EXECUTIVE COMMITTEE
of Trustees
June 13, 1939
Thru
Aug 13, 1946

MINUTES OF EXECUTIVE COMMITTEE

The regular meeting of the Executive Committee of the Board of Trustees of Ottawa University was held on January 9, 1945, with the following members present: Arthur Willis, Chairman; Gordon Stucker; Ed Lister; C.W. Hegberg; Bert Anderson; M.C. Hume. Dr. Martin, President of Ottawa University, and Robert Bundy, Treasurer, were also present.

The Treasurer's report was given by Mr. Bundy after which the current bills were audited, approved, and allowed.

Mr. Lister reported an offer of $2400.00 for the eighty acre Saffer farm in Lyons County. Mr. Lister was authorized to make the sale either for cash or for cash and mortgage note for balance and the Vice President and Secretary of the Board were authorized to execute and deliver a deed for the West ½ S.E. ¼, Section 32, Township 17, Range 13.

Mr. Lister was authorized to grant a right of way for construction of a power line to the Cooperative Power and Light Co. Inc. of Iola, Kansas dated Jan. 6, 1945. On Litner Farm in Allen Co. Kans.

After discussion of the annuity of Mrs. Maud Collingswood of Plains, Kansas, it was the opinion of the committee that President Martin should handle the case.

Upon the recommendation of Dr. Martin by a motion made by E. Lister, seconded by C. W. Hegberg, Mr. Wm. Gerhardt of Wichita, Kansas, was appointed a member of the Commission on Institutions of the Kansas Baptist State Convention. Mr. Gerhardt and Dr. Martin are to be the members of the Commission representing Ottawa University.

It was voted that $225.00 be allowed to purchase some laboratory equipment for the Department of Education from Mr. and Mrs. Adrian Tieleman, the present owners of said equipment.

After discussion of the question of increasing the student's tuition, it was the concensus that Dr. Martin should investigate and report his findings of what other schools were charging, such report to be a guide for our future action.

Adjourned.

Approved 3-13-45
C. W. Hegberg

Marion C. Hume
Acting Secretary

GENERAL AMERICAN LIFE INSURANCE COMPANY
WALTER W. HEAD, PRESIDENT
SAINT LOUIS

MARION C. HUME, District Manager
223½ South Main Street
OTTAWA, KANSAS
Phone: 470

Minutes of the Executive Committee of Board of Trustees of Ottawa University, Ottawa, Kans.
Jan 9, 1945.

Those present — Arthur Willis, chairman, Gordon Stucker, Ed Lister, C. W. Hegberg, Bert Anderson, M. C. Hume, Dr. Martin, Pres. of O. U. and Robert Bundy, Treasurer.

Treasurer's report given by Mr. Bundy after which the current bills were audited, approved and allowed.

Mr. Lister reported an offer of $2400.00 for the eighty acre Saffer farm in Lyons Co. Mr. Lister was authorized to make the sale either for cash or for cash and mortgage note for balance and the Vice Pres. and Secretary of the Board were authorized to execute and deliver a deed for the West ½ S.E. ¼ sec 32 Twp 17 Range 13.

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After discussion of the annuity of Mrs. Maud Collingwood of Plains, Kans, it was the opinion of the committee that President Martin should handle the case.

Upon the recommendation of Dr. Martin by a motion made by E. Lister, seconded by C. W. Hegberg, Mr. Wm Gerhardt of Wichita Kans was appointed

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a member of the Commission on Institutions of the Kansas Baptist State Convention, Mr. Gerhardt and Dr. Martin are to be the members of the Commission representing Ottawa University.

It was voted that $225.00 be allowed to purchase some laboratory equipment for the Department of Education from Mr. and Mrs. Adrian Isleman, the present owners of said equipment.

After discussion of the question of increasing the students' tuition, it was the concensus that Dr. Martin should investigate and report his findings of what other schools were charging, such report to be a guide for our future action.

Adjourned.

Marion C. Hume
acting Secy.

