

EXECUTIVE Committee
of Trustees

June 13, 1939

Thru

Aug 13, 1946

MINUTES OF EXECUTIVE COMMITTEE MEETING

On January 13, 1942, the Executive Committee of The Board of Trustees of Ottawa University met in regular session with the following members present:

A. E. Willis, Chairman; Bert Anderson; C. W. Hegberg; E. Lister; R. ^WM. Clogston; Mark Forester; Marion Hume and B. F. Bowers.

President Andrew B. Martin and R. ^WM. Bundy, business manager, were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the regular meeting of December 9, 1941, were read and approved.

R. ^WM. Bundy gave the treasurer's report after which the current bills were read, allowed, and ordered paid.

The question of returning tuition to one Whitacre who did summer work and got credit for tuition during the current year but has been unable to attend school, came up upon the request that it be returned to him in cash, and upon discussion and consideration of the matter it is moved and carried that cash be paid to the extent of 50% of the credit earned.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

MINUTES OF SPECIAL MEETING OF EXECUTIVE COMMITTEE
OF THE BOARD OF TRUSTEES OF OTTAWA UNIVERSITY.

meeting

Special/of the Executive Committee was held on January 27, 1942, with the following members present: A. E. Willis, Chairman; E. Lister; Bert Anderson; R. N. Clogston; C. W. Hegberg and B. F. Bowers.

Mr. E. Lister stated the object of the meeting, which was that Lloyd Moody offers to purchase the Peed farm of 157 acres in Franklin County, Kansas, at a price that would net the University \$6,175.00, more or less, and that such purchase is being made by the Government for said Lloyd Moody and the request is made that an option be given for ninety days, and after consideration by the committee, upon motion regularly made and carried, Mr. E. Lister is authorized to grant such option in the name of The Board of Trustees of Ottawa University.

B F Bowers

Secretary.

MINUTES OF FEBRUARY MEETING

On February 9, 1942, the Executive Committee met with the following members present:

A. E. Willis, chairman; Bert Anderson; Mark Forester; C. W. Hegberg; E. Lister; R. M. Clogston; Marion Hume and B. F. Bowers.

President Andrew B. Martin and R. N. Bundy, business manager, were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the meeting of January 13 and of the special meeting of January 27 were read and approved.

Mr. Bundy gave the treasurer's report, after which the current bills were audited, allowed and ordered paid.

Mr. Lister having reported that inquiry was made for the purchase of the Miami County farm, and after some discussion, the selling price of said farm was fixed at \$5500.00, with \$1500.00 as downpayment.

R. N. Bundy having reported his conversation with the Whitacres regarding the tuition earned by their son and the refund of the same since the son was unable to attend college, upon motion regularly made and carried \$89.70 is ordered to be paid as a refund.

In putting in the course of Business Administration and upon recommendation of Dr. Martin, motion is made and carried that ten typewriters be purchased for use in the summer session.

There being no further business the meeting adjourned.

B F Bowers
Secretary.

MINUTES OF SPECIAL MEETING

On February 23, 1942, The Executive Committee of The Board of Trustees of Ottawa University met in special session with the following members present: A. E. Willis, chairman; E. Lister; Mark Forester; C. W. Hegberg; R. M. Clogston; Marion Hume and B. F. Bowers. Dr. Andrew B. Martin, R. N. Bundy, and Rev. W. A. Elliott were also present.

The committee met for dinner at the North American Hotel and to meet with the following men from New York City, Dr. J. Luther Wesley Smith, Executive Secretary of the Baptist Board of Education; Dr. Donald Faulkner, Secretary of the Department of Schools and Colleges of the Baptist Board of Education, and Mr. L. W. Robey, Vice-President of the Marts and Lundy Fund Raising Firm of New York City.

