

Minutes of the Meetings
of the

Faculty of Ottawa University .
Ottawa . Kansas .

From January 24 1905 .

Meeting of The Faculty of Ottawa University,
Wednesday, Saturday, Sept. 28 1918.

Opened with prayer by President Price.
Present: Messrs Price, Wilson, Higgins,
Ritchie, Hogan, Thorstenburg, Schupbach,
Stansell; Misses Jefferson, Higgins, Tulloss,
Cleveland, Brown, Burgoy, Gurn.

Minutes of the last meeting were read
and approved.

The purpose of this meeting was to
discuss and formulate plans for the
coming year. Announcements in ref-
erence to the opening of college were made
and there was discussion of the schedule
for the Fall Quarter. No action was
taken.

Adj.

C. V. Stansell, Secy.

Meeting of The Faculty of Ottawa University,
October 4 1918.

Opened with prayer by President Price.
Present: Messrs Price, Wilson, Higgins,
Stansell, (Ritchie), Hogan, Thorstenburg;
Misses Jefferson, Higgins, Tulloss, Brown,
Conover, Gurn, Burgoy.

The following students were given per-
mission to take extra hours this quarter:

Marie Mickey, 18; C. M. Strong, 18; Fran-
ces Balyeat, 18; Ruth Caldwell, 19; Vorha
Balinman, 19; Blanche Potts, 19.

Ruth Hicks was granted permission to
complete out of class, History II, and
Eng. 12 from last semester on condition
that she register for not more than
1.3 hours this quarter.

Adj.

C. V. Stansell, Secy

Meeting of The Faculty of Ottawa University,
November 15, 1918.

Opened with prayer by the President.

Present: Messrs Price, Wilson, Higgins, Hogan, Ritchie, Schupbach Stansell; Misses Jefferson, Crawford, Burgoyne, Brown, Connor, Dunn.

Voted on motion to allow Miss Dorothy Carr to take 18 hrs of work this quarter.

Miscellaneous discussion.

Adjourned to meet Tuesday, November 26.

C. V. Stansell, Secy.

Meeting of The Faculty of Ottawa University,
November 26, 1918.

Opened with prayer by the President.

Present: Messrs Price, Wilson, Ritchie, Higgins, Hogan, Houstonburg, Stansell. Misses Jefferson, Crawford, Burgoyne, Brown, Dunn, Tullace.

Minutes of the last three meetings were read and approved.

Voted on motion of Profs. Wilson and Ritchie that Miss Jennie Hudson, who had passed in only 5 hours the previous semester, be allowed to register this quarter.

Voted on motion of Profs. Ritchie and Houstonburg that the Student Army Training Corps at Ottawa University be discontinued after January 1, 1919.

This motion was made as an expression of Faculty sentiment on the question.

Adj.

C. V. Stansell, Secy.

Meeting of the Faculty of Ottawa University, December 16, 1918.

Opened with prayer by Prof. Ritchie.
Present: Messrs Price, Wilson, Higgins,
Hogan, Ritchie, Stansell; Misses Jefferson,
Crawford, Brown, Burgoyne, Gunn, Tullosa.
Minutes of the last meeting were
read and approved.

Voted on motion of Profs. Ritchie and
Higgins that Mr. Lawrence Thomas and
Miss Vera Baliman be excused from Chris-
tian Evidences next quarter on account
of conflicts with other necessary subjects.

Voted on motion of Profs. Hogan and
Stansell that the registration committee
be authorized to grant permission for 18
hours of work next quarter, in the discre-
tion of the committee.

Voted on motion of Profs. Ritchie and
Hogan that we revert to the plan of
Monday holiday next quarter.

Also voted that the next quarter begin
Tuesday, December 31, at 8 A.M.

There was informal discussion of the
question of credits for the present quarter,
and of the nature of work for which credit
might be granted to students returning
from military life in France and the
various training camps.

Voted on motion of Misses Brown and
Burgoyne that one unit of entrance cred-
it be allowed in type writing, instead of
1/2 unit as at present.

Adj.

A. W. Stansell, Secy.

Catalogue
1918-19.

Meeting of the Faculty of Ottawa
University, January 14 1919.

Opened with prayer by Prof. Higgins.

Present: Messrs Price, Wilson, Thorstenberg, Ritchie, Hogan, Higgins, Schupbach, Stansell; Misses Jefferson, Crawford, Brown, Tulloss, Connor, Cleveland.

Minutes of the last meeting were read and approved.

Voted on motion of Profs. Wilson and Ritchie that Miss Blanche Colts be excused from Christian Evidences on account of a conflict.

Also that the rule requiring that the year prior to graduation be spent in residence be suspended in the case of Mrs. Rena Demerim now a student at Washburn College, Mrs. Demerim having done $3\frac{1}{3}$ years of her college work in residence at Ottawa.

