

April 4, 1978

MEMORANDUM

TO: OU Representatives
FROM: Admissions Staff, Chaplain's Office, Russ Raker
RE: OU Sunday

We are pleased that you are representing Ottawa University on "OU Sunday." Enclosed are two informational sheets for your consideration and use.

First, Cliff Burke has compiled a sheet listing religious life activities on our campus during the 1977-1978 academic year. This is for your possible mention during your presentation.

Second, and most important! We would like to inform you that the Admissions Staff is holding a "Senior Day" on April 29th.

Since you will be representing the University in your contact with pastors and congregations on "OU Sunday", we would appreciate it if you would mention the Senior Day and invite interested students and parents to attend. Each pastor will be receiving complete information about the Day shortly. This is a good opportunity to extend a personal invitation to prospective students to visit us and to become future OU students. This event will be extremely important for the future of the University, and we respectfully request that you assist us in any way possible. Enclosed is an informational sheet describing the day's events.

Thank you for whatever you can do!

MEMORIAL/COMMEMORATIVE
Gift Opportunities

OTTAWA UNIVERSITY
Ottawa, Kansas 66067

| <u>Area/Facility</u> | <u>Total Gift Opportunities</u> |
|---|---------------------------------|
| Administration Building | \$ 452,500 |
| University Chapel | 365,000 |
| Mabee Physical Education Center | 45,000 |
| Wilson Field House | 140,000 |
| University Union | 390,000 |
| Martin Hall | 205,500 |
| Centennial Hall | 453,000 |
| Brown Hall | 247,000 |
| Behan Hall | 125,000 |
| Price Hall | 192,500 |
| Endowed Scholarships 100 @ \$10,000 | 1,000,000 |
| Academic Chairs 10 @ \$250,000 | 2,500,000 |
| Lectureships/UPS Series 10 @ \$25,000 | 250,000 |
| Tauy Jones Hall | 127,500 |
| Myers Library | 145,000 |
| Mammel Art Center | 47,500 |
| Women's Gymnasium | 110,000 |
| Ward Science Hall | 185,000 |
| Special Opportunities: | |
| Main Campus Entrance/Drive | 20,000 |
| MidCampus Street | 10,000 |
| Maintenance Building/facilities | 20,000 |
| Special Campus beautification/maintenance endowment | 50,000 |
| | <hr/> |
| | \$7,080,500 |

ADMINISTRATION BUILDING

To Name:

\$ 150,000

First Floor

| | |
|-----------------------------------|--------|
| Central Services | 10,000 |
| Financial Aid Office Suite | 10,000 |
| Computer Center | 10,000 |
| 3 Faculty Office Suites @ \$7,500 | 22,500 |
| 2 Classrooms @ \$5,000 | 10,000 |

Second Floor

| | |
|------------------------------------|--------|
| President's Office | 20,000 |
| Office of the Academic Dean | 15,000 |
| President/Dean's Reception Area | 10,000 |
| Dean of Students Office | 15,000 |
| Dean of Students Reception area | 10,000 |
| 2 staff offices @ \$5,000 | 10,000 |
| Reception Area No. 2 | 5,000 |
| 2 Staff offices @ \$5,000 | 10,000 |
| Development Suite | 10,000 |
| Admissions Suite | 20,000 |
| Administration Building Auditorium | 25,000 |
| Psychology Department Suite | 10,000 |
| Registrar's Suite | 10,000 |
| Business Office Suite | 15,000 |

Third Floor

| | |
|-----------------------------------|--------|
| 5 Classrooms @ \$5,000 | 25,000 |
| 4 Faculty Office Suites @ \$7,500 | 30,000 |

\$452,500

UNIVERSITY CHAPEL

To Name:

\$250,000

| | |
|-------------------------|--------|
| Worship Center | 25,000 |
| Vestibule/Entrance | 20,000 |
| 2 Classrooms @ \$10,000 | 20,000 |
| 4 Offices @ \$5,000 | 20,000 |
| 1 Office Reception area | 10,000 |
| Chapel Organ | 20,000 |

\$365,000

MABEE PHYSICAL EDUCATION CENTER

| | | |
|--|----------|-----------------|
| Lobby | \$15,000 | |
| 2 Tennis Courts/Volleyball Courts @ \$10,000 | \$20,000 | |
| 2 Handball Courts @ \$10,000 | 20,000 | |
| One Staff Office | 5,000 | |
| | | <u>\$45,000</u> |

WILSON FIELD HOUSE

| | | |
|-----------------------------|----------|------------------|
| Basketball Court | \$50,000 | |
| Staff Offices, 4 @ \$5,000 | 20,000 | |
| Dressing Rooms, 4 @ \$5,000 | 20,000 | |
| Lobby | 10,000 | |
| North Bleachers | 20,000 | |
| South Bleachers | 20,000 | |
| | | <u>\$140,000</u> |

