

OU RG3.03.883-1887t

[December 16, 1883- November 29, 1887 Part 1]

[brackets indicate editing note or correction]

Records of Faculty Meetings for the year 1883-1884 V. Varnum Sec.

[No date given for entry]

Numerous meetings of the teaching force of Ottawa Uni. were held during early part of Fall term. Business transaction relating to organization and adjustment of classes.

First regular fac. meeting called by Pres. Ward occurred latter part of Oct., Nov. Dec. No notes taken.

(1)

December 16 1883

Faculty met at Prof. Stewarts. All present. Moved and carried that Miss Varnum be sec for the year.

Discussion upon the encouragement or discouragement of theological students. General opinion of faculty that the different associations should meet the expenses for tuition of all such students-and that the teachers should demand the same grade of scholarship

(2)

and same degree of application from these as from the less privileged classes. Should not be encouraged unless their wants

could be met. Diff. opinions of what their wants were. Pres. Thought there is a work for the less educated perhaps on the frontier.

Prof. Hamblin, Pre. Ward & Prof. Boyles committee for making out a new heading for letter paper & envelopes.

Discussion upon the relation of the Literary Societies to the Institution.

Prof. Hamblin elected Librarian. Adjournment.

1884 Faculty Minutes

~~Dec.~~ Jan. 21, 1884

Faculty met at Miss V's. room by order of ~~Prof~~ Pres. Ward. Minutes of the last session read.

Prof. H reported upon the projected work of the year in Elocution.

(3)

Prize contest in Declamation to be held latter part of winter term. Also contest to decide the representation to State Collegiate Contest in Oraling some time during Spring term. All of which met with favor from the faculty.

Miss Varnum declined to do further work with students too backward to enter the school proper on the grounds.

1st Waste of Energy which should be given to other & higher grades of work.

2nd Duty - to the Institute and self demands the exclusion of such a class of students - dragging down the reputation of both—school and

teacher—suggested that all such grades of work be delegated to upper class men.

Pres. Ward objected to this on the ground of expenses, saying that

(4)

Ottawa Uni was in no shape to assume such an independent position. He reported the arrival of five Indian girls who will be able to after this year to enter the regular work—thought the fac. might mutually co-operate, aid in preparing them. Earnest discussion followed. Prof. Stewart said it was only a question of which and end shall we build up. that the Institution will get what she bids for. General agreement to disagree on these points.

Moved and carried that the regular faculty meeting should be the third Monday afternoon of each month.

Adjournment.

Feb 14 1884

Faculty met at Miss V's room by order of Prof. Stewart. Prof. Hamblin, Stewart, Varnum present.

(5)

Business of F. W. to make program for Commencement Day. Messrs Manly, Young, Wright, Misses Fales, Clark, Lester & Adams appointed for comment orators. Pointed less conversation over the order of exercises for Anniversary week.

Adjournment.

February 26 1884

Faculty at Miss V's room. The body grant the YMCA privilege to occupy the morning service hours of the Sunday of Commencement week. The Educational Board take the evening service. Pres. Ward reported Rev. Harper of Wichita consent to deliver the annual sermon. The names of Dr C. B. Thompson, Canfield Valentin-Robinson were taken from the list of lecturers handed in by Joint Com. of Literary Societies and recom-

(6) "W. F. Harper, Wichita" and "Rev. Geo.Sutherland, Nebraska" mended to Societies as able men to procure for the Lecture next June. Said men to be solicited in the order in which their names stand.

Lectures—Monday evening of Commencement week.

Athenian Society leading the Commencement Day—Wednesday.

Discussion upon the character of the future ~~position~~ of OU. If the present Freshman class should be urged and or encouraged to remain and upon what understanding on part of the teachers.

Adjournment

March 25th 1884

Faculty met at usual place—all present. New class in composition formed. All the students in and above Cicero prepare orations for chapel Rhetoricals—the remaining ~~of~~ students read essays, composition

(7)

class read or speak as they choose. Moved and carried that Prof. Boyle be requested to furnish music for the Sabbath and Wed. of Commencement week.

Discussion regarding a one year's course to accommodate students—who wish only a taste of school life.

May 19 1884

Faculty -meeting as usual. Prof. Stewart present. No work done.

