

FACULTY MINUTES

OTTAWA UNIVERSITY

March 16, 1977

The faculty meeting was held at the University Union beginning with a served dinner at 6:00 p.m. A prayer was offered by Martin Meade. All on-campus faculty members were present except for the following: Robert Austin, Genell Benjamin, Bill Boucek, Cliff Burke, George Chaney, Bill Frear, Spencer Martin, Don McLeary, Kathy Nevins, George Waddles. The following Kansas City CWC faculty members were present: Robert Buchanan, Neil Harris, Rhonda Holman, Veronica Morgan, Charles Rich, Keith Shumway, Polly Jaben-Meineke.

President Armacost called the meeting to order at 7:00 p.m. The President then asked for action on the minutes of the previous meeting, February 16, 1977. The following correction is to be inserted in the February meeting under Announcements: Pal Wright announced that the Art Department facilities have been improved by the addition of ceramic equipment. The following pieces of equipment were recently added to the ceramics area of the Art Department: (1) clay mixers capable of mixing up to two hundred pounds of clay in a half hour; (2) electric kiln to be used for bisque firing and low fire ceramics; (3) large gas kiln 24 cubic foot capacity used for high fired ceramics; (4) metal storage shed housing Art Department storables, the two gas kilns and clay processing; (5) double door entry into court yard and metal storage shed for ceramic room. These additions were brought about by the contributions of Marilyn and David Grisham, Pal Wright, O.U. "Bead Makers" of the ceramics classes and Ottawa University.

Elmer Roth moved and it was seconded that the minutes of the previous meeting be approved as corrected. Motion passed.

ANNOUNCEMENTS

Ronnie Averyt announced that before the next faculty meeting the city and school board would hold elections and encouraged faculty members to participate in the democratic process. He also indicated that student elections were now history and that Denis Greene was elected President and Mark Lambertson elected Student Senate Chairperson. These two students were in attendance and received a round of applause from the faculty.

Carl Bobbish announced that the Cliff Kueter Dance Company will be on campus April 3, 4, and 5th during Session IV. Carl also announced that Samuel Barber would be on campus for a festival March 1, 2, 3 and 4 of 1978.

Dave Bemmels announced that in the recent edition of Mathematical Reviews there were two reviews by our colleague, Dr. Peter Flusser.

President Armacost announced two new appointments: Bob Buchanan is now the Director of University Relations, and Polly Jaben-Meineke, Associate Dean of the Kansas City College Without Campus.

Murle Mordy announced that Ottawa University would be hosting the foreign student advisors-admission counselors on our campus April 15, 1977.

Pat Cleveland announced on behalf of the Faculty Affairs Committee that the Faculty Courtesy Fund is running short of money because several faculty members have not donated their dues. She also announced that a tax shelter program is available, Dr. Wayne Angell made a few comments about the tax shelter and encouraged the people to participate in that program. If you have individual questions related to this program see Walt Pankratz in the Business Office.

Ronnie Averyt asked if the tennis, track and golf schedules could be distributed to the faculty.

Hal Germer announced that the visitation team from the State Department of Education would be on our campus March 27 - 30. He also announced that the Honors Banquet will be April 11th and the speaker will be Mr. Tom Bartley, Education Director of the Whirlpool Corporation.

REPORTS

Fred Diefenbacher presented a report concerning the Social Work program. Fred commented upon the place of Social Work Education in a liberal arts setting and the three areas of current effort: accreditation by the Council on Social Work Education, A.I.D.P. goals, and the reinterpretation of curriculum for better practice preparation. He referred the faculty further to the coverage in a recent ACO Newsletter.

