

Minutes of the Meetings
of the

Faculty of Ottawa University .
Ottawa . Kansas .

From January 24 1905 .

Faculty Meeting, Sept. 13, 1920.

Opened with prayer by Pres. Price
members present: Pres. Price, Dean Wilson,
Messrs. Higgins, Ritchie, Russel House,
Cope, Cox, Bagby, Misses Brown,
Agnes Crawford, Graham, Blake,
McConkey, Harr, Jones, Ruth Wilcox.

Preliminary remarks were made by
Pres. Price on scholastic ideals and
the religious emphasis in this college.

Dean Wilson presented the matters
of registration and schedule.
Petitions were presented from Ward
Remde and Lloyd Gillett to be rein-
stated, inasmuch as they were auto-
matically dropped because of failure
to pass in 9 hours of work the last
semester. By vote of the faculty
they were reinstated.

Adjourned
L. R. Higgins Sec'y.

Faculty Meeting, Sept. 28, 1920
opened with prayer by Prof. Ritchie
members present: Pres. Price, Dean Wilson,
Prof. Higgins, Ritchie, Russel, House, Cope,
Taft, Bagby, Cox, Misses Brown,
Graham, Crawford, Edna Mustad, Jones,
McConkey, Blake, Ruth Wilcox.

Minutes of the last meeting read
and approved.

Requests for extra hours were presented
from the following students and disposed of
as indicated:

Paul Worthington	for 20 hrs., granted
Ernest Heiken	" 18 " "
H. Le Grande	" 19 " "
Paul Phelps	" 18 " "
Earl Blickenstaff	" 18 " "
Marg. Fuessing	" 18 " "
Ruth Bowerman	" 19 " "
Alta Walters	" 19 " "
Metta Johnson	" 18 " "
Grace Oles	" 18 " "
Sarah Everingham	" 18 " "
Wilma Barnhart	" 18 " : referred to the

Dean (Wilson) and the Head of the English department with power to act.

Moved and carried that a Committee be appointed to obtain the methods of other colleges in marking the work of students who do not finish the semester's work. The Com. appointed by the chair consists of Profs. Taft, Wilson, and Coffe.

A request was presented from Ruth Bailey Storor to transfer Senior credits from the Univ. of Indiana to obtain Univ. for the degree of A.B. The request was referred to the Committee on advanced standing (referred for exam).

Then followed a discussion about gaining 10 minutes for the Y.M.+Y.W.C.A. meetings (which now are 30 min. long) by cutting 5 minutes from the 8 and the 10 o'clock periods. The discussion was favorable to that plan.

The President appointed the Faculty Committees for 1920-1921 as named on the next page:

FACULTY COMMITTEES.Admission and Advanced
Standing.

Dean Wilson
Miss Brown
Prof. Cepe

Forensics

Prof. Ritchie
Miss Blake
Miss Graham
Member of Student Council.

Athletics.

Dean W.B. Wilson
Prof. Taft
Prof. Brannan.
Captains of the Teams.

Homes and Interests of Girls.

Miss Umstot
Miss Brown
Miss Harr

Chapel and other Services.

Prof. Ritchie
Miss McConkey
Presidents of Christian
Associations.

Social Interests of the School

Miss Crawford
Miss Jones
Miss Tulloss

Library.

Prof. Higgins
Prof. Russell
Prof. House
Prof. Bagby
Prof. Cox.

Student Cooperation in
Government.

Dean Wilson
Miss Umstot
Chairman of Student Council.

Remarks were made by Pres. Price re-
garding salaries for the ensuing year,
and the allowance of \$7500. from the
Rockefeller Board, and proposed ques-
tionnaire to the members of the faculty.

Adjourned
L.R. Higgins, Sec'y

Faculty meeting, Oct. 19, 1920.
Opened with prayer by Pres. Price
Members present: Pres. Price, Dean Wilson,
Prof. Higgins, Ritchie, Russell, House, Taft,
Bagby, Misses Blake, Graham, Jones,
Tulloss, Brown, Umstot. ^{minutes read & approved.}
The following requests were presented
for additional hours, from

Zella Spradling for 19 hours; granted.
 Martha Hanch for 18 " " "

Reports of various standing committees.

- 1) of the Athletic Com. on the Washburn game
- 2) of the Homes Com. ~~on~~ which requested information on girls who need oversight.
- The Com. on methods of marking students who fail to finish their courses reported progress.

