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 WALTER A. ROSE, TREASURER
 BEULAH CUDWORTH, SECRETARY

OTTAWA UNIVERSITY

OTTAWA, KANSAS

December 8, 1927

To Members of the Board of Trustees of
 Ottawa University:

You will find enclosed the general report of the
 treasurer of Ottawa University for November, 1927.

In the "Current Fund" your attention is called to
 the decrease of the net deficit from \$90,061.79 of the October
 report to \$87,010.54 and to the increase in bills payable from
 \$97,039.36 of October to \$100,039.36, due to the payment of
 \$4,845.24 to the "Endowment Fund", payment of the mortgage on
 the Ward property. This latter transaction is equivalent to
 adding \$4,845.24 to our endowment fund and \$1,845.24 to the
 total assets.

The Executive Committee approved of the contract
 with the Board of Education according to which payments on the
 \$90,000.00 pledged by that Board will be deposited with the
 Chicago Title and Trust Company as a part of the endowment fund
 of Ottawa University.

Special efforts are now being made to secure gifts
 designated for pipe organ. We have one pledge of \$4,000.00.
 Have you any suggestions for other relatively large gifts?
 There is now an unusual demand for the training of organists
 for churches as well as a desire to give color and tone to life
 on the campus and chapel exercises such as a good organ will make
 possible.

The registration of students for this fiscal year is
 as follows:

Summer Session: (a) Arts and Sciences	105	
(b) Music	<u>34</u>	139
Regular Session: (a) Arts and Sciences	324	
(b) Music	<u>125</u>	449
		588
Less Duplicates		<u>152</u>
Total		436

With additional students enrolling throughout the
 year in the College of Music and for the second semester in the
 College of Arts and Sciences, I estimate that the total number of
 students for 1927-1928 will equal that of last year, 581, or go
 somewhat beyond that figure.

Earnestly,

Erdmann Smith
 President

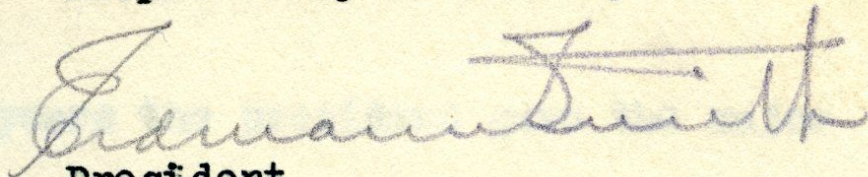
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To the Board of Trustees of
Ottawa University,
Ottawa, Kansas.

Gentlemen:

I have the honor to present to you
the Annual Report of the President of Ottawa University,
together with the supplementary reports of the
other administrative officers, for the fiscal year
June 1, 1927 to May 31, 1928, being the Sixty-third
Charter Year of the institution.

Respectfully submitted,


President

ES.BC

May 28, 1928

THE DEVELOPMENT OF FOUR YEARS

The present president of Ottawa University began his work July 1, 1924. Happily, several interviews with the former president, now President Emeritus Silas Eber Price, made possible an effective articulation between his administration and that of the present.

The former and present presidents talked at length about the finances of the institution, the educational policies, and the need of a reorganization of the administrative offices, which necessarily required consideration of the officers, the distribution of powers, and possible work along new lines.

As has been stated by the Board of Trustees, the new president found it advisable immediately to cultivate good will toward the institution and to launch a campaign for additional funds to liquidate indebtedness, erect a building, and increase the endowment.

1. CULTIVATING GOOD WILL

For the larger part of two years the president gave the major part of his time to cultivating and creating good will and informing himself directly as to the attitude and strength of the constituency of the university. While a part of the second year was given to the first effort in the financial campaign, it is fair to say that during the year 1924-1925, the president devoted the most of his time to developing harmony in the denomination and a favorable attitude toward Ottawa University. How much the president accomplished along this line others may speak.

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2. FINANCIAL CAMPAIGN

The third year of the present administration was given largely to the financial campaign. While the president was on the campus a little more than during the first two years, nevertheless the campaign required that he be out in the state fully half of the time. This matter is made an item of record because while no one who knew the facts expected the president to be on the campus the major part of his time, some sincere friends of the institution did seem to expect him to perform both the work of a resident president and a roving promoter.