MINUTES OF EXECUTIVE COMMITTEE
OF OTTAWA UNIVERSITY

The regular monthly meeting was held at the university March 13, 1945 with following present; A. E. Willis, E. Lister, E. G. Stucker, C. W. Hegberg, Bert Anderson, Dr. A. B. Martin & R. N. Bundy.

Meeting opened with prayer led by Dr. Martin.

Since Dr. Martin wanted to leave the meeting early he asked permission to present some items for consideration.

1. That Dr. Roy W. Browning of Lawrence was available to head the department of education & Psychology at a salary of $3000 per year. Action was deferred until we could check on the selective service statis of Dr. Tielman as to his claim on the job after the war.
2. That more money be spent on the library, that at this time he recommended some new shelves and magazine racks.
3. Recommended continued consideration of the purchase of apartment bldg. at 8th and cedar.
4. That Fair Committee asked permission to hold County Fair + Horse show on Campus

Minutes of meeting held Jan. 9th were read and approved. On account of lack of a qurom no action was taken at the Feb. meeting.

Motion was regularly made and carried, that bills paid in Fed. be approved.

Treasurers report was read by Mr. Bundy after which bills were read and allowed.

Motion was regularly made and carried that the sale of the Saffer farm at $2200 be approved.

Motion made and carried approving the sale of the Ford farm in Anderson, being the east half of the northern quarter sec. 23 Twp.19, range 19.

Motion was regularly made and carried that we authorize purchase of additional shelves and magazines racks recommended by Dr. Martin and Mr. Bundy.

Motion was regularly made and carried that we turn down the request from the Fair Committee that they be allowed to hold the Fair and Horse show on the Football field on campus of the University.

Meeting adjourned.

C. W. Hegberg
Secretary Pro Tem

MINUTES OF EXECUTIVE COMMITTEE

On April 10, 1945, the Executive Committee of The Board of Trustees of Ottawa University met with the following members present: C. W. Hegberg, Gordon Stucker, Bert Anderson, E. Lister, and B. F. Bowers. Present also were Dr. Andrew B. Martin and Robert Bundy.

The meeting was opened by prayer by Dr. Martin.

The minutes of the last meeting were read and approved.

The Treasurer's report was given by Mr. Bundy, after which the current bills were audited, allowed and ordered paid.

The resignation of Professor Doering was presented and accepted by the committee, and the resignation of Professor Tealman was presented and accepted.

Upon recommendation of Dr. Martin, Roy Browning was employed as ~~teacher~~ Professor in the Educational and Psychology Department.

After consideration of the tuition - upon motion made & carried, the tuition per year is fixed at $165.00 and the general student fee is fixed at $25.00 to cover all student activities. The board and room charge was fixed at $32.00 per mo.

meeting adjourned -

B. F. Bowers
Secy.

E. S. Mizell, was employed as financial agent at a salary of $3600.00 per year and traveling expenses.

MINUTES OF EXECUTIVE COMMITTEE

The executive committee of the Board of Trustees of Ottawa University met at its regular monthly meeting May 8, 1945, with the following present:

A. E. Willis
E. G. Stucker
C. W. Hegberg
Bert Anderson
M. C. Hume
Ed Lister
R. M. Clogston
A. B. Martin
R. N. Bundy

Meeting opened with a prayer by Dr. A. B. Martin.

No minutes of April meeting were available.

Treasurer's report was read, after which bills were read and approved.

Dr. Martin presented a list of candidates for the degree of Bachelor of Science and another list of candidates for the degree of Bachelor of Arts. The lists are attached hereto.

Motion was regularly made and carried that these be approved, subject to the action of the faculty committee.

Dr. Martin submitted the name of Russell Orr for the honorary degree of Doctor of Divinity and the name of Lula Brown for an honorary degree of Dr.Ped. Motion was regularly made and carried with recommendation that they be granted these degrees.

Question of teacher tenure was discussed. Dr. Martin read a suggested report of conditions for faculty service and tenure. No action was taken.

Motion was regularly made and carried that we approve the hiring of Mr. E. S. Mizzel as financial field representative at a salary of $3600.00.