May 27 1884

Faculty meeting called of Pres. All present. Talk on the place in which Commencement week exercises should be held.

Moved and carried that Prof. Stewart prepare program for Commencement Day.

Miss V. appointed to see about some simple decoration for same day.

(8)

Reports requested from Pre. Ward.

Sept 2, 1884

Faculty met in the Library at the College. Present—Pres. Ward, Profs. Sutherland and Hamblin.

Arranged that for the first term of the year the rooms be occupied as follows: chapel by Hamblin, Laboratory by Ward, rooms up stairs by Sutherland: for two last terms of the year chapel Sutherland, Laboratory Ward and room up stairs by Hamblin.

Classes were assigned to the different teachers by mutual agreement.

Agreed that each teacher should be responsible for the work done by students in his classes.

Moved that all monies be paid to and given out by the Treasurer of the University.

Agreed that daily record of standing and & attendance of students be kept by each teacher and

(9)

that three examinations besides the final be held for each class during the Fall terms. The date of each examination to be fixed by each teacher.

Care of Library assigned to Hamblin: such miscellaneous matters as chalk, coal & stationary to be looked after by Pres. Ward.

Adjourned

T.F Hamblin Sec.

(10)

Sept 28, 1884

Met in Prof. Hamblin's room. Attendance at Associations discussed. Hamblin to attend the at Independence at Sep 23 and each member of the faculty to write to the different men they may know at the various Assn. & interest them in the college. Rhetorical appointments give to Prof. Hamblin. Also charge of the prize contest for Commencement week.

Adj. T.F Hamblin Sec.

Prof. H's room.

October 26, 1884

Arrangements made to keep a record of the class standing of students and make it public at the middle of the term. Newspaper correspondence discussed and work assigned as follows: Ward, Standard: Journal & Mss. Sutherland, Examiner & Chronicle and Western Baptist. Hamblin, local papers and Central Baptist.

Adj. T.F. Hamblin Sec.

(11)

June 5, 1883

Faculty met in Prof. Sutherland's room. All present. Advertisement for the Campus arranged. Profs . Ward and Sutherland agreed to advance \$10 each for Campus expenses.

Money in treasury to be paid over to Profs. Sutherland and ~~Ward~~ Hamblin and Prof. Ward to take the Kirby note of \$600. An edition of 2500 of the Campus ordered.

Arranged for general distribution of catalogues among state and religious papers.

Adj.

T.F Hamblin Sec.

(12)

Record for '85 & '86

First meeting of this year was held in the studio of the university on Sat. Sept. 5th. Teachers present, Profs. Ward, Sutherland and Charlton, S.B. Sherer and A.L. Dichlow. Meeting opened by prayer. List of classes made out for the first term, and each teacher assumed the responsibility of the classes in his department. Various matters in regard to the arrangement of the recitation rooms were discussed after which the meeting adjourned.

(13)

A regular meeting of the faculty was held in the chapel on Friday afternoon Sept 11th. The program was arranged and the faculty organized. Prof. Ward occupying the chair as president. A L. Dicklow appointed secretary. Matters pertaining to school entertainments, associations and educational society were discussed. Teachers all present.-

Adjourned.

A. L. Dicklow Sec.

(14) [blank]

(15)

Faculty met in chapel on Monday Sept 28th. All present. The entire list of students was examined each teacher reporting. Rhetoricals were discussed also time for holding them.

Hamblin & Dicklow appointed a committee on Rhetoricals. Charlton & Sherer committee on socials. Associations also discussed. Agreed that Profs. Ward, Sutherland and Hamblin attend.

Adjourned.

A. L. Dicklow Sec.

(16)

Faculty Meeting Oct. 5

Attendance at approaching meetings of Associations considered. Arranged that Prof. Ward should go to Topeka. Prof. Hamblin to Sabbath services at Burlington. Prof. Sutherland to Mound City.

Messrs. Hamblin & Charlton were appointed a committee on Honors & Gradings.

Decided that socials be held only Friday or Sat. evenings and then only after approval of faculty.

O. C. Charlton

Sec.Pro.Tem.

(17-18) [missing from book]

(19)

Meeting of faculty in Chapel. Associations discussed.

Robert Atkinson Jr. was discussed and it was decided that a letter be sent to his father stating the boy's non-attendance at recitations, and his conduct about the building and grounds.

