

Nov 17, 1976

FACULTY MINUTES
OTTAWA UNIVERSITY
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The November faculty meeting was held in the University Union beginning with a served dinner at 6:00 p.m. A prayer was offered by Stanley DeFries. All on-campus faculty members were present except the following: Robert Austin, Genell Benjamin, Rufus Cadigan, Bill Frear, John Lehner, Tom Lewis, Spencer Martin, Ed Morrissey, and Pal Wright. The following CWC faculty members were present: Polly Jaben Meineke, Stephanie Wells, and Keith Shumway.

President Armacost called the meeting to order at 7:00 p.m. The President then asked for action to the minutes of the previous meeting of October 20, 1976. Elmer Roth moved and it was seconded that the minutes be approved as distributed. The motion passed.

ANNOUNCEMENTS

President Armacost introduced to the faculty a new member of the CWC faculty, Miss Stephanie Wells.

Ronnie Averyt announced that Dr. Tom Adams of the History Department recently returned from Reno, Nevada where he had presented a paper.

Stanley DeFries announced that Joyce Stuermer just returned from the Tri-State Music Festival where she was a guest conductor. He also announced that there would be a concert of the Ottawa Symphonette on Sunday, at 8:00 p.m.

Mike Twedt announced that "Antigone" would be put on December 2, 3, and 5th at 8:00 p.m. and December 4th, at 2:30 p.m. The plays will be presented at the Second Street Theatre. There are only 90 seats available so it is first-come, first-served and there is no admission fee.

President Armacost introduced two visitors from the Academy for Educational Development who are here from Washington D.C., Mr. Kurt Moses and Mr. Sherman Jones.

Leonard Meyers announced that the Center on Individuality will be presenting a seminar Saturday morning, December 4, focusing on contract writing, specifically the goals and objectives sections.

Pat Cleveland indicated that many faculty had not given permission for the \$5.00 payroll deduction to the business office. She encouraged everyone to do this immediately.

Hal Germer announced that the December faculty meeting will be the second Wednesday, December 8th. He also announced that it was important that classes meet through December 16th; do not dismiss early. He also announced that the time table for course planning will be coming from his office in the near future, and that the faculty responsible for various Core courses were meeting to determine Core assignments for next year.

Jack Rice distributed a questionnaire asking each faculty member to indicate whether he or she would be willing to talk with a community group, civic club or public school. He asked those who were interested to complete the questionnaire and hand them in to him that night.

REPORTS

President Armacost then reported on the Steering Committee on Efforts to Build Enrollment to encourage volunteer efforts in the admissions process. This group is constituted with students, faculty, administrators and alumni. The committee was formed and began meeting last spring. They studied in detail the market analysis that was presented to them and they have divided into the following sub-committees: 1) committee on advertising, public relations, and materials development; 2) committee on student life and retention; 3) committee on church and high school relations; 4) committee on parents and alumni; 5) committee on special projects; 6) committee on volunteer recruitment, organizing and scheduling. This group and the sub-committee are meeting and planning again this year, and from time to time faculty will be called upon to participate in some of the activities. The President encouraged the faculty to help with these efforts whenever possible.

Keith Shumway gave the following report for the CWC Program Council. The Program Council itself will be addressing regular, academic audits and quality control procedures. No basic CWC program additions have been made since the last April report. The CWC fiscal year ended June 30, 1976 with close to \$200,000 being returned to the University including the amounts regularly charged for administrative overhead. The head count at CWC for 1975-76 was 1,318 with an FTE of 418. CWC was seriously understaffed at the end of the fiscal year and therefore have added to the faculty the following people: Neil Harris, Associate Professor of English; Doyal O'Dell, Associate Professor of Political Science; Fred Mazzie, Instructor in Education; Karen Mitchell, Instructor of Political Science; Veronica Morgan, Assistant Professor of Social Work; Stephanie Wells, Instructor in Public Administration. CWC still has a vacancy or two to be fully staffed as determined by the enrollment model. Other staff members who have been added to the CWC operation are Nancy Graham, receptionist and administrative secretary; Phyllis Dean, faculty secretary and computer terminal operator, and Mary Parks, assistant records officer.

Current enrollment at CWC (through October 31, 1976) is as follows: the head count is 643, bringing the total at Ottawa University enrollment to over 1000 students, and the FTE count is 118 which is 17.5 percent ahead of predictions made during the summer and is 66 2/3 % ahead of the enrollment level for same period last year. CWC is working on community building activity such as the CWC faculty inviting campus faculty in small groups to Kansas City to visit and see the operation, and the CWC students will be guests on the Ottawa campus in early February.

Religious Life program report by Chaplain Cliff Burke. (See handout) Cliff distributed a summary of religious life activities for the Ottawa University community. Cliff made some summary comments about the report and indicated that excluding the UPS events the religious life activities probably reached only about 1/3 of the Ottawa University students. The major responsibility for the Christian environment for Ottawa University is a total faculty responsibility. In response to a question relating to the team ministry program Cliff said it is not working up to its potential this year.

Master of Arts Degree proposal by Jim Billick. (Please see the distributed report.) There will be two forums, one on November 30 and one on December 1 to further discuss the M.A. proposal. The following questions were raised at the faculty

meeting and are to be discussed at length at the forums: questions pertaining to financial aid, contract assurance program, accreditation, where will the M.A. be housed, resources, finances, requirements for admission, course hierarchy, survey of other M.A. programs, non-degree seeking people in the program, effects on the undergraduate program, schools who have dropped the M.A. program, and questions on whether the schedule to implement is too rapid.

These and other questions will be discussed at the faculty forums with the understanding that they will be reported to the faculty at a subsequent meeting.

Hal Germer then reported on several issues that have to do with the recent survey with the Delphi. Advising is being discussed and acted upon in the Center on Individuality. That Center is sponsoring a December 4 Workshop on contract writing. Jack Maxwell will be reporting to the faculty in December on the University policies that relate to student life. The Core committee is working on Core evaluation. The Faculty Affairs committee is discussing faculty role clarity and CAR is discussing distribution of courses outside the depth study.

The Dean brought to our attention the program enrichment purchases such as new AV equipment and Ronnie Averyt's typewriter.

There was no old business so the President called for new business. The President recognized Carl Bobbish, Chairman of the U.P.S. Committee, who brought to the faculty the following motion: "We recommend the reduction of University Program Series events from 7 out of 12 to 5 out of 9 (three religious - 6 convocation and art) and eliminating the wild card." The committee motion required no second. Ronnie Averyt then amended the motion to strike the words "eliminating the wild card". That amendment was seconded and passed. Sherwin Snyder moved that the amended motion be referred to the Academic Council for a report back at the December 8th meeting. That motion was seconded and was defeated on a division of the house 22 to 27. The main motion as amended was then discussed at length by the faculty with various comments pro and con being raised, for example why did the U.P.S. committee bypass the Academic Council, was the reduction eliminating opportunities for cultural events on campus, was the reduction a chipping away of the general education requirement as stated in the Blue Book? Comments were raised relative to the budget and inflation on the price of the events. The motion as amended was passed by division of the house 25 to 22

Marty Meade then publicly thanked all of the coaches of the various athletic teams that participated in intercollegiate competition this fall for a job well done and for bringing a spirit and renewed enthusiasm to the Ottawa University community. The entire faculty showed their support and enthusiasm by a lengthy round of applause. The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Fredric B. Zook
Faculty Secretary