The occasion of the meeting was for the purpose of learning from Dr. J. Luther Wesley Smith the purpose of a survey of Ottawa University by the Baptist Board of Education and to determine the advisability of a financial campaign for the College, the extent of such campaign, and the time for it, and the manner in which it should be conducted if made. From Dr. J. Luther Wesley Smith and said Dr. Donald Faulkner the committee learned of the interest that the Baptist Board of Education has in schools and in colleges and in such institutions as Ottawa University, the nature of assistance that the Baptist Board of Education can render and is willing to render to Ottawa University, and that said Board of Education might acquaint itself more thoroughly of Ottawa University and its needs, the work it is doing and the source from which revenues are derived for its maintenance. The discussion centered principally around a survey to be sponsored by the Baptist Board of Education.

After consideration of the importance of such a survey and the benefits to be derived therefrom and the manner in which such surveys are made as outlined by Mr. Robey of the Marts and Lundy Fund Raising Firm, the members of the Executive Committee expressed themselves favorably for such survey and being informed that a thorough survey as the Baptist Board of Education would sponsor would cost \$550.00, upon motion regularly made and carried it was decided that such survey be made and that \$550.00 be appropriated for that purpose, and that the advisability of a financial campaign will be determined after such survey is made.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

SPECIAL MEETING

On March 9, 1942, special meeting of the Executive Committee was held with the following members present: E. Lister, C. W. Hegberg, R. M. Clogston, Bert Anderson and B. F. Bowers.

The meeting being called at the instance of Mr. E. Lister to consider an offer that had been made by George Denker and wife for the purchase of the Weilen farm, the same being the South 1/2 of the Southeast 1/4 of Section 10, Township 16, Range 19, Franklin County, Kansas, containing 80 acres, for the price of \$3200.00, and after some discussion and consideration a motion is regularly made and carried that said tract of land be sold for said sum to George Denker and wife; that the contract for the purchase be executed and that a deed be executed to said purchasers by C. W. Hegberg Vice-President of the Board of Trustees of Ottawa University, and W. A. Elliott, Secretary.

The meeting adjourned.

B. F. Bowers

Secretary.

REGULAR MEETING OF EXECUTIVE COMMITTEE

The Executive Committee of the Board of Trustees of Ottawa University met in regular session on March 10, 1942, with the following members present:

A. E. Willis, chairman; Bert Anderson; Mark Forester; R. M. Clogston; Marion Hume; E. Lister and B. F. Bowers. R. N. Bundy, business manager, was also present.

The minutes of the meeting of February 9 and of the special meeting of March 9 were read and approved.

R. N. Bundy gave the treasurer's report, after which the current bills were allowed and ordered paid.

Mr. Bundy presented the matter of a judgment held by the University against one Lewis, taken several years ago upon a note on the Chandler farm in the sum of \$66.00, and the request made for a discount to clear title to said real estate in Western Kansas, and upon motion regularly made and carried Mr. Bundy is authorized to accept 50% of the amount now due on said judgment and in full settlement therefor.

The matter of the annual campaign in the local community came on for discussion and the matter was left with Mr. Lister to approach W. B. Devilbiss of the Peoples National Bank and secure him if possible to head the campaign, which within the next month or so will be put on in the city.

The correspondence of Luther Wesley Smith, Executive Secretary of the Board of Education of the Northern Baptist Convention is presented and which is in the form of a request that Ottawa University sanction and approve the transfer to The Board of Education of the Northern Baptist Convention of the funds now held by the Chicago Title and Trust Company, in trust for the benefit of Ottawa University under an agreement between said Board of Education and Ottawa University of December 20, 1927, and the supplemental agreement thereto, and upon motion regularly made and carried it was voted

"To approve the transfer ^{to} the Board of Education of the Northern Baptist Convention of any or all funds held by The Board in Trust in the Chicago Title & Trust Company in favor of Ottawa University, under the agreement between the Board of Education and Ottawa University dated December 20, 1927, and the supplemental agreement between the Board of Education, Ottawa University and Chicago Title & Trust Company dated March 17, 1934. This transfer to be made at the discretion of the Board of Education is to be for the purpose and under the stipulations contained in letter to President Martin from Executive Secretary Smith of the Board of Education, dated February 13, 1942."

