

Annual Reports

June 1891
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Report of
E. X. Corwin

June 2 1891

Ottawa Kans. June 2 - 1891

To the honorable Board of Trustees of Ottawa
University

The Executive Committee of
your Board would respectfully submit
annual report. This committee consists of
the following members of your Board as
appointed one year ago. H. F. Sheldon, C. B. Winton
A. Dobson, A. Willis, J. F. Lamb, L. R. Crawford and
J. M. Boomes. Committee met June 4th 1890
and organised by electing H. F. Sheldon chairman
and C. B. Winton secretary. Mr. Winton declining
to serve, L. R. Crawford was chosen to fill
his place. The following standing committees
were appointed by chairman
Finance A. Dobson, C. B. Winton, and J. M. Boomes.
Buildings & Grounds H. F. Sheldon, J. M. Boomes and J. F. Lamb
Internal Management C. B. Winton, L. R. Crawford and A. Willis
Stated monthly meetings have been held during
the past year, which have been well attended
by resident members. In accordance with

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instructions of your Board at last annual meeting, to ^{build} Young Ladies Cottage. Committee met June 10th to arrange for a plan, specifications, &c, in order to place the same in the hands of builders, for proposals, to erect and finish the building. Mrs. O. B. Charlton being present was requested ^{by chairman} to state her views regarding plans, which she did, outlining a frame building of 12 rooms of about 12' x 14' in size, each to accommodate two students, also parlor, matron's room, bathroom and closets, on 1st & 2^d floors, with kitchen, diningroom, laundry, storeroom, pantry, fuelroom, and furnace room, in the basement. Mr. Minton Mrs. Charlton and Mr. Sheldon were chosen to confer with Asst. Supt. Washburn regarding plans &c. This committee was, at a subsequent meeting, reduced so as to consist of Mrs. Charlton only. Plans were finally presented and adopted without change August 7th. As there was at that time, but little more than \$3000.⁰⁰ in the treasury belonging to cottage fund, it was unanimously decided to receive proposals, only for completion of exterior, lay the

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floors, set partitions for lathing, build chimneys
etc at an estimated cost of about \$4000.⁰⁰

Builders were requested to present sealed proposals
for above work, and on September 19th Com.
met, and these proposals were opened
and found to range from \$3930.⁰⁰ to \$4600.⁰⁰

A contract was entered into - consideration,
\$3930.⁰⁰. The plastering of the cottage, was placed

under contract in April, and is now
nearly completed - costing \$503.⁵⁰ Soon after

the last annual meeting the "American
Baptist Education Society", through its secretary,
granted a request made by Executive
Committee, donating to the endow-
ment fund of Ottawa University the sum
of ten thousand dollars, conditioned
upon the trustees raising the sum of
twenty five thousand and five hundred
dollars for a like purpose, in ^{cash or} good sub-
scriptions, and that the North wing of
college building be completed and paid
for, at a cost of not less than fifteen
thousand dollars, above the basement - that
being already completed at the time of

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this proposition. Both of these conditions to be complied with before Jan'y. 1st 1892. This liberal offer was accepted, and your Financial Secretary, Rev. A. S. Messfield is faithfully working in the State, to raise the required amount for endowment, and the building is now being plastered and it is hoped that it can be made ready to occupy by the time of opening next school year in September 1891. We herewith present the following statement regarding it

Total amt. of money expended	\$10666.
Estimated cost to complete heat & furnish	5600.
Amount of subscriptions secured	\$12030.
Additional subscriptions are required	4236.
	<u>16266.</u>
	<u>16266.</u>

Receipts from college farm for year ending June 1st 1891

1169.92

Expenditures for same time

621.27

\$ 48.65

Net proceeds -

For additional information see report of Superintendent of farm all of which is respectfully submitted

N. F. Sheldon

L. R. Crawford Secretary

Chairman Ex Com.