The final objective set for the campaign was \$750,000.00, it being thought or hoped that \$250,000.00 might be given by certain wealthy individuals or foundations or both and \$500,000.00 from friends in general, the alumni, and the Baptists of Kansas.

Although the largest gifts hoped for have not yet been made and, therefore, the \$250,000.00 mentioned above not secured, yet according to the report of the treasurer the total cash and pledges secured since May 1, 1925, amount to \$558,664.63 as of March 1st. Since that date cash, not payments on pledges, in the amount of \$1,325.00 has been given, making the total to date \$559,989.63. This campaign, so far as the churches of the Kansas Baptist Convention are concerned, closed on April 30, 1928, except in the cases of those churches which requested a later presentation and by agreement postponed the Ottawa campaign.

3. FIELD SECRETARY

The president believed that the Board could not afford to discontinue the solicitation of students, of large gifts, special gifts on the annuity basis, insurance, and bequests. At the March meeting of the Board,

therefore, he recommended that a field secretary be employed. Mr. Hal E. Norton was elected for this work and began his work May 1, 1928. To date Mr. Norton has given most of his time to visiting high schools and meeting high school seniors. Ottawa University is not operating at capacity and, therefore, up to a certain limit, an increase in number of students will increase the income without increasing the expense accordingly.

Mr. Norton's report of work done since May 1st follows:

Days employed 25

High schools and Junior Colleges visited. 30

Dexter	Oxford	Wellington
Belle Plaine	Clearwater	Viola
Norwich	Cheney	Goddard
Arkansas City	Cedar Vale	Sedan
Moline	Eureka	Eldorado
Peru	Caney	Neodesha
Altoona	Fredonia	Parsons
Girard	Ft. Scott	Uniontown
LaHarpe	Bronson	Sun City
Lake City	Howard (2 times, second by request)	

At the high schools and junior colleges I took every advantage afforded me. Wherever and whenever possible I spoke to the entire student body. In each case I met the graduating class and presented the claims of Ottawa University. This was almost always followed by a frank and helpful series of questions and answers. I also had conference with those who expressed an interest in Ottawa.

Personal interviews with prospective students, not included in the above 25

One associational meeting was attended - Walnut Valley

High School Commencement addresses. 2

Churches visited. 2

(This does not include Sunday spent in Ottawa - May 13th)

In addition to the above I interviewed a number of pastors and people of means. No gifts were secured from these as none were asked. Some conferences were held with pastors concerning financial canvass.

Miles travelled 2,509

Of this number 2,009 were by car - my own car.

Some time has been spent in making a study of material concerning college financing and list of Ottawa prospects.

4. STRENGTHENING THE FACULTY

A fourth aim of the present administration was and still is to strengthen the teaching corps. The chief factors considered in the employment of teachers are Christian life and ideals, personality, health, scholarship, social adaptability, experience, and ability to teach. It has been found that of these the factor which correlates higher than any other with efficiency is scholarship as measured by quantity and quality of training.

In the table below one point is given for every one-third of an academic year of graduate work. Comparison is made on this point basis of the faculties of 1923-1924 and 1927-1928.

H means Head of Department

P means Professor

AP means assistant Professor

I means Instructor

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1923-1924

Points

Rank

Biology

H.P. (1) Sc.M. (Ottawa)
2½ yrs. (Chicago, Kansas) 8
AP (2) Ph.D. (Ohio State) 9

Chemistry

H.P. (3) Sc.M. (Ohio State) 3

Christianity

H.P. (4) Ph.D. (Chicago) 9

Econ. & Soc.

H.P. (5) A.M. (Chicago) 3

Educ. & Psych.

H.P. (6) A.M. (Columbia) 3

English

H.P. (7) A.M. (Harvard)
plus 2 yrs. (Vermont, Washington) 6
AP (8) A.M. (Columbia) 3
AP (9) A.M. (Wisconsin) 3

Government & Hist.

H.P. (10) A.M. (?) 3

Greek & Latin

H.P. (11) Ph.D. (Cornell) 9

Home Economics

I (12) Sc.B.