The question of putting in Ottawa University a civilian pilot training course was presented to the Executive Committee by Paul Gaynor of Ottawa and by one Frank Jones representing the government, and after a full discussion of said matter and due consideration by the executive committee, the committee favors the establishment of such a course in Ottawa University, and upon motion regularly made and carried the matter is referred to President Andrew B. Martin for such action as to him as President of the Institution shall seem wise and best for the interest of the College.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

EXECUTIVE COMMITTEE MEETING

On April 14, 1942, the Executive Committee of The Board of Trustees of Ottawa University met with the following members present:

A. E. Willis, chairman; Marion Hume; C. W. Hegberg; E. Lister; R. M. Clogston; Mark Forester; and B. F. Bowers. President Andrew B. Martin and Robert Bundy, business manager, were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the meeting of March 10 were read and approved.

The Treasurer's monthly report was given by R. N. Bundy after which the current bills were audited, allowed and ordered paid.

Dr. Martin reports to the committee of his meeting with the Chamber of Commerce group wherein the subject of a Community Drive was discussed and wherein the business men of Ottawa are planning to have one financial drive during the year to include the Boy Scouts, City Welfare, Christmas Jubilee, and other projects and which drives are made including the annual drive made by Ottawa University.

Dr. Martin also reports as to the Government Program for the establishment of an airplane school in Ottawa University and which matter is pending until further information can be secured.

Upon recommendation of Dr. Martin, and upon motion regularly made and carried Mr. Maynard A. Peck of Hutchinson, Kansas, is employed to head the Commercial Department of Ottawa University at a salary of \$2,000.00 plus moving expenses in the sum of \$75.00.

The matter of the budget committee for the coming year was discussed and the Chairman appoints a committee consisting of Bert Anderson, Mark Forester and C. W. Hegberg.

The question of enrolling Japanese students in Ottawa University was discussed as President Martin reported that he had been asked whether the College would enroll four or five students now in College in California, and after consideration of the question in all of its phases, the Japanese students themselves, the present student body, the committee, the notoriety given the matter through the local press, and the welfare of the College, the Committee decided that no Japanese students should be enrolled at this time.

The meeting adjourned.

B. F. Bowers

Secretary.

MINUTES OF EXECUTIVE COMMITTEE MEETING

On May 11, 1942, the Executive Committee of The Board of Trustees of Ottawa University met in regular session at the North American Hotel with the following members present:

A. E. Willis, chairman; Marion Hume; C. W. Hegberg; E. Lister; Mark Forester; R. M. Clogston; Bert Anderson; and B. F. Bowers. President Andrew B. Martin, and Robert N. Bundy, business manager, were also present.

R. N. Bundy gave the treasurer's report, after which the current bills were audited, allowed, and ordered paid.

Upon recommendation of Dr. Martin, and upon presenting a list of the graduates of Ottawa University, motion is regularly made and carried to grant A.B. Degrees to the following, to-wit:

Dean A. Adamson	Roger Leonard Fredrikson	
Homer E. Adamson	Minnie Valentine Gabelmann	
Max Alderman	Donald Harlan Geiser	
Earl K. Arnett	Gordon Elwood Goodwin	
Willard O. Beaman	Frances Darlene Harpold	
Louise Budde	Jean Marie Hart	
Nelda Jean Budde	David I. Haworth	(List is continued
Don V. Campbell	Ruth C. Henry	below)
Doris Louise Carlson	Robert Sharp Hill	
Vera Jean Carrier	Marian Maxine Hogue	
Hazel Louise Carter	Helenjane Jones	
Dorothy M. Coad	Mary Elizabeth Keen	
George Lovell Collins	Sarabeth King	
Wilma Marjorie Condell	Dean Kirkwood	
Josue E. Diaz	Miriam Kliever	
William Charles Eichman	Nellie Mae Koons	

Upon motion regularly made and carried Roger Frederickson, as recommended by Dr. Martin for field work is approved and Dr. Martin is authorized to employ him for three months beginning June 1st as a field worker, and that aside from the salary to be agreed upon mileage at the rate of three cents per mile is to be allowed. The work to be done by Mr. Frederickson will be student solicitation.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