Rules for HS were considered.

Prof. Charlton and A. L. Dicklow appointed to attend the meeting at Rantoul on Sat. the 24th.

Adjourned—

A. L. Dicklow

Sec.

(20)

Faculty met in Prof. Charlton's room on Monday Oct 19th.

Lists for study hours arranged.

Agreed that each teacher should take his turn to criticise at Rhetoricals.

Decided that students falling below 65 in examinations shall try the ex. a second time, and if any fall below the required average, he shall be considered by the faculty and if thought best be dropped from class.

A letter was drawn up for the purpose of informing parents of the work being done by their children, also of the amount of work to be done at home, and that unless the work is done and students keep up the required average

(21)

it will be useless for them to remain in school.

Matters pertaining to the girls were discussed.

Adjourned.

A. L. Dicklow

Sec.

Meeting of faculty Monday Oct, 26th in Prof. Charlton's room. Chief object of the meeting was for recording grades but some of the teachers not being ready the work was postponed. Faculty decided to notify the following persons in regard to the work their children were doing, W. V. B. Claypool, J. B. Deford, S. Piersol, Mr. Sands and Wm. Shingle. Decided that Jones be

(22)

advised to give up Latin, Also that a letter be sent to Mr. Atkinson giving Robert's standing and behavior.

Mr Ginn of the firm Ginn & Co. was present during part of the meeting.

Adjourned.

A. L. Dicklow

Sec.

(23)

Meeting of faculty Nov. 2, 1885.

Convention discussed.

Decided that Profs. Ward and Sutherland go on Wed. and as many of the other teachers as could.

Voted to send a letter to Mr. Atchinson asking him to take Robert from school.

Prof. Ward authorized to talk with Mr. Claypool about Frank also with Mr. Sands.

Adjourned.

A. L. Dicklow.

Sec.

(24)

Meeting of the faculty in Prof. Sutherland's room on Monday Nov. 9th.

Motion made and carried that Frank Sands could remain in this institution no longer and that his father be requested to take him out of school.

Decided that Barker be censored and a letter be sent to his father giving his standing and an account of his conduct and requesting him to take his son from the institution.

R. L. Parker's request to give up Latin was considered and laid over for future action.

Adjourned.

A. L. Dicklow

Sec.

(25) [blank]

(26)

Meeting of faculty in Prof. Sutherland's room.

Prof. Ward absent on account of sickness and Prof. Sutherland presided. Communication read from William Barker's father and brother.

Motion passed to request V. B. Claypool to remove Frank from school.

Committee on rhetoricals presented regulations which were discussed and adopted.

Conduct of some students discussed.

Adjourned.

A. L. Dikhlow

Sec.

(27)

Meeting of faculty on Monday 23rd

Teachers all present.

(28)

Meeting of faculty Monday Nov. 30th.

Decided that the final exs. Take place on Tuesday and Wednesday
Dec. 22nd & 23rd.

It was also decided that a social be held on the first Friday evening
following the opening of the next term.

Profs. Hamblin & Sutherland were appointed a committee to
investigate the matter of chapel talks.

Some arrangements were made about the classes for next term.

Adjourned

A. L. Dicklow

Sec.

(29)

Faculty meeting Dec. 7th.

All teachers present.

Arrangement of studies and classes was attended to. Agreed that
Getchel and Mc Combo be required to return to the Gram. Class.
Report on Chapel talks by chairman of the Committee. Report
accepted and Committee continued.

Adjourned

A. L. Dicklow

Sec.

(30)

Last Faculty meeting of Fall Term held on Monday Dec. 14th.

Requests from several students were considered and acted upon.

Decided that Geo. Claypool and Thompson be suspended until they ~~had~~ fulfilled their Rhetorical appointments.

Agreed that school close on Tuesday the 22nd. Instead of Wednesday the 23rd.

A list of text books for the next term was made out and the programme of classes changed.

Adjourned

A. L. Dicklow

Sec.

(31) [blank]

1886 Faculty Minutes

(32)

Meeting of Faculty Jan. 11th. '86

A list of studies of each student was made out. It was decided that Geo. Claypool be dropped from Latin and that Miller, Davis and Deford be put in the beginning class in Latin.

Various school matters were discussed.

