hours credit.

Any class with less than five enrolled may be cancelled by the administration unless major subjects are involved which may not be postponed.

The general requirements for majors will be found on page 35. Other specific requirements are stated at the head of each department and should be noted carefully in deciding and pursuing one's major.

The main work of the college is carried on during the first five days of the week. Saturdays, however, may be used to make up work missed on special holidays or for helping to equalize standing of students.

The courses of study which are described on the following pages are arranged according to the divisions of the curriculum as stated on page 31. If description of a course cannot be readily found, a reference to "Courses of Study" in the index at the back of this catalogue will give the exact page number.

Additional information about any course will be gladly furnished by the office of the registrar or president.

Special Problems Course

410. **SPECIAL PROBLEMS COURSE**. Three hours credit given in the senior year. The purpose of the course is to allow qualified students an opportunity for independent study within a special field. Recommendation by the head of the department is necessary in every case.

Integrating Course

420. **INTEGRATING COURSE**. Each department offers a course the purpose of which is to integrate the material of that

particular field and also to furnish in this way a preparation for the comprehensive examination. These courses are open only to department majors and carry credit varying from one to three hours.

Division of Language and Literature

English Language and Literature

Dr. Reiff, Dr. Ritchie, Miss Brown, Mrs. Tieleman, Miss Bennett

The Department of English aims to fulfill three functions: (1) to provide for personal differences in interest or training, (2) to provide better vocational training, and (3) to present that modicum of standardization of the field essential to further specialization through graduate or professional study. Therefore, the department offers a full major, consisting of 24 hours above the freshman level. It also offers a major in combination with the Department of Speech and Dramatic Art. Four separate, clearly-defined programs are set forth in these two majors. Full description of the departmental programs and requirements may be obtained by writing to the office of the registrar.

Language and Composition

00. ELEMENTS OF WRITING. Primarily remedial. A review of spelling, punctuation, grammar, and syntax for students markedly deficient in any of these. Tutorial, under departmental assistants in English. Required of all students upon failure in entrance tests or upon recommendation of major professor.

Either semester. No credit.

(Brown and assistants)

101-102. FRESHMAN ENGLISH. Literary Backgrounds and the Art of Writing. The first half of a two-year program affording constant discipline in reading, group discussion, and writing. The freshman readings deal chiefly with the great literary traditions of the humanities and with the distinctive types and forms of composition. Group discussions are organized to encourage intelligent oral

presentation of ideas and to correct slovenly habits of conversation. Training in writing is under direct supervision of instructors in the Writing Workshop. Instruction in writing stresses these phases: (1) efficiency in the simpler forms of exposition, (2) a review of rhetoric as applied to actual writing needs, (3) preparation of essays and reports for this and other courses with emphasis upon organization and judgment, (4) enrichment of vocabulary, and (5) stimulation of the desire for adequate self-expression. General lectures, discussion groups, and workshop periods serve these functions.

Three hours, through the year.

(Brown, Tieleman)

151-152. HONORS IN FRESHMAN ENGLISH. Approximately one-fourth of the entering freshman class will be eligible for this course, as determined by the freshman testing program. Proficiency in the art of reading and in ordinary forms of composition will be assumed. Readings and class discussion cover the range of Courses 101-102 and 201-202; originality in composition will be encouraged. Students receiving a grade of B or better in the whole course are eligible to enroll in the department's advanced classes for sophomore credit.

Three hours, through the year.

(Brown, Tieleman)

201-202. SOPHOMORE ENGLISH. A continuation of English 101-102, composition secondary. (For description, see statement in division of Literature.)

207. THEORY OF ARGUMENT. (See description under Speech.)

First semester, upon demand. Three hours. (Reiff, Ritchie)

220. INTRODUCTION TO JOURNALISM. The functions of modern journalism, principles of gathering and writing simple news stories, practice in campus reporting, emphasis upon accuracy, clarity, and style—all copy to be typewritten. Class and laboratory.

Either semester, upon demand. Three hours.

(Reiff)

302. ENGLISH LANGUAGE. Origin and function of language. Ancestry, growth, and structure of the English language. Study of present vocabulary and usage, standards of correctness, lexicons, linguistic reforms. Individual student reports.

Second semester. Three hours.

(Ritchie)

321-322. WRITERS' ROUNDTABLE. A seminar in advanced composition. The student elects one form of writing for the semester: prose fiction or the short story, verse, drama, biography, the article, or feature writing. The course may be repeated for maximum credit of six hours, but not more than two semesters may be devoted to study of a single literary form. Admission by consent of instructor only.