Earl Mason Lancaster
Mary Teresa Lister
James Allen McHenry
Doris Martin
Dorothea Mae Miller
Harry J. Miller
Bruce Paul Nemecheck
Harvey Richard Peters
Earl F. Schlick
James William Smith
Robert K. Songer
Hazel Frances Supple
Frank Swift
Shirley Lorraine Trower
Leslie M. Wing

Minutes:

The executive Committee of the Board of Trustees of Ottawa University met for its regular monthly meeting at the University June 9, 1942.

Members present were A. E. Willis, Ed Lister, Bert Anderson, C. W. Hegberg and R. M. Clogston. President A. E. Martin and R. N. Bundy, Business Manager, were also present.

Meeting opened with prayer by Dr. Martin.

Minutes of meetings held April 14 and May 11 were read and approved.

Treasurer's report was reviewed after which bills were read and allowed.

Mr. Lister reported that Federal Land Bank had turned down Geo. Caple loan application for \$800.00 to buy our Caple ~~40~~ acre farm. Motion was made and carried that Mr. Lister be authorized to sell for \$600.00.

Mr. Lister reported that we now have possession of the Beck 18 3/4 acre farm. That he has an offer of \$1900.00 with \$300.00 down, balance on contract at 5% interest with \$60.00 payable on principle every 6 months. Motion was made and carried that we accept the offer and that Mr. Lister be authorized to sign the contract.

Mr. Bundy brought up the question of insurance on typewriters and other equipment owned and used by the University. Motion was made and carried that \$1500.00 insurance coverage be secured for such equipment.

Mr. Bundy reported that Gas Service Company had notified us that gas supply would be uncertain next winter, due to heavy demands from defense plants. It was the opinion of the committee that we should put in a supply of coal for fuel.

Discussion about out-come of budget for the balance of the year resulted in a motion which carried, that expenses for balance of year must be cut.

Meeting adjourned.

C. W. Hegberg,
Acting Secretary.

June 24, 1942

Special Meeting of the Executive Committee of the Board of Trustees of Ottawa University met with the following members present:

A.E. Willis, Chairman, Mark Forester, R.N. Clogston, E. Lister, Marion Hume, C.W. Hegberg, Bert Anderson and B.F. Bowers.

Pres. Andrew B. Martin was also present.

Pres. Martin stated the object of the meeting to be to consider certain matters regarding the C.P.T. matter in connection with the University, and to fill the vacancy on the faculty caused by the resignation of Dr. Conrad.

After the consideration of the matters relating to the C.P.T. Dr. Martin presents the name of Smith Haworth as teacher and dean of men to fill the vacancy on the faculty caused by the resignation of Dr. Conrad, and upon motion made and carried, said Smith Haworth is elected to fill such vacancy on the faculty at a salary of \$2100.00

Meeting adjourned,

B.F. Bowers
Secretary

Tuesday, July 14, 1942

The executive committee of the Board of Trustees of O. U. met in regular session at the University, July 14, 1942. Members present were: C. W. Hegberg, M. H. Forester, Marion Hume, Ed Lister and R. M. Clogston. President A. B. Martin and R. N. Bundy, Business Manager were also present.

In the absence of A. E. Willis, President, C. W. Hegbert was elected Chairman of the meeting.

Meeting opened with prayer by Dr. Martin.

The minutes of the last meeting held June 9, 1942 were read and approved.

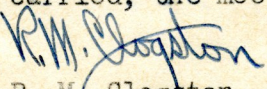
The Treasurer's report was reviewed after which the bills were read and allowed.

Mr. Lister reported the sale of the Beck farm had been completed.

Mr. Lister reported an offer of \$1,000.00 for the Lake Morris Farm of 160 Acres in Wilson County, but the offer was not accepted.

Dr. Martin reviewed the progress of the C. P. T. Program.