UNIVERSITY UNION

To Name: \$200,000

First Floor

| | |
|------------------------------------|--------|
| Cafeteria/Kitchen area | 50,000 |
| Lobby | 15,000 |
| Information Center | 5,000 |
| Bookstore | 15,000 |
| Faculty/Staff Lounge | 5,000 |
| Staff Director's Office | 5,000 |
| Proposed Faculty/Staff Dining Room | 20,000 |
| Cloak Room | 5,000 |
| Snack Area | 15,000 |
| Recreation Area | 10,000 |

Second Floor

| | |
|--|--------|
| 2 Conference/Dining Areas @ 10,000 | 20,000 |
| 4 Student leadership offices @ \$5,000 | 20,000 |
| 1 small conference/dining room | 5,000 |

\$390,000

MARTIN HALL

First Floor

| | |
|--------------------------|----------|
| Lobby | \$15,000 |
| Resident Directors Suite | 10,000 |
| 10 Rooms @ \$2,500 | 25,000 |
| TV Lounge | 5,000 |

Second Floor

| | |
|--------------------|--------|
| Lounge | 5,000 |
| 21 Rooms @ \$2,500 | 52,500 |

Third Floor

| | |
|--------------------|--------|
| 21 Rooms @ \$2,500 | 52,500 |
| Lounge Area | 5,000 |

Terrace

| | |
|--------------------|-----------|
| Lounge | 5,000 |
| 12 Rooms @ \$2,500 | 30,000 |
| | <hr/> |
| | \$205,000 |

CENTENNIAL HALL

First Floor

| | |
|--------------------------|--------|
| Lobby/Lounge | 15,000 |
| Resident Directors Suite | 10,000 |
| 21 Rooms @ \$2,500 | 52,500 |
| Guest Room | 5,000 |

Second Floor

| | |
|--------------------|--------|
| Lounge | 15,000 |
| 28 Rooms @ \$2,500 | 70,000 |

Third Floor

| | |
|--------------------|-----------|
| Lounge | 15,000 |
| 28 Rooms @ \$2,500 | 70,000 |
| | <hr/> |
| | \$453,000 |

BROWN HALL

First Floor

| | |
|--------------------|-----------|
| Lobby/Lounge Area | \$ 15,000 |
| TV Room | 5,000 |
| 25 Rooms @ \$2,500 | 62,500 |

Second Floor

| | |
|--------------------|--------|
| Lounge Area | 15,000 |
| 27 Rooms @ \$2,500 | 67,500 |

Third Floor

| | |
|--------------------|-----------|
| Lounge Area | 15,000 |
| 27 Rooms @ \$2,500 | 67,500 |
| | <hr/> |
| | \$247,000 |

BEHAN HALL

First Floor

| | |
|-------------------------------|-----------|
| Resident Director's Apartment | \$ 10,000 |
| Lobby/Lounge Area | 15,000 |
| 11 Rooms @ \$2,500 | 27,500 |

Second Floor

| | |
|--------------------|--------|
| 15 Rooms @ \$2,500 | 37,500 |
|--------------------|--------|

Third Floor

| | |
|--------------------|-----------|
| 10 Rooms @ \$2,500 | 25,000 |
| Recreation Room | 10,000 |
| | <hr/> |
| | \$125,000 |

PRICE HALL

First Floor

| | |
|--------------------------------------|-----------|
| Loung/Lobby Area | \$ 15,000 |
| Recreation Area | 15,000 |
| Resident Director's Office/Apartment | 10,000 |
| Guest Room | 5,000 |
| 10 Rooms @ \$2,500 | 25,000 |

Second Floor

| | |
|--------------------|--------|
| Lounge Area | 10,000 |
| TV Room | 5,000 |
| 21 Rooms @ \$2,500 | 52,500 |

Third Floor

| | |
|--------------------|-----------|
| 22 Rooms @ \$2,500 | 55,000 |
| | <hr/> |
| | \$192,500 |

ENDOWED SCHOLARSHIPS

100 Endowed Scholarships @ \$10,000 \$1,000,000

(the donor would have the privilege
of designating the scholarship area)

Academic Chairs

| | |
|---------------------|-------------|
| Music | \$250,000 |
| Psychology | 250,000 |
| Economics | 250,000 |
| Business | 250,000 |
| Physical Education | 250,000 |
| Science | 250,000 |
| Humanities | 250,000 |
| Education | 250,000 |
| Social Science | 250,000 |
| Religion/Philosophy | 250,000 |
| | <hr/> |
| | \$2,500,000 |