There being no further business, meeting adjourned.

C W Hegberg
Secretary Pro Tem.

Approved 6-12-45 CWH

Ottawa University
Ottawa, Kansas

Candidates for Graduation

May 28, 1945

Bachelor of Science

Ida Bess Chaffin
Wayne Funk
Pauline Elizabeth Jones
Carol Larson
Elouise Margason
Ruhe Rudd Pringle
Thelea M. Schroeder
Cassandra May Wegener

Bachelor of Arts

Waldo K. Anderson
Clell Raymond Buck
Martha Owens Clingman
Henry D. Coulter
Carolee Jean Day
Ruth Fredrikson
Dorothy Jean Hulings
Frances Ruth Jones
Betty Davis Kinderdick
John K. Lay, Jr.
Deloris Maxine Larson
Lois Cecilia Lister
Emory J. McKenzie
Harma Lou Petersen
Elizabeth Arnetta Turner
Helen Annabelle Turner
Alfred J. Waln

MINUTES OF EXECUTIVE COMMITTEE 30

The executive committee of the Board of Trustees of Ottawa University held its regular monthly meeting June 12, 1945.

Those present were:

Arthur Willis, M. C. Hume, Ed Lister
E. G. Stucker, C. W. Hegberg, Bert Anderson
R. N. Bundy and Dr. A. B. Martin

Meeting opened with prayer by Dr. Martin.

Motion was regularly made and carried that plan of the Alumni Committee to build a new Field house and remodel the present Gymnaseum into a commons building be approved, provided the Alumni Association provide or raise the funds necessary to do so.

Treasurer's report was read, after which bills were read and ordered paid.

Mr. Lister's action in leasing Bare farm in Wabunsee County for oil and gas was approved.

Motion regularly made and carried that Annuity accounts be charged an amount each year equal to difference in cost of that annuity over earning - earning to be determined by the average earning of the endowment funds.

Budget as proposed by Budget Committee was read, totalling $104,330.00 with estimated income of $98,800.00. Motion was made and carried that this Budget be approved, subject to approval of the General Board.

Motion was regularly made and carried that Management of Charlton Cottage and Sheldon Hall be advised that our new Budget anticipates an income from each of $1500.00 for the year.

Meeting adjourned.

C. W. Hegberg

C. W. Hegberg, Sec'y. Pro tem.

MINUTES OF REGULAR MEETING

The Executive Committee of The Board of Trustees of Ottawa University met on July 10, 1945, with the following members present:
A. E. Willis, Chairman, C. W. Hegberg, Marion Hume, E. Lister, Gordon Stucker and B. F. Bowers.
President Andrew B. Martin and Robert Bundy were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the meetings of June 30, 1945, and of April 10, 1945, were read and approved.

The Treasurer's report was given by Robert Bundy, after which the current bills were audited, allowed and ordered paid.

The sale of farms owned by the University came on for discussion and the opinion of the committee was that special effort should be made to sell as many of the farms as possible at this time.

There being no further business the meeting adjourned.

B F Bowers
Secretary.

SPECIAL MEETING

Special meeting of the Executive Committee of The Board of Trustees of ottawa University was called on August 4, 1945, and the following members were present:
A. E. Willis, Chairman, Bert Anderson, E. Lister, C. W. Hegberg, Gordon Stucker and B. F. Bowers.

The purpose of the meeting was stated by Mr. E. Lister which was that he had received an offer of $4,000.00 for the farm in Wabaunsee County, Kansas, described as the Southwest 1/4 of Section 27, Township 14, Range 12, and upon consideration of said offer and upon motion regularly made and carried, Mr. Lister was instructed to accept such offer, and C. W. Hegberg and Marion Hume, Vice-President and Secretary respectively of The Board of Trustees of Ottawa University, were directed to execute and deliver a good and sufficient deed for said land upon the payment of the purchase price.

There being no further business the meeting adjourned.

B F Bowers
Secretary.