Upon motion duly made, seconded, and carried, the meeting adjourned.


R. M. Clogston
Acting Secretary

Sent Sept. 9, 1942

REGULAR MEETING OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF TRUSTEES OF OTTAWA
UNIVERSITY.

On August 11, 1942, regular meeting of the Board of Trustees of Ottawa University was held with the following members present:

A. E. Willis, chairman; Mark Forester; Bert Anderson;
C. W. Hegberg; Marion Hume; R. M. Clogston; E. Lister and
B. F. Bowers.

President Andrew B. Martin and R. N. Bundy, business manager, were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the regular meeting of July 14 and of the special meeting of June 24, were read and approved.

R. N. Bundy gave the treasurer's report after which the regular bills were audited, allowed and ordered paid.

A Resolution pertaining to the transfer to the Board of Education of the Northern Baptist Convention of the cash securities and other property held by said Board in trust in the Chicago Title and Trust Company for the benefit of Ottawa University was passed. A copy of said Resolution is hereto attached and made a part of these minutes.

Upon recommendation of Dr. Martin, Roger Frederickson is employed at \$50.00 per month to do student enlistment work for the University, at least three days per week while in attendance at the Baptist Seminary at Kansas City, Kansas.

There being no further business to transact the meeting adjourned.

B. F. Bowers
SECRETARY.

MEETING OF EXECUTIVE COMMITTEE

On September 8, 1942, the Executive Committee of The Board of Trustees of Ottawa University met with the following members present:

A. E. Willis, Chairman; Bert Anderson; E. Lister; R. M. Clogston; Marion Hume and B. F. Bowers. President Andrew B. Martin, and R. N. Bundy, business manager, were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the meeting of August 11, 1942, were read and approved.

R. N. Bundy gave the treasurer's report, after which the current bills were audited, allowed and ordered paid.

Mr. Lister reports that Walter Rose offers to deed to the University a 40 acre tract of land in satisfaction of a mortgage held by the College thereon, and it being understood that Mr. Rose assumed this obligation at one time to protect the college and that now the same has become burdensome to him, upon motion regularly made and carried Mr. Lister was authorized to accept from Mr. Rose a deed for said land in satisfaction of the mortgage.

President Martin reports that Jane Joyce has been employed to fill the vacancy on the faculty occasioned by the resignation of Minnie Macaulay at a salary of \$1800.00, \$1600.00 as instructor and \$200.00 as Dean of Women. Upon motion regularly made and carried said employment is confirmed.

Mr. Clogston reports for the Dormitory Campaign Committee that the funds have been put in Defense Bonds (Series F) which will amount to \$56,000.00 at maturity, and he desires to turn them over to the University. Upon motion regularly made and carried R. N. Bundy is directed to accept said Bonds and place them in a safety deposit box in the Bank.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

I, B. F. Bowers, hereby certify that I am the Secretary of the Executive Committee of The Board of Trustees of Ottawa University; that the Board of Trustees of Ottawa University is a corporation duly organized and existing under and by virtue of the laws of the State of Kansas; that at a regular meeting of the said Executive Committee of The Board of Trustees of Ottawa University duly and regularly convened and held on the 11th day of August, 1942, at which a quorum was present, the following resolution was duly and regularly adopted and is still in full force and effect:

"RESOLVED, that the transfer to The Board of Education of the Northern Baptist Convention of the cash, securities and all other property of any kind or character held by said Board in trust in the Chicago Title and Trust Company for the benefit of Ottawa University, under the agreement between the said Board of Education of the Northern Baptist Convention and the said Ottawa University, dated December 20, 1927 and the supplemental agreement thereto dated March 17, 1934, be and the same is hereby approved.

The aforesaid transfer is to be made at the discretion of The Board of Education of the Northern Baptist Convention and is to be for the purpose and under the stipulations contained in the letter to President Martin of Ottawa University from Luther Wesley Smith, Executive Secretary of The Board of Education, dated February 13, 1942, The Chicago Title and Trust Company shall have no obligation to inquire into the provisions of said letter and shall be under no duty to see that the stipulations contained in said letter are carried out."