OLD BUSINESS

Jim Billick, on behalf of the Graduate Council, moved the adoption of the following admissions policies for the Graduate Program:

Students will be admitted to the Graduate Degree Program if they meet each of the following conditions:

1. A baccalaureate degree from an accredited institution.
2. A combined score of 1000 on the verbal and quantitative portions and a minimum score of 400 on the verbal portion of the Graduate Record Examination.
3. An overall grade point average of 3.00 (4 point system) in the last two years of undergraduate study.
4. A minimum of three courses in the social and behavioral sciences with an overall grade point average of 3.30 (4 point system) in such courses; or professionally related experience which demonstrates competence in the social and behavioral sciences.
5. Two letters of recommendation from persons familiar with the student's undergraduate preparation and/or with professional performance.

Students who do not meet all of the conditions described above in points 2, 3 and 4 may be conditionally admitted to the Graduate Degree Program if they meet each of the following conditions:

1. Successful completion of the one hour introductory course.
2. Demonstration of sufficient promise for completing the Program as judged by the student's tutor in the introductory course and by two other members of the Graduate Faculty. In making judgments about the student's promise, the tutor and other faculty members may utilize the following information.
 - a. Performance on the Graduate Record Examination and undergraduate grade point average with special attention being given to the social and behavioral sciences including professionally related courses which utilize the social and behavioral sciences.
 - b. A portfolio of non-academic experience. This would include letters of recommendation from employers and former instructors assessing the student's abilities, descriptions and evidence of jobs held and certificates earned.
 - c. Performance as a special student in Ottawa University's Graduate Program courses and/or graduate courses at other institutions.
 - d. Any other information identified by the tutor and/or other faculty as relevant.

Before admitting the student, the tutor and other Graduate Faculty members may require the student to further develop knowledge and/or skills which will give the student sufficient promise for completing the Graduate Degree Program.

Students who do not seek the Degree and thus are considered special students may enroll in specialization courses in the Graduate Program if they have a bachelor's degree from an accredited institution and if they have the approval of the Graduate Dean.

The motion passed.

Jim Billick then moved, again on behalf of the Graduate Council, the adoption of the following graduation requirements for the Master of Arts degree in Public and Community Service:

1. Successful completion of a minimum of 36 semester hours including the 16 hours in the common sequence, as well as 20 hours in the specialized area. A maximum of nine credit hours of transfer and/or developmental credit may apply toward the specialized area.
2. Achievement of a minimum cumulative grade-point average of 3.0 (on a 4 point system). Only grades of "C" or better will be counted toward completion of the degree.
3. Successful completion of the final project.

This motion passed.

Ronnie Averyt made the following motion "The faculty directs the C.A.R. to apply its expectations for breadth coverage for student contracts as explained in its memo of March 2, 1977 only on student contract submitted after September 1, 1977". The motion was seconded. The motion to refer was defeated. There was considerable debate not only on the motion as was stated but related to C.A.R., its authority and its responsibility, and the meaning of breadth. Ronnie Averyt asked that the minutes reflect his motion in no way indicates that we accept as a matter of policy the memo dated from the C.A.R. dated 3/2/77. Ronnie Averyt's original motion was passed.

NEW BUSINESS

Dave Bemmels moved "That Sigma Alpha be reactivated at Ottawa University with the purposes and procedures outlined in the memo to the faculty February 28, 1977." (materials circulated.) The motion was passed.

Pat Cleveland made the following motion "Faculty Affairs Committee moves that the \$5.00 yearly contribution to the Courtesy Fund be automatically deducted from each faculty member's October paycheck unless the individual specifically requests the business office not to deduct this amount". The motion was seconded and passed. A question was raised about part-time faculty. Reply was made that this motion applies to full time faculty.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Fredric B. Zook
Faculty Secretary

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Meeting 7:00 p.m.

- I. Approval of the minutes of the Meeting of February 16, 1977.
(previously circulated)

- II. Announcements
Faculty Affairs Committee

- III. Reports
Social Work Program

- IV. Old Business
Graduate Program Admissions and
Graduation Requirements (motions previously circulated).

- V. New Business
Sigma Alpha proposal (previously circulated).

- VI. Adjournment

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