

Report of the Board of Directors to the Board of Trustees of Ottawa University,

After the annual meeting of the Board of Trustees in June last the Board of Directors met and organized by electing W. F. Sheldon Chairman; and L. R. Crawford Secretary,

The following standing committees were then appointed,

	P. Fales
On Schools	G. S. Holt
	C. C. Whitton
On Buildings	W. L. Ward
and Grounds	W. Littlefield
	L. R. Crawford
	W. F. Sheldon (by request)
On Finance	A. Dobson
	A. Topping
	L. R. Crawford

As directed by the Board of Trustees the Board of Directors arranged salaries with President and Faculty as follows

President W. L. Ward (including traveling expenses)	\$ 1800.
Professor A. M. Stewart	1200
" A. F. Hamlin	800
Miss Vandelia Yarnum	600

In accordance with instructions received at an adjourned meeting of your Board a note was executed for Five hundred dollars with interest @ 8% for money borrowed ^{to} for ~~finishing~~ ^{and fitting up} the ~~at the~~ for use of the Indian Dept. and the work ^{was} performed as directed.

Papers relative to procuring patent to College Section were prepared as directed by the Board of Trustees and forwarded which resulted in procuring the patent requested which having been duly recorded is now in the hands of the Secy.

The Farm has been leased as follows —

297 ^{1/2} acres @ 2.50	\$ 743.75
160 ^{this year} ^{is} ^{enclosed} as a pasture — (probable income)	200
Stone quarries	(Expected to yield) 150
^{15 acres} Nursery ground — including sale of shade trees	182.85
Total (from Farm)	1276.60

Sources and amounts of income ^{and} expenditures for current year are as follows —

Through the efforts of President Ward the
services of Prof. C. H. Boyle and Mrs.
C. H. Boyle have been secured as instructors
of Music without ~~increasing~~ ~~increasing~~
cost to the Institution —

Expenditures

Salaries	4400
General expense	704.47
	5104.47
	3615.11
	1489.36

Income

Subscriptions	689.82
Interest	526.15
Scholarships	335.
Rent { including farm rooms, granaries	1157.72
Duition	906.42
	3615.11

To render the advantages of the school more evident and attractive, the Board of Directors have decided to recommend in the future publications of catalogues or circulars, additional courses of study viz: An English course of not less than 3 years and a formal course which should contain the equivalent of one recitation a day during 2 school years in Pedagogics in addition to matter selected from other courses already adopted.

For future we see no reason for change of policy but a persistent

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and vigorous pushing along the lines already adopted - this we believe will gain and hold friends. We recommend that no measures shall be adopted that may in any way lower the aim or lessen the efficiency of the school,

For meeting deficiencies sure to occur while the school and its resources are as small as they are, we recommend the judicious appraisement and sale of land and the most productive and safe investment of proceeds of sale as follows: - That the North $\frac{1}{4}$ of College Section be subdivided ~~and~~ into lots & blocks and placed upon the Market & that the Eastern & Western boundaries of the College Campus be respectively the Extensions of Walnut Mulberry and Cedar Sts, the Southern boundary to be ~~left~~ ~~left~~ undetermined for the present.

For ~~the~~ ^{the} growth ^{of school} and resources we believe that the most important matter that can engage the attention of this Board is the joint work of advertising the school procuring students selling lots and especially gathering endowment and we recommend that this work be pushed constantly, vigorously and persistently in every home of our denomination that it is possible to reach and to this end we recommend that the

institution should be represented throughout the state by the best talent that we can command until the importance of Christian education and the support of our denominational schools shall be the prevailing sentiment.

**Ottawa University,
Ottawa, Kansas.**

The Office of the President.

My dear Friend:

We learn from the records of the of which you are a member, that you have in your family a child of school age. We write you in behalf of the Baptists of Kansas, in the hope that we may be able to interest you in the work which we are doing.

We want your children to enter Ottawa University, and to take as complete a course here as time and means permit. We believe that as a moral question every young man and woman owes himself the very best training for life that is within reach. We are prepared to give that training, and we are willing to make a special offer to place it within the reach of your child if he wishes it.

May we not count on your interest and co-operation in this matter? We would appreciate it very much if you were to fill out the enclosed card, and mail it to us at your early convenience with a letter from you stating the situation. It is more than possible that we can open the way to opportunities which have not seemed feasible before.

I remain, in Christian service,

Sincerely yours,

Acting-President of
Ottawa University.

Reports 1884

except financial

See Endowment Record

Ottawa Nov. 5th 1883.

To the Secretary of the Board
of trustees:

At-a meeting of the
State Convention at
Winfield, held Nov 3rd 1883.

the following were
nominated as members
of your Board of trustees

Rev. J. W. Luke

Prof P. Fales.

Geo. P. Allen.

Resd

L. N. Holt.

Sec. Convention

Members whose
term of office expires
in June 1884

R. W. M. R. Hays

B. B. Minton

R. W. A. Vail

Vacancies by removal
from the state

Rev. J. W. Luke by withdrawal

L. G. A. Capley

By absence if so declared
M. J. Satter

By resignation S. Topping

Report of Com on President's Report

The Committee to which
was referred the President's
Annual report respectfully
submit the following
recommendations:

1. While the prominent idea
of Ottawa University is to
establish a school of Culture
having the usual ^{College} courses,
& we deem it the part of
wisdom, while not forgetting
the true function of the Insti-
~~tution~~, to accommodate
its courses of study
to the existing wants of
our new State - therefore
we recommend that
in addition to the present
schedule of studies,
provision be made

for Business, Normal,
and Biblical Instruction
and that a faculty be
selected with reference
to these additional Courses
as well as the regular
College work.

2. We are gratified
with the report in regard
to the organization ^{and success} of the
Musical Department, and
would recommend its
continuance.

That as soon as prac-
ticable an Art Depart-
ment be established,
and a teacher secured
who will take the
entire financial respon-
sibility of the same.

3. The question of Sala-
ries is, in the necessity
of the case, so concrete,

a certain amount of
discretionary power
must be given to the
Committee on Teachers,
~~& Salaries~~. in regard
to adapting the partic-
ular salary to each
individual teacher;
we would recommend,
however, that they
be better equalized,
than the past year, and
that the aggregate of
salaries be reduced
~~unless~~ until a large
increase of students
be secured.

4. We recommend that
the Board secure a
faculty consisting of a
President and two
Associates and such
assistants as ~~the~~ ^{may}

be deemed necessary
by the President and his
~~two~~ Associates, in and
~~conference with the~~
Com. ^{See By-Laws of the Local Board} on ~~teachers~~ -
and we further recom-
mend that this Board
of Trustees guarantee
the sum of \$2200, ex-
clusive of tuition &
receipts for the payment
of teachers' salaries,
and that the income
of ~~fund~~ from tuition
~~shall~~ also be applied
to the payment of teachers
after the ordinary inci-
dental expenses of the
school have been
met.

5. We recommend that a Com be
appointed to revise the By-Laws,
to report at the next ~~annual~~
regular meeting.