REGULAR MEETING OF EXECUTIVE COMMITTEE

Meeting of the Executive Committee of The Board of Trustees of Ottawa University was held August 14, 1945, with the following members present:
A. E. Willis, Marion Hume, Gordon Stucker, Bert Anderson, C. W. Hegberg, B. F. Bowers.
President Andrew B. Martin and Robert Bundy were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the regular meeting of July 10 and of the special meeting of August 4 were read and approved.

The Treasurer's report was given by Robert Bundy after which the regular bills were audited allowed and ordered paid.

Upon recommendation of President Martin, and upon motion regularly made and carried the following new members of the faculty were employed:

Dr. Laishman A. Peacock, Professor of English & Head of Department.

Professor E.E. List, Professor of Biology & Head of Department.

Professor W. Arnold Lynch, Professor of piano, organ and Theory.

Professor John B. Hansen, Professor of Speech & Dramatics & Head of Department.

By reason of the scarcity of rooms and dormitory facilities the Committee considered the purchase of the Barnett property at 1204 South Cedar Street, and the matter was passed for further investigation.

Upon motion made and carried it was ordered that a telephone be installed in the office rooms of Dr. Bemmels.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary.

SPECIAL MEETING

Special meeting of the Executive Committee of The Board of Trustees of Ottawa University was held on this 17th day of August, 1945, with the following members present:

A. E. Willis, chairman, C. W. Hegberg, Marion Hume, Gordon Stucker, Bert Anderson and B. F. Bowers.

The purpose of the meeting being for consideration of the purchase of the Barnett property located at 1204 South Cedar Street, more fully described as Lots 2, 4 and 6 in Block 26, University Addition No. 2, to the City of Ottawa, Franklin County, Kansas, and the execution of a contract for the purchase of said real estate. The property having been viewed and examined by the committee as directed by the Chairman of the Executive Committee motion is made and carried that the Board of Trustees of Ottawa University purchase said property from Lee D. Barnett and wife for the sum of $7,000.00 as provided by the contract of purchase, that is $700.00 cash payment at the signing of the contract and the balance when abstract and sufficient deed with good merchantable title is delivered. Possession of said property to be given by September 1, 1945, with the exception of the possession of the garage which is to be retained by the Barnetts for sixty days after September 1st, 1945.

There being no further business the meeting adjourned.

B F Bowers

Secretary.

REGULAR MEETING

Regular meeting of the Executive Committee of the Board of Trustees of Ottawa University was held on September 11, 1945, with the following members present: Marion Hume, Gordon Stucker, E. Lister, and B. F. Bowers. President Andrew B. Martin and Robert Bundy were also present.

The meeting opened with prayer by Dr. Martin.

Arthur Willis the Chairman being absent, Gordon Stucker was chosen by the committee to serve as chairman pro tem.

The minutes of the regular meeting of August 14th, and of the special meeting of August 17 were read and approved.

The report of the Treasurer was given by Robert Bundy, after which the current bills were allowed and ordered paid.

The Treasurer's annual report was given by Robert Bundy, after which upon motion made and carried said Report was accepted and ordered placed on file.

Upon recommendation of Dr. Martin, and upon motion made and carried, Judson F. Lee was employed as teacher in the Department of Economics, for a period of one year.

There being no further business the meeting adjourned.

B. F. Bowers
Secretary

Regular monthly meeting of the Executive Committee of the Board of Trustees of Ottawa University was held October 9, 1945.

Those present were: Chm. Arthur Willis, Bert Anderson, E. Lister, Marion Hume, E. G. Stucker, C. W. Hegberg, Dr. A. B. Martin, and Robert Bundy.

Meeting opened with prayer by Dr. Martin.

Minutes of meeting held September 11 were read and approved.

Report of the Treasurer was given by Robert Bundy, after which bills were read, approved and ordered paid.

Budget for 1945-46 was then discussed. Salary of Claude Webb was set at $2700.00. Proposed budget was then presented, showing total estimated expenditures totalling $109,300.00, and estimated income for same amount.

Motion was made and carried that this budget be approved, subject to approval of the General Board.