Also voted that Mrs. Demerim be excused from Christian Evidences.

It was voted on motion that the following students be allowed to take excess hours as indicated: Milford Flood, 14; Anna Gilmore, 19; Roberta Spradling, 19; Dorothy Carr, 20, and Mabel Hegberg, 20.

Voted on motion of Profs. Thorstenberg and Ritchie that President Price represent the Faculty at session of the Educational Council of the Kansas State Teachers' Association in Topeka this week.

Voted on motion of Profs. Ritchie and Wilson that President Price convey to the Council that it is the sentiment of the Faculty that Ottawa University continue hereafter on the Quarterly plan.

Voted on motion of Profs. Stansell and Wilson that Misses Ruth Bailey and Lois Phelps be allowed to take Eng. 17 and 12, respectively, out of class.

Adj:

C. S. Stansell, Secy.

Meeting of the Faculty - of Ottawa
University, February 4, 1919.

Opened with prayer by President Price.

Present: Messrs Price, Wilson, Higgins,
Hogan, Ritchie, Huestenberg, Schiefelbusch,
Brown, Stansell; Misses Tuller, Brown,
Jefferson, Crawford, Conover, Gunn, Cleveland,
Burgess.

Minutes of the last meeting read
and approved.

President Price reported informally the
meetings of the Administrative Council
held in Gopoka recently, stating that no
action was taken on the quarterly or semester
plan for colleges and giving an account of
discussions relative to credit for work by sol-
diers in training camps and at the front.

Voted on motion of Prop. Higgins and
Hogan that examinations for the present
quarter be held March 18, 19, 20, and that
the Spring quarter begin Tuesday, March 25,
at 8 o'clock A.M.

Voted on motion of Prop. Wilson and Hogan,
that the President appoint a Committee to re-
port at the next regular meeting on the
 advisability of the quarterly or Semester plan
for Ottawa University. Prop. Wilson and Stan-
sell were named as the Committee.

Following informal discussion, the schedule
for the Spring Semester was adopted on
motion of Prop. Higgins and Stansell.

Adj:

C. V. Stansell, Secy.

Meeting of the Faculty - of Ottawa Univ-
ersity - March 5 - 1919.

Opened with prayer by Prof. Wilson.

Present: Messrs Price, Wilson, Higgins, Hozon, Thorstenberg, Ritchie, Brown, Stansell; Messrs Jefferson, Brown, Conover, Crawford, Geary, Tulloss.

Minutes of the last meeting were read and approved.

Voted on motion of Prof. Ritchie and Hozon that the University - return to the semester plan beginning with the school year 1919-20.

Voted on motion of Prof. Wilson and Ritchie that Ottawa University - adopt the following recommendation of the Association of American Colleges; and the Kansas College Association:

See over for recommendations.

The names of Miss Blanche Potts and Mrs. Letta Cross were presented as candidates for the Kansas University - Fellowship. After consideration of the qualifications of these candidates it was voted on motion of Prof. Wilson and Stansell that Miss Potts be nominated for the Fellowship with - Mrs. Cross as alternate.

On motion of Prof. Wilson and Hozon the President appointed the following Committee to report at the next meeting on all matters relating to the current issue of the Catalog: Prof. Wilson, Hozon, Brown and Higgins.

Adj.

C. V. Stansell,
Secy.

1. "That credit be given toward a Bachelor's degree for Army or Navy Service, such credit not to exceed in any case one half year. Wherever credit can be allotted to any particular subjects, it should be so recorded, but the total for military or other similar training should in no case exceed 15 semester hours or their equivalent."

2. "That the colleges give credit for military training not to exceed the standard set by the Association of American Colleges, all credit to be based on a carefully prepared statement of military experience of the applicant. It was understood that any work represented by a transcript from a reputable institution be not included in the maximum indicated above."

Meeting of the Faculty of Ottawa University,
March 26, 1919.

Opened with prayer by Professor Higgins.

Present: Messrs. Price, Wilson, Hogan, Higgins, Ritchie, Thorntunburg, Brown, Stansell, Misses Jefferson, Crawford, Brown, Briggs, Dunn, Connor, Gulloss.

Minutes of the last meeting were read and approved.

Requests for extra hours this quarter were granted as follows:

Ruth Caldwell, 21; Glen Hayward, 20.

Voted on motion of Prof. Ritchie and Wilson that Mr. Hayward be allowed credit toward graduation for one half his last year of work to be taken in another institution.

Prof. Higgins reported in part for the Committee on questions relating to the new catalog.

- (2) Voted on motion of Prof. Higgins and Ritchie that the Catalog Committee, assisted by Prof. Price and Prof. Nett, be empowered to consider further the question of additional college credit for music, with power to act.