Either semester, upon demand. Two hours.

(Reiff, staff)

Literature

111. CHILDREN'S LITERATURE. (Also listed as Education 111.) Study and critical analysis of the most suitable literature for children of the elementary grades as a basis for the appreciation, selection, and presentation of such material. Required for 30-hour and 60-hour certificates; not allowed to apply on minimum requirements for major.

First semester. Two hours.

(Bennett)

201-202. SOPHOMORE ENGLISH. Literary Traditions and Masterpieces. A continuation of English 101-102, with decreased emphasis upon exposition. An examination of cultural forces in the humanities as revealed in the great literary traditions and in individual masterpieces. Emphasis upon these streams of influence: Hebraic, classical, medieval romance and allegory, the renaissance, the age of satire, the romantic rebellion, the Victorian compromise, and modern eddies. At least two important works from each period must be studied intensively. The student is encouraged to develop his appreciation for different types of literature and for the qualities of life expressed in the various traditions studied and to make sound comparative judgments. Imaginative and critical papers form the writing assignments; student round table and panel conferences on modern literature allow for oral expression during the last month of the course.

Three hours, through the year.

(Reiff, Tieleman)

303-304. AMERICAN LITERATURE. The main currents of American literature: the puritan influence, romanticism, realism, naturalism—with special attention to old world, frontier, national, and sectional forces. First half to Civil War; second half to the present, including concentrated study of one type of modern American literature during the last month of the course, the type chosen varying from year to year.

Three hours, through the year.

(Reiff)

305. ENGLISH THOUGHT OF THE SIXTEENTH CENTURY. (Not offered in 1942-1943.)

(Ritchie)

307. BRITISH ESSAYISTS OF THE NINETEENTH CENTURY. Alternating with English 309, with emphasis upon the Victorian era, and intended to discover the roots of modern thought. Readings in Coleridge, Lamb, Hazlitt, Landor, DeQuincey, Carlyle, Macaulay, Thackeray, Newman, Arnold, Ruskin, Huxley, Stevenson, Pater.

First semester. Three hours.

(Reiff)

309. BRITISH POETS OF THE NINETEENTH CENTURY. Alternating with English 307, with emphasis upon the romantic

movement, and intended to develop an appreciation of modern poetic form as well as content. Individual authors, especially: Wordsworth, Coleridge, Byron, Shelley, Keats, Landor, Tennyson, the Brownings, the Rossettis, Morris, Meredith, Swinburne, Kipling.

First semester. Three hours. (1943-1944.)

(Reiff)

311. THE NOVEL IN ENGLISH. The function and form of the novel. Various phases of life revealed in this type of fiction. The beginnings, Defoe and Swift; Richardson, Fielding, Smollett, Sterne; the novel of sentiment, the Gothic novel, the historical novel, the novel of manners, Dickens and the novel of reform, the rise of the "realistic" novel. Representative readings, British and American.

First semester. Three hours. (1943-1944.)

(Ritchie)

313. FOREIGN LITERATURE IN TRANSLATION. Prerequisite: a grade of C or better in English 102 or its equivalent. For satisfying the graduation requirement in English upon advice of the major professor. Rapid reading in masterpieces of foreign literature which have greatly affected the culture of western Europe and America. Alternating with English 311.

First semester, upon demand. Three hours.

(Ritchie)

316. HISTORY AND LITERATURE OF THE THEATRE. Topical treatment of the great periods of the theatre with representative readings. Classic, medieval, renaissance, neo-classic, romantic, and modern drama.

Second semester, upon demand. Three hours.

(Tieleman)

402. SHAKESPEARE'S TRAGEDIES. Reading of eight plays with special emphasis on Romeo and Juliet, Hamlet, Othello, Lear. An attempt to arrive at an appreciation of Shakespeare's dramatic and poetic powers and to recognize his depiction of universal truths of human nature.

Second semester. Three hours.

(Reiff)

403. CHAUCER'S CANTERBURY TALES. A study of Chaucer's life and times, his language, his poetic and narrative gifts. Readings in the original. Round table and student reports. Alternating with English 405.

First semester. Three hours.

(Reiff)

405. ENGLISH LITERATURE. 1660-1800. The development and decline of neo-classicism in England. Representative readings from Dryden to Burns: drama, prose and verse satire, lyric poetry, beginnings of prose style. Alternating with English 307.

First semester. Three hours. (1943-1944.)

(Reiff)