Adjourned

A. L. Dicklow

Sec.

(33)

Meeting of faculty Jan. 18th. Students were assigned rooms for study.

Entertainment for Feby. 22 was discussed and a program made out.

Report on ~~Social~~ Grading and Honors was ready but was laid the Table for future consideration.

Adjourned

A. L. Dicklow

Sec.

(34)

Meeting of faculty Jan. 25th.

Delinquent students reported & discussed.

F. Baxter's request to leave Eng. Hist. considered and laid over for future consideration.

Report on Grading & Honors was discussed but no decision reached.

Adjourned

A. L. Dicklow

Sec.

(35)

Faculty meeting Feby. 1st.

Delinquent students discussed. Decided that a letter be sent to Mr. Claypool telling of Geo's attendance & of his work. Also that a letter be sent to Mr. Shiras giving cause of Fred's suspension. Miss Stannard request to drop Eng. Hist. granted. The report of the Committee on Honors & Grading was postponed indefinitely.

(36)

Meeting of faculty Feby. 8th. Delinquent students discussed. Alice Boomer's request to drop Bible Lessons granted, also W. C. Webb's request to drop Eng. Comp. Much discussion about Rhetoricals and some changes were offered but were not accepted.

Committees on Rhetoricals recommended that for Commencement, one member from each Collegiate class and four from the Senior Prep. be chosen.

Shiras was present and explained why he did not appear the previous week.

Adj.

A. L. D.

Sec.

(37-40) [missing from book]

(41)

Faculty met Feby. 15th.

The standing of each student was examined.

Decided that a letter be sent to Mrs. Beal informing her of the conduct & standing of her son.

Requests of W. Webb and Tracy to drop Eng. Composition not granted. Parkinson's request to drop the same study was granted.

Moved & carried that Deford and Miller be removed from Miss Sherman's class and that other work be given them.

The following members from the Collegiate and Senior Prep. Classes were chosen to appear at Commencement - Misses Beach and Boomer, Messrs Stocks, Grant, Wilson, Griffith Cowell and

(42)

Rules for the government of the students were discussed and tabled for future discussion and adoption.

Adj.

A.L.D.

Sec.

(43)

Faculty met Feby. 22d.

The following requests were granted- C.J. Wilson to drop Latin, M.B. Boomer to be excused from his oration for two weeks.

Rules for the government of the students were taken from the table, discussed and again tabled.

Motion made at the preceding meeting for the removal of Miller & Deford from Latin was rescinded.

Adj.

A.L.D.

Sec.

(44)

Faculty met March 1st.

Program for next term was partly arranged and classes decided upon. A letter from Pres. McCarthy was read and the contents was discussed.

Adj.

A.L.D.

Sec.

(45)

Faculty meeting Mar. 7th. Programme finished. Decided to hold examinations on Thursday & Friday, March 18th. & 19th.

Adj.

A.L.D.

Sec.

(46)

Faculty met March 15th. Program re-arranged. Catalogue discussed.

Moved and carried that Prof. Hamblin have the entire charge of the orations for commencement.

Adj.

A.L. Dicklow

Sec.

(47)

Faculty met Mar. 23rd.

All present.

Grant's request to drop Latin granted, also Rose's request to drop Eng. Comp.

Record of students examined.

Adj.

A.L.Dicklow

Sec.

(48)

Faculty meeting Mar. 29th. Agreed that a catalogue of thirty two pages be prepared, and that 1500 ~~hundred~~ copies be issued. Contents of the catalogue was further discussed and the work divided among the members of the faculty. New students were reviewed.

Adj.

A.L. Dicklow

Sec.

(49)

Faculty met April 5th.

Merrifield's requests to occupy the art room not granted. Question of graduating students from the Preparatory Department and giving them diplomas was discussed but not decided. Question to be considered again at the next meeting.

~~Report of~~ Committee on School Regulations reported. Pres. Ward & the Sec. were appointed a committee to form rules for the government of the students. Committee to report at next meeting.

The old catalog was examined and several changes decided upon.

Adj.

A. L. Dicklow

Sec.

(50)

Faculty meeting April 12.

In the absence of Pres. Ward Prof. Sutherland presided.

Prof. Boyle was present.