Voted on motion of Prof. Thorstenberg and Stansell that the President appoint a committee of three to associate with himself on college regulation, with power to act. The Dean, the Secretary and Prof. Ritchie were named for this committee.

Voted on motion of Prof. Stansell and Hogan that Miss Elza Hewitt be permitted to make up a failure on English "I" out of class.

Adj:

C. V. Stansell.

Meeting of The Faculty of Ottawa University,
April 15, 1919.

Opened with prayer by Prof. Hogan.

Present: Messrs Price, Wilson, Higgins, Ritchie, Hogan, Thorstenberg, Brown, Stansell: Misses Burgoyne, Jefferson, Crawford, Brown, Cleveland, Gunn, Conover, Gullose.

Minutes of the last meeting were read and approved.

The request of Miss Alta Wallers to take the course in Foods 5 was granted on motion of Prof. Wilson.

Prof. Higgins reported for the Committee on matters related to the new catalog. The Committee recommended that the following change be made in "Required work": "Before graduation five semester hours must be taken in each of seven groups out of the first nine groups," instead of five hours from each of four groups in the Freshman and Sophomore years and in each of six groups before graduation.

Catalog-
1919-20

Voted on motion of Prop. Wilson and Higgins that the President appoint a Committee of three with power to act to report at Chapel April 17 on the matter of Charter Day observance.

Adjournment = C. V. Stansell, Secy.

Meeting of the Faculty of Ottawa Univ.
Wed. June 4 1919.

Opened with prayer by Prof. Higgins.
Present: Messrs Price, Wilson, Higgins, Thorsberg, Hogan, Ritchie, Schubinger, Schupbach, Brown, Stansell; Misses Jefferson, Fullose, Crawford, Brown, Gunn, Snover.

Minutes of the last meeting were read and approved.

Dean Wilson reported on various matters relating to the close of the year. It was requested that final reports on all students be in the hands of the Dean not later than Thursday noon, June 12.

Voted on motion of Prop. Ritchie and Higgins that the executive officers of the Faculty be advised to wear caps and gowns at the Commencement exercises.

Voted on motion of Misses Brown and Jefferson that Miss Ruth Bell be permitted to take Academy Algebra and Caesar out of class this summer.

Adjourned to meet at 2 P.M. Saturday, June 7.

C. V. Stansell, Secy.

Meeting of the Faculty of Ottawa
University, June 7, 1919,

Opened with prayer by Prof. Hogan.

Present: Messrs Price, Wilson, Higgins,
Hogan, Thorstenberg, Ritchie, Schabinger,
Brown, Starns, Misses Crawford, Jefferson,
Brown, Cleveland, Conson, Gumm.

Minutes of the last meeting read and
approved.

The following candidates for degrees were
presented:

For the B.A. degree:

Hattie Irene Bailey,
Lillian Florence Benjamin,
Rena Bell Demming,
Zona Margaret Pettit,
Oliver Franklin Potter,
Samuel Schreiner,
Helen K. Spradling,
Ralph A. Stonebraker.

For the B.S. degree:

Violeta May Baliman,
John Milton Cross,
Thetta Rans Cross,
Victor Ivan Downey,
Jennie Hudson,
Bernice McCoy,
Agnes Marie Park,
Blanche Anna Marie Potts,
Leon E. Smith.*

Lawrence C. Thomas.

Voted on motion of Prof. Wilson and Ritchie
That these candidates be recommended for
the above degrees.

* Voted on motion of Prof. Wilson and Higgins
That Leon Smith, returned from Army Service,
be excused from Ethics and Christian Evidence
in order that he might graduate with the
degree, B.S.

Voted on motion of Prop. Wilson and Hogan that beam W. Hayward, who lacked 9 hours of credits be granted a degree as of this date and that his diploma be withheld until the deficiency is made up in one of the state institutions this summer.

Miss Brown recommended that a committee be appointed to pass on candidates for graduation from the Academy.

On motion of Prop. Higgins and Hogan this matter was placed in the hands of Miss Brown, President Price and Prof. Wilson with power to act.

The following regulation relative to credits for war service was adopted on motion of Prop. Wilson and Higgins;

WAR CREDIT.

Any student registering in Ottawa University who entered the U.S. Military Service prior to Sept. 1, 1918, may on application be granted one semester hour's credit for each month's service. Also, eight semester hours will be allowed for an officer earning a commission. Technical work when accompanied by certificates shall be credited on its merits; ~~provided~~ In no case shall credit for military service exceed fifteen semester hours.

(Adopted by the Faculty ~~June~~ ^{June} 7 1919)

Adjournment;

C. V. Starnell, Secy.