C. W. Hegberg

Sec. Pro tem.

REGULAR MEETING

On November 13, 1945, the regular meeting of the Executive Committee of The Board of Trustees of Ottawa University was held with the following members present:
A. E. Willis, Chairman, Gordon Stucker, Bert Anderson, C. W. Hegberg, E. Lister, Marion Hume, and B. F. Bowers.
Dr. Andrew B. Martin and Robert Bundy were also present.

The meeting opened with prayer by Dr. Martin.

The minutes of the regular meeting of October 9 were read and approved.

The Treasurer's report was given by Robert Bundy, after which the current bills were audited, allowed, and ordered paid.

The question of what to do with thegym building, as to repairs since the fire, after considerable discussion, was turned over to the Building Committee.

There being no further business the meeting adjourned.

B F Bowers
Secretary.

SPECIAL MEETING

On November 19, 1945, special meeting was called of The Executive Committee of The Board of Trustees of Ottawa University, and the following members were present:
A. E. Willis, Bert Anderson, C. W. Hegberg, Marion Hume, E. Lister and B. F. Bowers.

The meeting was called at the instance of Mr. E. Lister and to report that he had an offer of $2600.00 for the Gordon farm owned by the University, and after some discussion it was regularly moved and carried that said offer be accepted and said land sold, and that C. W. Hegberg and Marion Hume, Vice-President and Secretary, respectively, of The general board of trustees be authorized to execute and deliver a deed to the purchaser for said real estate.

n2 nw4
6-18-18
Franklin Co. Kans

There being no further business the meeting adjourned.

B F Bowers
Secretary.

MINUTES

Monthly meeting of Executive Committee of Board of Trustees of O. U.

Held December 18, 1945.

Those present were:

Chm. Arthur Willis, Marion Hume, Ed Lister
C. W. Hegberg, Dr. Martin and Robert Bundy

Meeting opened with prayer led by Dr. Martin.

Minutes of regular meeting November 13 and called meeting Nov. 19 were read and approved.

Treasurer's report was red by Mr. Bundy, after which bills were read, audited and allowed.

Sale of eighty acre farm known as Allison farm, West ½ of SW ¼ of Sec. 16-18-20 for $3500., was approved.

On Mr. Lister's recommendation, price on Tebbin farm in Coffey County was lowered to $22.50 per acre, by motion regularly made and carried.

On Mr. Lister's recommendation, price on Gentry ~~farm~~ Farm in Franklin County was lowered to $3400.00 by motion regularly made and carried.

By motion regularly made and carried, the hiring of Paul Bethell as coach of Basket Ball until April 1 at a salary of $200.00 per month, was approved.

Meeting adjourned.

C. W. Hegberg

C. W. Hegberg,
Sec. Pro tem.

SPECIAL MEETING

Special meeting of The Executive Committee of The Board of Trustees of Ottawa University was held December 24, 1945, with the following members present:

A. E. Willis, chaiman, E. Lister, Marion Hume, Bert Anderson, C. W. Hegberg and B. F. Bowers.
President Andrew B. Martin was also present.

The meeting was called to consider among other things the launching of a campaign for the raising of money to build a new gymnasium on the campus, and after some discussion, and upon motion regularly made and carried, the recommendation of Dr. Martin that a campaign be started to raise $50,000.00 for the building of a new gymnasium was carried.

The committee in considering a chairman to head the drive for the raising of the money for said gymnasium agreed that Harry Wood would be the best chairman for such drive if he would accept the chairmanship, and upon motion regularly made and carried Dr. Martin was instructed to contact Mr. Wood and employ him if he will serve.

The question of fees and tuition for students came on for consideration, and after some discussion, upon motion made and carried, the tuition ~~per student per semester~~ ~~was~~ were increased ~~from~~ ~~$87.50 to~~ $100.00. ~~That is tuition to $87.50 & Students' fees to 12.50.~~ per semester from $95.00 to

and student fees,

B. F. Bowers
Secretary

ask Dr Martin if this is not understood
Bowers.