Dated September 8, 1942.

Secretary of the Executive
Committee of The Board of
Trustees of Ottawa University.

SPECIAL MEETING OF EXECUTIVE COMMITTEE

On September 19, 1942, special meeting of the Executive Committee of The Board of Trustees of Ottawa University was called with the following members present:

A. E. Willis, chairman; Bert Anderson; R. M. Clogston; E. Lister and B. F. Bowers.

Mr. Lister presents an offer which he has received for the sale of the White farm in ^{Johnson} Miami County, Kansas, the same being an 80 acre farm, and reports that he has been offered \$4800.00 for the same, and upon motion regularly made and carried, after consideration, he is directed by the Committee to offer the same for sale at the price of \$5,000.00.

There being no further business the meeting is adjourned.

B. F. Bowers

Secretary.

REGULAR MEETING OF EXECUTIVE COMMITTEE

On October 13, 1942, the Executive Committee of The Board of Trustees of Ottawa University met with the following members present:

A. E. Willis, chairman; Marion Hume, Mark Forester, C. W. Hegberg, E. Lister, R. M. Clogston, and B. F. Bowers. Dr. Martin and R. N. Bundy, business manager, were also present.

The minutes of the regular meeting of September 8, and of the special meeting of September 19, 1942, were read and approved.

The matter of the reorganization of the committee came on for consideration and C. W. Hegberg moves that the officers of last year be elected as such for the coming year. Motion was seconded by E. Lister and was put by R. M. Clogston, and carried. A. E. Willis was thereby elected chairman of the Executive Committee and B. F. Bowers, Secretary.

The Treasurer's report was given by R. N. Bundy after which the current bills were allowed and ordered paid.

Dr. Martin presents the matter of scholarship offered by R. H. Hammond and wife of Hutchinson, Kansas, which matter is passed over to the next meeting of the committee.

Dr. Martin reports that Mrs. Kaiser has been employed to take charge of the physical education for girls and to fill the vacancy caused in that department by the resignation of Minnie Macaulay, and at a salary of \$50.00 semester hour.

The question of the general drive for funds in the community came on for consideration, and after some discussion it was moved and carried that the College put out special letters to all persons likely to give to the College Fund in the Community Drive and letters to all who have given in the past, and the Chairman appoints Claude Webb, R. N. Bundy and Marion Hume as a committee to take charge of that work.

The resignations of Dr. Reiff and Mrs. Wilson were left by Dr. Martin for consideration, and in the absence of Dr. Martin consideration of the same is passed over until the next meeting of the Committee.

Mr. E. Lister reports that as instructed by the Committee he has sold the White farm in Johnson County and that the Deed has been executed by C. W. Hegberg, Vice-President of the Board and R. M. Clogston, Secretary, and upon motion regularly made and carried the execution and delivery of said Deed is confirmed by the Committee.

The question of repairs on the Science Building roof and certain electric wiring was presented by Mr. Bundy, and the committee turned the matter over to him to report thereon at the next meeting.

B. F. Bowers
Secretary.

Regular meeting of the executive committee of the Board of Ottawa University was held on Dec.8,1943 with the following members present: A.E.Willis, Chairman, C.W.Hegberg, Marion Hume, E.Lister, B.F.Bowers, as was also Dr.Martin, and R.N.Bundy, business manager.

Meeting opened with prayer by Dr.Martin.

Minutes of the meeting of Nov.10,were read and approved.

The chairman names Bert Anderson as a member of the committee to formulate plans such as are necessary for the sale of University farms, and to serve on such committee in the place of Mark Forester.

The Treasurer's report is given by Mr Bundy, after which the current bills are audited, allowed and ordered paid.

The Auditor's report came on for consideration, and after some discussion, a motion is made and carried that the recommendations made in said report be followed out and plans be made to adjust the work in the business office, even tho it require additional paid help.

There being no further business the meeting adjourned,

B.F.Bowers, Sec'y.