LECTURESHIPS/UPS SERIES

| | |
|--|-----------|
| Religion and Philosophy | \$ 25,000 |
| Economics | 25,000 |
| Music | 25,000 |
| Art | 25,000 |
| Science | 25,000 |
| Humanities | 25,000 |
| Psychology | 25,000 |
| Social Science | 25,000 |
| Communications | 25,000 |
| 1 cross discipline endowed lectureship | 25,000 |
| | <hr/> |
| | \$250,000 |

TAUY JONES HALL

First Floor

Piano Laboratory \$ 5,000

Drama Suite 10,000

Second Floor

Recital Hall 20,000

Reception Office/Lounge 10,000

2 Office Studios @ \$7,500 15,000

listening room/multi-purpose room 2,500

Organ practice studio 2,500

Third Floor

Classroom 5,000

3 Offices/studios @ \$5,000 15,000

6 practice studios @ \$2,500 15,000

Fourth Floor

Instrumental Room/Suzuki studio 10,000

Office 2,500

Broadcast Studio 10,000

KTJO Engineering studio 5,000

\$127,500

MYERS LIBRARY

Foyer \$' 5,000

Browsing/Periodical Room 20,000

Circulation Area 10,000

Archives/Special Collection Room 10,000

Upper Stacks 10,000

Lower Stacks 10,000

Librarians Office 5,000

Classroom 5,000

Audio-tutorial Laboratory 15,000

Service Librarians Office 5,000

Special Endowment for periodicals/
AV equipment 50,000

\$145,000

MAMMEL ART CENTER

Gallery \$10,000

Studio East 7,500

Studio West 10,000

Faculty office 5,000

Media Services Center 5,000

\$47,500

WOMEN'S GYMNASIUM

| | | |
|---------------------|-----------|-----------|
| TO NAME | \$ 50,000 | |
| Gym Area | 25,000 | |
| Swimming Pool | 25,000 | |
| Weight Lifting Room | 10,000 | |
| | | <hr/> |
| | | \$110,000 |

WARD SCIENCE HALL

First Floor

| | |
|---------------------------------|----------|
| 3 small lecture rooms @ \$5,000 | \$15,000 |
| Large Physics Laboratory | 10,000 |
| 2 Faculty offices @ \$5,000 | 10,000 |
| Physics Shop | 10,000 |
| Multi-purpose lecture room | 10,000 |

Second Floor

| | |
|-----------------------------|----------|
| Micro-biology Lab | \$10,000 |
| Zoology Lab 2 @ 10,000 | 20,000 |
| Classroom | 10,000 |
| Botany Lab | 10,000 |
| 3 faculty offices @ \$5,000 | 15,000 |

Third Floor

| | |
|--------------------------------|-----------|
| 3 faculty offices @ \$5,000 | 15,000 |
| Large Lecture classroom | 10,000 |
| Quantitative/Qualitative Lab | 10,000 |
| Instrument/balance room | 10,000 |
| Small Classroom | 5,000 |
| Small Chemistry Lab (advanced) | 5,000 |
| Large General Chemistry Lab | 10,000 |
| | <hr/> |
| | \$190,000 |

OTHER SPECIAL OPPORTUNITIES

| | |
|--|-----------|
| Main Campus Entrance/Drive | \$20,000 |
| Mid-Campus Street | 10,000 |
| Maintenance Building/facilities | 20,000 |
| Special Campus Maintenance/beautification endowment | 50,000 |
| | <hr/> |
| | \$100,000 |

December, 1979

MONTHLY GIFT REPORT
=====

***** PRESENT YEAR *****

| SOURCE | THIS MONTH | | | CUMULATIVE | | |
|------------|------------|--------|--------|------------|--------|---------|
| | CURRENT | OTHER | TOTAL | CURRENT | OTHER | TOTAL |
| CHURCH | 16,763 | 5,000 | 21,763 | 99,280 | 6,052 | 105,332 |
| FOUND. | 9,050 | 0 | 9,050 | 55,801 | 0 | 55,801 |
| BUS & IND. | 3,525 | 2,100 | 5,625 | 14,130 | 3,250 | 17,380 |
| ALUMNI | 28,872 | 2,365 | 31,237 | 55,566 | 6,085 | 61,651 |
| NON/ALUM | 21,765 | 4,620 | 26,385 | 37,813 | 11,562 | 49,375 |
| OTHER | 1,041 | 25 | 1,066 | 5,685 | 475 | 6,160 |
| SUBTOTAL | 81,016 | 14,110 | 95,126 | 268,275 | 27,424 | 295,699 |
| GOVT. | 0 | 0 | 0 | 0 | 0 | 0 |
| *** TOTAL | 81,016 | 14,110 | 95,126 | 268,275 | 27,424 | 295,699 |

