

ACADEMIC AFFAIRS

- CWC Audit OK-
- North Central 1982-83

STUDENT AFFAIRS—

Communications with Students

Concerns as to quality/quantity
Class size

Admissions/Athletics

Student Services

Retention

Career Planning/Placement

4/4/81

Admissions - Wallent
Still early.

Coaches improving =

Cob. - Churches - Work with Havens
Competition -
Brochures -

Financial Aid - Yingling
Changes

Fed. / State Changes

~~Ratable Deductions~~

Impact of Fall 82'

x Memo to Board Members

4800 T + R + Bd
+ 1800 Expenses, etc
6600

(over)

Probably dead!!
GSL - admin
outside
of institution

OPERATIONS REPORT

ACADEMIC AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

by

Academic Vice President, Keith C. Shumway

April, 1981

I. Residential Campus

Faculty Changes: Since the October, 1980 Board meeting a few changes in faculty have occurred. These in combination with the earlier loss of Sloane Dugan and Dr. Martin Meade, due to their late resignations, results in a number of faculty vacancies for the 1981-82 academic year. William Boucek resigned his position as Athletic Director to devote attention to the Physical Education Department and Elmer Roth was designated Athletic Director effective the start of the Spring semester. As of the 1981-82 school year, Roth's teaching load in the Department of Biology will be reduced to allow time for his administrative responsibilities. There already existed a gap in departmental staffing due to the departure of Dr. John Ackermann the previous year, and thus in combination with the shift of Mr. Roth a position exists which can provide relief in chemistry as well if we can hire the appropriate person. Evelyn Kinney retires at the end of the year and thus a vacancy exists in the Physical Education Department. Pat Cleveland has provided written rejection of her contract offer for 1981-82 and thus these three vacancies plus the mid-year resignation of Veronica Morgan-Lee and the resignation of Dr. Meade leaves us currently with five faculty vacancies for the campus. Interviews are underway for those positions. Other vacancies may yet develop if the pattern of previous years is an indication.

Academic Developments: Major changes have not developed out of the Academic Future report as yet, but a series of internal forums and hearings is underway for consideration of actions to be taken by the faculty as appropriate. Most of these changes should be identified and accepted or resolved prior to the next full Board meeting. Modest changes in course offerings and daily class schedule have occurred in preparation for the 1981-82 year due to the experiences of the current year and the preceding year with the changed calendar of offerings.

Title III Continuation. Title III programs are now on track for the duration of that three-year grant activity. That program deals with administrative planning procedures and support systems, retention workshops, curricular development in skills areas, human services, and computer instruction.

External Review. The campus has recently gone through a cycle of review by the Kansas State Department of Education for further study of three academic programs that had given a conditional approval at the time of a previous visit. These areas were physical education, English, and music. The staff of the State Department and consultants

brought in from other institutions have completed their review of submitted materials and made a site visit on campus in March. A formal report is due in the near future. A new round of review cycles by the State Department of Education is probably two years from now as part of their legislative mandate to review programs of Kansas institutions of higher education. We have already received notification from the North Central Association of the pending review of our accreditation which is scheduled for 1982-83. For that reason we will be more involved in preparation of report materials and documents during the next academic year as we get ready for the 1982-83 visit. Due to the fact that the Board has approved a revised Mission Statement and there is a current task force working of goals and objective statments, we anticipate that prior to the 1982-83 year of the site visit Ottawa's mission, goals, objectives will be in place as well as the reports and studies needed for the accreditation visit. This fact coupled with the expectations that Ottawa's financial reporting will also be modified and improved growing out on current attempts by the controller and the administrative staff, should make our North Central site visit more a matter of routine and our continued accreditation a matter of little doubt.

Data Processing has proceeded more smoothly this year than in recent years. There is a significant growth in user satisfaction due to the good rapport established by the new director of data processing. He and his staff have demonstrated their capacity to work with each administrative office and with faculty to accomplish their purposes. The most significant problem in data processing is the growth in maintenance costs year by year which approach the point at which obtaining a different computer or upgrading the current computer hardware will be as cheap or cheaper than paying maintenance costs on the current computer.

Athletic Activity. The Ottawa University athletic program has achieved good success this year.

A total of 257 students have been, and are currently involved in inter-collegiate athletics. Of this number 48 are women, and 209 are men.

Our greatest achievement this year has been in the sport of Indoor Track. Both our women's team, and our men's team won the HAAC Conference Indoor Track meets. One student, Albert Peacock, became the NAIA National Indoor Track high jump champion, as well as winning the high jump at the NAIA District 10 Indoor Track meet.

Belinda Tummons, a freshman student, won NAIA All America Honors in Cross Country, and David Moudy was an Honorable Mention All America in Football in NAIA.

Football, basketball, and soccer had winning seasons, and we look forward to the current Outdoor Track team having good success in the HAAC Conference meet May 1 and 2.

