

THE ANNUAL REPORT

of

THE PRESIDENT

FOR THE FISCAL YEAR JUNE 1, 1925 to MAY 31st, 1926

June 1, 1926

To The Board of Trustees of Ottawa University:

I have the honor to submit the reports of the president and other administrative officers for the year 1925-1926.

Record of Two Years

Approximately two years ago the Board of Trustees selected me to succeed that noble gentleman and constructive college executive, President Emeritus Silas Eber Price. During these two years the educational policy of my most worthy predecessor has been carried on, I believe, and certain advancements have been made.

Curriculum

The first thing I should mention is that members of the Faculty, in addition to their regular work, cooperated heartily in The Faculty Club, organized in the session 1924-1925, in a study of the aims or objectives of our work; the distinctive objectives of the church college, of the different departments. Attention was given in this cooperative study to other related topics such as the articulation of courses, the correlation of courses, methods of improving scholarship, etc. On the basis of these studies in large measure new curricula were constructed.

Ottawa University now has well defined courses of study and curricula for students looking forward to the following: Ministry, missionary work, religious and social work, teaching in junior and senior high schools, high school principalships, medicine, law, engineering, journalism, business and commerce, directing physical education, teaching or practicing home economics, teaching music, entertaining, doing graduate work in the best universities, etc.

Organization

The distribution of duties and of powers has been made more definite. The instruction as now organized is composed of three colleges:
the college of arts offering work leading to the degree A. B.
the college of sciences offering work leading to the degree Sc. B.
the college of music offering work leading to the degree of Mus. B.

The colleges of arts and sciences are administered by Dean Warren P. Behan; the college of music, by Dean Paul R. Utt.

Each college is composed of departments, each one of which has a staff of teachers. Teachers are ranked as follows:

Heads of departments
Professors
Assistant professors

Instructors
Assistants

This is known as a "line organization", wherein responsibilities are rather definitely placed.

Faculty

The teaching staff determines the quality of an institution to a greater extent than does any other element. There is not, in my judgment, a "faded" or "washed out" personality on the Faculty.

The training and scholarship are indicated by the information given:

College of Arts and Sciences

- William B. Wilson . . . Professor of Biology and Head of Department
Sc.B. (Ottawa), Sc. M. (Ottawa), Graduate student two and one-half years
(Friday Harbor, as a student in U. of Kansas and in Univ. of Chicago)
- Leonidas R. Higgins . . Professor of Greek and Latin. Librarian
A. B. (Brown), A. M. (Brown), Ph. D. (Cornell)
- Rowland H. Ritchie. . . Professor of English and Head of Department
A. B. (Chicago), A. M. (Harvard), Graduate student two years (Univ. of Vermont
and Univ. of Washington)
- Warren Palmer Behan . . Dean and Professor of Christianity
A. B. (Chicago), D. B. (Chicago), Ph. D. (Chicago)
- Otto B. Loewen Professor of Mathematics
A. B. (Bethel), A. M. (Kansas), graduate student one year (Colorado, Kansas)
- Albert E. Lunceford. . Professor of Education and Head of Department
A. B. (K.S.T.C., Emporia), A. M. (Columbia)
- George B. Merritt . . . Professor of Economics and Sociology and Head of Department - A. B. (Antioch), Ph. D. (Brown)
- Marjorie A. Rickard . . Professor of French
A. B. (Kansas), A. M. (Kansas), Graduate student one summer (Paris)
- Arthur T. Bawden. . . . Professor of Chemistry and Head of Department
Sc. B. (Denison), Sc. M. (Ohio State), Ph. D. (Ohio State)
- J. Lawton Bennett . . . Professor of Physics and Pre-Engineering
A. B. (Kansas), A. M. (Kansas)
- Samuel M. LePage. . . . Professor of Government and History
A. B. (Ohio Wesleyan), A. M. (Boston), Ph. D. (Boston)
- Robert J. Kellogg . . . Professor of Modern Languages and Head of Department
A. B. (Cornell), Ph. D. (Cornell)
- William R. Skidmore . . Professor of Chemistry and Geology
A. B. (Oregon), A. M. (Oregon), Ph. D. (Iowa)
- Mirzanell Evans. . . . Assistant Professor of Speech
A. B. (Olivet), A. M. (Michigan)

Lulu M. Brown Assistant Professor of English
A. B. (Ottawa), A. M. (Kansas)

Edwin R. Elbel. . . . Director and Assistant Professor of Physical Education
P.E.B. (Y.M.C.A. College, Springfield, Mass.), A. B. (Ottawa)

Alan Gowans Coach and Instructor in Physical Education
A. B. (Cornell College)

Bertha Blanchard. . . Assistant Professor of Home Economics
Graduate (Milwaukee-Downer), Sc. B. (Simmons), A. M. (Columbia)

Howard K. Gloyd . . . Instructor in Biology
Sc. B. (Ottawa), Graduate student one summer (Michigan)

Minnie Macaulay . . . Instructor in Physical Education
A. B. (Ottawa), Graduate student one summer (Iowa)

Nelle R. Buchanan . . Assistant Professor of Spanish
A. B. (Kansas), A. M. (Kansas)

College of Music

Paul R. Utt Dean and Instructor in Voice
Graduate (Wisconsin State Normal School), Graduate student in Voice
(D. A. Clippinger and Oscar Seagle)