*** INCLUDED IN ABOVE ***

| | | | | | | |
|----------|--------|-------|--------|--------|-------|--------|
| K.B.C. | 14,513 | 0 | 14,513 | 81,152 | 50 | 81,202 |
| OTTAWA | 4,578 | 1,410 | 5,988 | 60,938 | 1,800 | 62,738 |
| TRUSTEE | 12,450 | 100 | 12,550 | 20,249 | 100 | 20,349 |
| PARENTS | 14,080 | 1,935 | 16,015 | 22,799 | 2,690 | 25,489 |
| FAC/ST | 1,730 | 1,210 | 2,940 | 5,022 | 1,300 | 6,322 |
| K.F.P.C. | 2,000 | 0 | 2,000 | 2,000 | 0 | 2,000 |

December, 1978

***** PREVIOUS YEAR *****

| SOURCE | THIS MONTH | | | CUMULATIVE | | |
|------------|------------|-------|---------|------------|--------|---------|
| | CURRENT | OTHER | TOTAL | CURRENT | OTHER | TOTAL |
| CHURCH | 15,371 | 34 | 15,405 | 97,948 | 174 | 98,122 |
| FOUND. | 5,857 | 0 | 5,857 | 39,836 | 0 | 39,836 |
| BUS & IND. | 2,758 | 275 | 3,033 | 10,978 | 1,240 | 12,218 |
| ALUMNI | 20,121 | 1,727 | 21,848 | 43,705 | 10,838 | 54,543 |
| NON/ALUM | 19,234 | 2,458 | 21,692 | 33,927 | 19,012 | 52,939 |
| OTHER | 2,703 | 10 | 2,713 | 17,463 | 13 | 17,476 |
| SUBTOTAL | 66,044 | 4,504 | 70,548 | 243,857 | 31,277 | 275,134 |
| GOVT. | 32,815 | 0 | 32,815 | 158,547 | 0 | 158,547 |
| *** TOTAL | 98,859 | 4,504 | 103,363 | 402,404 | 31,277 | 433,681 |

*** INCLUDED IN ABOVE ***

| | | | | | | |
|----------|--------|-----|--------|--------|-------|--------|
| K.B.C. | 13,088 | 0 | 13,088 | 76,443 | 0 | 76,443 |
| OTTAWA | 5,873 | 629 | 6,502 | 51,736 | 5,539 | 57,275 |
| TRUSTEE | 11,339 | 204 | 11,543 | 13,999 | 4,046 | 18,045 |
| PARENTS | 10,233 | 431 | 10,664 | 21,713 | 9,937 | 31,650 |
| FAC/ST | 1,005 | 185 | 1,190 | 5,769 | 1,103 | 6,872 |
| K.F.P.C. | 0 | 0 | 0 | 0 | 0 | 0 |

July 1, 1979 - April 10, 1980

*** MONTHLY GIFT REPORT ***

| SOURCE | THIS MONTH | | | CUMULATIVE | | |
|--------|------------|-------|-------|------------|-------|-------|
| | CURRENT | OTHER | TOTAL | CURRENT | OTHER | TOTAL |

| | | | | | | |
|------------|--------|---|--------|---------|--------|---------|
| CHURCH | 18,071 | 0 | 18,071 | 177,323 | 9,895 | 187,218 |
| FOUND. | 566 | 0 | 566 | 90,579 | 0 | 90,579 |
| BUS & IND. | 1,500 | 0 | 1,500 | 42,719 | 6,000 | 48,719 |
| ALUMNI | 4,612 | 5 | 4,617 | 87,406 | 10,675 | 98,081 |
| NON/ALUM | 826 | 0 | 826 | 58,882 | 14,917 | 73,799 |
| OTHER | 1,000 | 0 | 1,000 | 9,685 | 675 | 10,360 |
| SUBTOTAL | 26,575 | 5 | 26,580 | 466,594 | 42,162 | 508,756 |
| GOVT. | 0 | 0 | 0 | 0 | 0 | 0 |
| *** TOTAL | 26,575 | 5 | 26,580 | 466,594 | 42,162 | 508,756 |

*** INCLUDED IN ABOVE ***

| | | | | | | |
|----------|--------|---|--------|---------|-------|---------|
| K.B.C. | 15,447 | 0 | 15,447 | 143,609 | 50 | 143,659 |
| OTTAWA | 3,041 | 0 | 3,041 | 103,870 | 1,910 | 105,780 |
| TRUSTEE | 380 | 0 | 380 | 34,919 | 100 | 35,019 |
| PARENTS | 705 | 0 | 705 | 39,584 | 3,320 | 42,904 |
| FAC/ST | 846 | 0 | 846 | 8,224 | 1,300 | 9,524 |
| K.F.P.C. | 0 | 0 | 0 | 18,489 | 0 | 18,489 |