Our sports facilities for the most part are adequate for our program, and with the exception of the Wilson Fieldhouse all facilities are in good shape. A leaking roof on Memorial Day weekend in May, 1979 resulted in the fieldhouse floor being flooded and severely damaged before the flooding was discovered. The floor was repaired, but was again damaged because of a leaky roof. As a result of this the playing floor continues to deteriorate to the extent that the use of the basketball floor for intercollegiate activity in 1981-82 is in jeopardy. There is no question as to the importance of replacing the floor as soon as is possible.

II. College Without Campus in Kansas City

The Kansas City Center has been the subject of repeated and thorough screening and examination by the administration of the University and by the Board of Trustees over a number of months. The most recent examination occurred in January, 1981 as part of Ottawa University's regular internal review cycle. The report of the site committee, which has been shared with the Academic Affairs Committee and the Executive Committee, is that the Center is performing as expected. Now three months later, the Center continues to project the same net gain over direct expenses that was forecast at the time of the January examination. Over the course of the months since the October meeting, the expenses of the operation have been reduced both in space and personnel which has created greater flexibility in budgeting. Marketing expertise has been donated by a successful alumnus and former director of admissions, Kevin Eichner. The Kansas City program exhibits many signs of health and continues to serve a large number of students, thus fulfilling its mission and purpose adequately.

III. College Without Campus in Phoenix.

Little change has occurred in the Phoenix operation since the report at the October Board meeting. This Center also was the subject of the program review site visit of January, 1981. One faculty member, Dr. Maxine Rossman, took a half-year's leave for the Spring semester of 1981 but this has not created an unmanageable situation for the staff. Courses continue to grow faster than projected in the Phoenix metropolitan region itself. Therefore, financial independence for the Phoenix metropolitan operation is close to actuality regardless of the volume of California course offerings. Enrollment in California courses for teacher preparation has been less than projected in the first six-months of the academic year but has improved in the last quarter. Ottawa University's direct supervision of the California operation is working smoothly and all instructors in California look to the parameters and leadership provided by Ottawa University's faculty and staff rather than looking to non-Ottawa related persons. At the current rate of growth in Phoenix new problems that must be dealt with will emerge within the next six months to a year. The volume of student activity in the metropolitan area will lead

specifically to space problems and staffing problems of which the latter are the more important. Currently, space for instructional use can be obtained elsewhere as intended in the initial design of the operation. Housing for staff members is still possible without increasing traditional rentage costs excessively. Nevertheless, the timing of any staff increases to serve students will have to be closely meshed with the growth in students served in order to maintain the educational strength and quality of the operation.

525,475 - 810,000
291,000 to go -

\$100,000 for April, May, June -

BUSINESS AFFAIRS

1. Immediate needs - Boiler Room \$10,000
Need to heat my bldg. Smoke stack \$7,000
individually. \$8,000

Union (Burners) \$2,000
or \$5,000

Roof Work - Brown 25,000
Library 25,000

Contemporary

2. Additional Billing - \$6,000

3. Ins. Package - 1 More year + then Bids

4. Accept bids on lease / rent computer

5. BUDGET !!

Concern over gift income
" " Mabee

Predict Deficit - 277??

Recommendations

Resources -

Lee Bernard Associates

Board of Trustees - 5 Openings Now
Need 8 for NEXT FALL

RESOURCES COMM. ^{\$200,000} ^{\$170,000}
1. MARTIN TRUST 
DAVIS ~~TRUST~~ ESTATE
Student Loan Funds 

2. Lee Bernard & Co.
\$8,000 so far = \$96,000

3. Income (Unrestricted)
\$140,000 - \$770,000 - \$800,000

4. MABEE - Go ahead.

5. Commercial Dynamics Corporation

6. Reducing Interest Rate - via Loans
(Total \$50,000)
Trustee gain (over) 43,000 (50%)

Mother
3 Bros.

Smith-
~~Phillips~~
SRL

Bob Wallace
cl. G. W. Ing

~~Memo to Donnell~~

~~See Bathin~~
~~on Campbell Fund~~

~~R. C. D. Passbook~~

~~Sammer-Picture to~~
~~Martha-S. Brown!!~~

~~Petry~~

~~Senate Meeting 8th~~

~~Keith S. Smith~~

1. Fiscal changes
100 copies

Endowment

Long/Short Term Debt

Progress

Investment Committee - Endowment Foundation
Mabee Challenge

2. KCAC - Will return in all likelihood
Transition period

3. Church Relations
Pacific & SW Region
Mission Statement

4. CAF Report

5. Accounting/Auditing Changes

6. Am. Mgt. Association Course for President

7. Feature - Quality Product -
not perfection but improvability

* Planning

Close Price Hall for Summer

8. Marilyn Shaw - M. Hall

164.05
24.43
139.62

Central - Mabee
NO MERGER!!

\$230,000

- 50 -

- Trustees' ^{Better} ^{things} ^{for}
Reficit

M. Hall