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FACULTY MINUTES
OTTAWA UNIVERSITY

September 15, 1976

The September Faculty meeting was held in the University Union beginning with a served dinner at 6:00 p.m. A prayer was offered by Horton Presley. All on-campus faculty members were present except for the following: Robert Austin, Bill Frear, Emory McKenzie, Kathy Nevins, Lora Reiter. The following C.W.C. faculty members were present: Neil Harris and Keith Shumway.

President Armacost called the meeting to order at 7:00 p.m. The President then asked for action on the minutes of the previous meeting of May 12, 1976. Elmer Roth moved and it was seconded that the minutes be approved as distributed. The motion passed.

ANNOUNCEMENTS

Ronnie Averyt read a postcard from a former student, Doug Handler, who indicated that he was now attending Rochester Institute for Technology and that he had placed high in a five mile cross country race. For those who remembered Doug and his medical problems, as Ron indicated, it is truly a miracle.

Bill Myers reminded the faculty that recommendations for Danforth Fellows are now being accepted. These are primarily for present seniors who have a desire to go into college teaching but that they would accept names of recent alums. The deadline for the recommendations are Monday, September 20, 1976.

Dave Bemmels requested that if anyone knows the whereabouts of the sun and earth models that were in the general education offices last year he would appreciate it if they would be returned.

Hal Germer had three announcements. First, that KCRCHE faculty service directory would be placed in faculty mailboxes in the near future. Second, that the Kansas Department of Education will be making a teacher accreditation visit in March of 1977 and this will involve many members of the faculty as we prepare for this visitation. The Dean's third announcement was that applications are now available for the National Endowment for the Humanities Summer Stipends. The deadline for the applications is October 18, 1976.

Mike Twedt announced that all home and away football games will be broadcast on KTJO - 88.1 on your dial.

At this time President Armacost introduced Dan Gunkle and Frank Crossen two football coaches who were special guests of the faculty at this meeting.

Marty Meade commented about the new Spirit Committee that has been designed and organized at Ottawa University and asked the faculty if they would please become involved and participate this year in ways that will help all the intercollegiate athletics. He announced that there would be a Carnival Friday the 17th at 7:00 p.m. He also announced the beginning soccer, football, and women's volleyball games and encouraged the faculty to attend.

Carl Bobbish reminded the faculty that the Missouri Repertory Theater Company would be on campus Monday, Tuesday, and Wednesday, September 20 through 22nd. Several events plus their shows would be going on and the faculty are invited to participate and attend these events.

The Dean announced that the Honors Banquet has been set for Monday, April 11, 1977.

REPORTS

Jim McGlinn reported to the faculty on the reading skills program. As school began incoming students were tested in order to screen those who needed help. Ottawa University students scored better in vocabulary and retention by 17% over the national average. Jim announced that he does teach a basic reading course during B and C time slots in Session I. He is working towards a minimal competency in reading for Ottawa University students.

OLD BUSINESS

President Armacost then initiated a follow-up discussion from our fall workshop and we as a faculty discussed the results of the Delphi Questionnaire. There were over sixty questionnaires sent out by Terry Mathias and thirty seven were returned. Item number nineteen, "Staffing and/or delegation in the Office of the Dean of the College" was ranked highest, with three hundred and forty points. Dean Germer then responded by talking about some of the organized planning that his office is doing for the year, which includes deadline dates for 1977-78 course offerings, for summer and winter term courses and staffing of Core.

The Dean will send guidelines for courses, scheduling and Core assignments to department and Center heads on or about November 1st. Tentative course offerings for 1977-78 will be due December 1st, and will then be circulated to department and Center heads for scrutiny in terms of coordination. New courses are to be approved by February 1st, 1977, Core assignments finalized by March 1st, and course offerings for 1977-78 published by April 1st, 1977. The Dean also indicated Winter Term course offerings for January, 1977, would be published before registration for Session II, and that Summer course offerings would be published in February.

The President was then asked about current enrollment, and as of this date enrollment is 585 students. The President indicated, however, that we will and can balance this year's budget with dollar help in the amount of over \$100,000 coming from C.W.C. It appears that the enrollment drop was primarily a result of drop in student retention. There was a lengthy discussion as to why retention was not as good this year as in previous years and discussion then branched into a discussion of the assumptions and goals of the University with ideas being discussed such as needing to do a better job of teaching and advising, needing unity in the faculty this year, and the need for more minority faculty.

At this point the President indicated that as he looked at the top 25 items, there were some items that were obviously of an administrative nature and some that were problem solving and some that were basic to the entire operation of the University.

The President then indicated that the following items were classified under administrative items: 19, 21, 20, 3, 2, 13, 14, 12, 4, 16, and 6. The other items are considered problem solving with the exceptions of items 34, 36 and 42 falling into the category of basic decisions that affect the entire University.

There was some discussion on specific items. For example, item 38 dealing with poor advising brought several comments about advising, group advising, criteria for advising, support systems for advising, differential staffing and the advising system itself.

After considerable questions and comments about various ideas, Keith Shumway moved that an Ad Hoc faculty committee be appointed whose responsibility it would be to sharpen the Delphi issues and to put them into some particular focus and report back to the faculty. This motion was seconded. The motion was then passed by the faculty.

The President then asked for new business. There was none. The meeting was adjourned at 9:15 p.m. The next faculty meeting will be at 6:00 p.m. October 20, 1976.

Sincerely,

Fredric B. Zook
Faculty Secretary