Paul R. Goodman. . . Instructor in Organ and Piano
A. B. (Ottawa), Mus. B. in Piano (Ottawa), Artist's Certificate in Piano
(Bethany), Mus. B. in Organ (Bethany), Graduate student in Piano (Joseph
Lhevinne and Mlle. Bert), Graduate student in Oregon (William Middleschulte
and David Williams), Graduate student in Composition (Alessandro Scaler),
Fellow (Juilliard Foundation, New York)

Mrs. Norma G. Utt . Instructor in Organ and Piano
Student in Piano (Harry Detwiler, Vivian Converse, and Sophie Beebe),
student in Organ (Mrs. John G. Briggs, Charles S. Skilton)

Miss Lucy K. Forbes . Instructor in Piano
Mus. B. (Ottawa), Graduate student (Boguslawski)

Miss Carolina Schmidt . Instructor in Violin and Viola
Concert Artist

Mrs. Georgette H. White . Instructor in Public School Music
A. B. (Oxford College), Graduate student one summer (University of Wisconsin)

C. A. Peacock Director of Band and Orchestra
A. B. (Ottawa), Graduate student six weeks (Columbia), six weeks (Colorado),
Director of First Regiment Marine Band two years.

I should not be willing to concede that any institution in Kansas
has a stronger or better trained faculty than Ottawa University now has.

We are losing only one professor this year, Dr. A. T. Bawden. To fill the place left vacant by his resignation the Executive Committee elected Mr. John Xan, Sc. B. (Kalamazoo), Sc. M. (Chicago), Ph. D. (Chicago), Mr. Xan is a Baptist, as is his wife also.

Two other changes are made. Miss Maude Lynch has been elected to take the place of Miss Bertha Blanchard, who has served as assistant professor of home economics for one year. Mr. Harry Crockett takes the place of Mr. Alan Gowans, who was coach for a part of the year just closed.

Main Features Of The Work Of The Year

The executive committee of the Board of Trustees held sixteen meetings. The main actions of administrative significance were the following:

- (1) The Hewitt Company was released from its contract in regard to the financial campaign.
- (2) It was voted to pay the railroad expenses one way for teachers attending approved professional meetings, and
- (3) Mr. G. E. Lundy was employed to assist the president in carrying on the campaign for funds.
- (4) Ten service scholarships were voted with a view to helping students attend the institution who were not able to pay all of the tuition and fees and at the same time providing for the institution receiving help from such aided students.
- (5) The discontinuance of the appropriation of \$200.00 per annum for the expense of the assembly. It seemed that other contributions in the way of plant and services were enough from the institution itself.
- (6) The discontinuance of the Campus Store as an individual enterprise and taking it over as a part of the college organization with a view to aiding at least two students to attend the college they doing their work in the store under the supervision of the college.

Two called Board meetings were held, the first one on December 8th, 1925. The order of business and the report of the executive committee and of Dr. Cassidy, which were the bases of the meeting follow: See "Suggested Order of Business, Special Meeting, December 8, 1925.

The second called meeting was held on March 23rd, 1926 at which time the budget for the ensuing fiscal year was adopted. It was slightly increased and the decision made that laboratory fees would not be charged as special fees thus making it possible for students who wish to study courses in sciences not to face the necessity of paying additional charges for such courses.

Finance

Regarding the finances of the institution, the income has been increased, the expense increased, and the accumulated deficit has been slightly increased. The student's part of the cost of his instruction has been increased over forty percent, more aid has been made available for needy and worthy students.

Appended to this report when filed will be an analysis of the income items and expenditures for the fiscal year just closed, and also a copy of the treasurer's report and of the auditor's report.

Campaign

As was reported to the Board in a previous meeting the campaign which

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was opened last fall was soon closed on account of the impossibility of the personality of the personnel sent to us by The Hewitt Company. The results of the appeal that was made are given in the treasurer's report.

By unanimous vote of the Board in the March meeting the president of the institution was asked to direct the campaign, to be reopened this fall. It was voted that competent assistance be employed. Pursuant to this action the Board instructed the Executive Committee to negotiate with Mr. G. E. Lundy to aid in organizing, planning, training voluntary solicitors, and seeing the effort through. This contract was made and as now planned the campaign will be opened approximately August 15th.

Publicity

It seemed certain that the institution needed to be more widely and more favorably known. With a view to making our publicity more effective plans have been worked out providing for the following:

- (1) Regular reports to the associated press,
- (2) Regular reports to the denominational papers,
- (3) Exhibits at conventions,
- (4) Distribution of pictorial bulletins at Baptist associations,
- (5) Sending over Kansas and Colorado for a period of ten weeks the Ottawa University Male Quartet,
- (6) Ottawa University speakers and entertainers in high school assemblies,
- (7) Broadcasting programs over WOQ, WDAF, and KU station,
- (8) Circularizing members of senior class of Kansas high schools and of graduates of junior colleges in this section,
- (9) The publication of a bi-monthly bulletin to broadcast information about the institution.

Needs

The outstanding needs of the institution now are of two classes:

Endowment
Buildings

Although the student pays a larger part of the cost of his institution than two years ago, more endowment is sorely needed to make up the difference between the cost of instruction and what the student does pay.

The buildings which are greatly needed now are The Commons and Library.

The Commons Building will provide space for printing press, one floor for student social center, and needed class room.

The Library Building is urgent not only because we do not have shelf room for many books now stored in boxes but also because we cannot offer our students needed facilities and room for study.

Other Reports

The remainder of my report is composed of reports of the deans, the treasurer, the librarian, and the treasurer.

Sincerely yours,

President