Remarks by Dean Wilson and others on
 1) order in the halls, 2) absences from chapel, 3) tardy attendance at class.

A note of thanks was read from the Willis family for the floral tribute sent to the funeral of the late A. Willis, long a trustee of this college.

Remarks by Pres. Price on the coming meetings of the Kan. State Teachers Assoc. at four cities, viz. Topeka, Hays, Hutchinson, Independence.

Remarks by Pres. Price on the questionnaires sent by him to members of the faculty regarding salaries etc.

Remarks by Pres. Price on the recent Baptist State convention at Pittsburg, Kan.

adj:
 L. R. Higgins, Sec'y.

Special Meeting of the Faculty of Ottawa Univ.
Nov. 5, 1920

members present: Pres. Price, Dean Wilson,
Profs. Higgins, Ritchie, Russel, House, Zeff,
Bagby, Misses Agnes Crawford,
Blake, McCoukey, Graham, Ruth Tullors,
Brown, Munstob, Jones, Harr

The question of a holiday on Nov. 11
was considered. Moved & carried
that we observe the Armistice Day
according to the proclamation of the
Governor of Kansas.

Adjourned
L.R. Higgins, Sec'y

Faculty meeting Nov. 9, 1920

Prayer by Prof. Ritchie

members present Pres. Price, presiding as
usual, Dean Wilson, Profs: Higgins,
Ritchie, Russel, House, Zeff, Cope, Cox,
Bagby, Misses A. Crawford, Blake,
Brook, Graham, Tullors, Munstob, Jones
(Harr and McCoukey, late)

Minutes of last meetings were read
and approved.

Report of Library Committee on
(1) the list of magazines ordered
(2) the disuse of the previous plan of dis-
tributing the funds among departments
and the future acceptance of all
requests (properly supervised) from de-
partments for books.

The Com. on Forensics reported
progress.

Remarks followed by various

members of the faculty on (1) eligibility of athletes (2) reporting failures of students.
 moved & carried that a committee be appointed to examine and report on a method of marking students. Said committee: Prof. Cope, Blake, Russel.

moved & carried that we have exercises on Mon. Nov. 22 (Thanksgiving week) and a recess on Thurs., Fri. and Sat., Nov. 25-27.
 Prof. Zopf presented the report of the Committee to consider methods of colleges in marking students who fail or are conditioned.
 moved & carried to adopt said report

Committee appointed by the Faculty to consider methods
of change of registration and the like subjects, recommend
the following legislation:

1. Change of Registration.

A student may change registration during the first ^{week} of either semester by consent of the registration committee or

After the first week a student may drop a course or change one course for another by consent of the instructor or instructors involved and the Dean.

2. Report of instructor in cases of withdrawal after the first week.

The instructor shall report on each student who withdraws in the regular way the following conditions, date of withdrawal; grade at time of withdrawal; the term W P to indicate withdrawal passing, and the term W F to indicate withdrawal failing. These terms are to be final grade.

If a student withdraws without permission after the first week his grade shall be reported as F.

3. All symbols indicating final grades, ie, A, B, C, D, F, I, W F, W P, shall be recorded in instructor's report, in the final grade column, in the permanent record book and in transcripts furnished to other institutions.

adj. L. R. Higgins, Secy.

Called Meeting of the Faculty of O.U.

Dec. 17, 1920

members present: Pres. Price, Dean Wilson, Profs. Ritchie, House, Russell, Bagby, Misses Brown, Blake, Jones, Cranford, Tullors, McConkey, Threlkeld.

Dean Wilson called attention to the schedule for the Second Semester and asked for corrections.

An application was considered from Evalena Price for permission to complete $6\frac{1}{2}$ hours in absentia. On recommendation of Dean Wilson permission was granted on condition of that satisfactory evidence of the completion of the work shall be submitted.

An application was presented from Florence Durham for permission to transfer credits from the Univ. of Oklahoma and from Fairmount College, Kan. to Ottawa Univ. and graduate without further residence. Her application was referred to the Com. on Advanced Standing with power to act.

An application from Elsie Heritage to be permitted to graduate by completing sufficient credits without further residence was likewise referred to the Com. on Adv. Standing with power to act.

Adj. R. H. Ritchie
Sec'y, Pro Tem.