Mathematics

H.P. (13) A.B. (Bethel)

Modern Language

P (14) A.M. (Columbia) 3
P (15) A.M. (Kansas) 3

Music

H.P. (16) no degree

1927-1928

Points

Rank

H.P. (1) Sc.M. (Ottawa)
Sc.D. (Hon., Hillsdale)
2½ yrs. (Chicago, Kans.) 8
AP (2) Sc.M. (Iowa) 3

H.P. (3) Ph.D. (Iowa) 9

H.P. (4) Ph.D. (Chicago)
plus ½ summer (Chicago) 1½

H.P. (5) Ph.D. (Brown)
plus 1 summer (Chicago) 1

H.P. (6) A.M. (Columbia)
(7) A.B. (Ottawa)
plus 1 summer (Stanford) 1

H.P. (8) A.M. (Harvard)
plus 2 yrs. (Vermont, Washington) 6

AP (9) A.M. (Kansas) 3

I (10) A.B. (Washburn)
plus 1 summer (Kansas) 1
" " semester (Bush) 1½
" 1 year (Northwestern) 3

H.P. (11) Ph.D. (Boston) 9

H.P. (12) Ph.D. (Cornell) 9

I (13) A.B. (Ottawa)
plus 1 summer (Chicago) 1

I (14) Sc.B. (Ottawa)
plus 1 summer (Chicago) 1
" 1 " (Colo. Ag.) 1

H.P. (15) A.M. (Kansas)
plus 1 yr. (Colo., Kans.) 3

H.P. (16) Ph.D. (Cornell) 9

AP (17) A.M. (Kansas)
plus 1 summer (Mexico) 1
" 1 " (Kansas) 1

AP (18) A.M. (Kansas) 3

H.P. (19) Mus.D. (Bush) 9

	<u>1923-1924</u>	<u>Points</u>		<u>1927-1928</u>	<u>Points</u>
<u>Physical Educ.</u>	I (17) P.E.B. (Y.M.C.A., Springfield)	-	I (20) Sc.B. (Ottawa) plus 2 su. (Kansas)	2	
	I (18) Sc.B. (Kans.S.A.C.)	-	I (21) Sc.B. (K.S.A.C.)		
	I (19) Sc.B. (Emporia Teachers)	-	I (22) A.B. (Ottawa) Sc.B. (Ottawa) plus 1 su. (Iowa)	1	
<u>Physics</u>	H.P. (20) Sc.B. (Kansas)	-	H.P. (23) Sc.B. (Kansas) A.M. (Kansas)	3	

SUMMARY

<u>Total</u>	<u>1923-1924</u>	<u>Points</u>	<u>1927-1928</u>	
H.P. 11	47 12	93 $\frac{1}{2}$
	Doctor or Equivalent . . . 4	 9	
	Masters 4	 3	
	Bachelors 2	 0	
	No degree 1	 0	
	11 11		12 12	
P 2	6 0	
	Doctor or Equivalent . . 0			
	Masters 2			
	Bachelors 0			
	2 2			
AP 3	15 2	14
	Doctor or Equivalent . . 1	 0	
	Masters 2	 2	
	3 3		2 2	
I	Bachelors 4	 7	12 $\frac{1}{2}$
Grand Total 22	68 23	120
	==	==	==	==

According to training, therefore, the faculty of 1927-1928 is to the faculty of 1923-1924 as 120 is to 68.

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5. MINOR CHANGES IN PRACTICE

During the years 1924-1928 the following changes in general practice were effected:

(1) The adoption of a "requisition-quotation-order" plan of purchasing supplies and materials. This, without doubt, as the analyses of the budget show, has effected a saving in several departments.

(2) The discontinuance, as a general procedure, of advancing money for class memorials. It had been necessary to borrow money or take it out of current funds to pay for memorials, relying, of course, upon the payment of the pledges of the classes.

(3) The adoption of the principle and plan of employing students whenever possible for such college work as had to be done. This plan has made it possible to help not less than six more students than were aided before.

6. NEW ORGANIZATION

As now organized Ottawa University is composed of the following units or divisions:

(1) The Colleges of Arts and Sciences, under the administration of Dean W. P. Behan, Ph.D., and committees of his faculty,

(2) The College of Music, under the administration of Dean Harry E. Cooper, Mus. D.,

(3) The Summer Session, under the direction of Dean W. B. Wilson, Sc.D.

In the Colleges of Arts and Sciences the following departments are maintained:

Biology	Professor	W. B. Wilson, Sc.D.
	Ass't. "	Martha Stoltz, Sc.M.
Chemistry	Professor	W. R. Skidmore, Ph.D.