After the minutes of the last meeting were read and approved the case of Miss Liljestrom for inattention to her work and the causes leading to this neglect was discussed at length and the following motion moved and carried-

That Miss Anna Liljestrom and her parents be notified that her continuance in this institution as a student is conditioned on a close attention to her studies and a uniformly good degree of proficiency therein.

(51)

Question of graduating students from the Preparatory Department was again discussed and Prof. Sutherland was appointed to consider the matter more carefully and report at the next meeting.

Chairman of Committee on School Regulations being absent the report was laid over for the next meeting.

Moved & carried that Prof. Charlton take charge of the chapel during Pres. Ward's absence.

Adj.

A. L. Dicklow

Sec.

(52)

Faculty meeting April 19th.

Committee on Certificates reported. The report was accepted and committee continued.

Agreed that the Diplomas be in english.

Work upon the catalogue was continued.

Requests of Cole, Dring and Baldwin to leave school were granted.

Adj.

A. L. Dicklow.

Sec.

(53)

Faculty meeting March 26th. Agreed that a letter be sent to Mr. Mechem informing him of Clare's absence & neglect of work. Miss Hoop's request to leave school granted. Also Daly's . Moved & carried that Prof. Hamblin provide for a course of lectures for next winter.

Profs. Sutherland & Ward were appointed a committee to prepare the catalogue for the press. Committee on certificates & diplomas to report at the next meeting.

Adj.

A.L. Dicklow

Sec.

Agreed that examinations be held early enough in the week that all grades be on record at the next meeting.

(54)

Faculty meeting May 3rd. Prof Sutherland absent. Committee on Certificates reported. Decided that 3000 envelopes be procured.

Secretary appointed to attend to decorations for commencement.

Adj.

A. L. Dicklow

Sec.

(55)

Meeting of Faculty May 10th. Case and Tracy excused from school.

Mr. Stocks referred to Profs. Hamblin & Sutherland and they to report at the next meeting. Decided that examinations shall be oral and held on Monday & Tuesday June 7th & 8th. Prof Sutherland appointed to prepare a notice of commencement exercises for the papers.

Pres. Ward appointed to look after the place for holding Commencement exercises.

Profs. Hamblin & Charlton appointed committee ~~for~~ to prepare Com. program.

Form for certificates presented and accepted. Moved & carried that Prof. and Mrs. Boyle's name should be placed in the catalog with the names of other members of faculty.

Adj.

A. L. Dicklow

(56) [blank]

(57)

Faculty meeting May 17th.

Miss Wills Mr. Howard and Morse excused from school.

Request of the "Philals" to occupy the music room, provided the Olympians do not object, granted.

Motion made & carried that Holiday & Davis be reported to their parents.

With regard to Miss Liljestrom the following motion was made and carried-

That Miss Liljestrom's parents be requested to remove her from the institution: and that the school be informed in chapel that Miss Liljestrom having been put on probation and having failed to meet requirements

(58)

makes such action necessary.

Adj.

A. L. Dicklow

Sec.

(59)

Faculty meeting May 24th.

Hammer's request to leave studies not granted.

Merrifield's request to go home granted & the Pres. authorized to write to his parents about the matter.

Agreed to change the hours of examination as follows.

Put the second & fourth on Tuesday.

Moved & carried that the time of closing school be one week earlier than usual.

Sutherland, Hamblin and Charlton a committee on degrees to report at the next meeting.

Decided to publish 8000 copies of the Campus.

Adj.

A. L. Dicklow

Sec.

(60)

Meeting of Faculty June 1st Prof. Hamblin absent.

Agreed that J.W. Stocks be recommended to a B.S.

Matter of attending to visitors assigned to Prof. Charlton.

Moved and carried that Holiday read an essay in Chapel on Friday next & that he apologize to the school for this conduct in Rhetoricals on Friday May 20th.

Committee on Degrees reported. Report accepted with the understanding that it be referred to the board.

Adj.

A. L. Dicklow

Sec.

(61)

Record for '86 & 7.

First faculty meeting was held on Tuesday Sept. 1st. Secretary was elected. Geo. J. Allen's request to be excused from Rhetorical work was presented, discussed and granted. Trial program was made out.

Adj.

A. L. Dicklow

Sec.

(62)

Second regular meeting of the faculty was held on Monday Sept. 6th.

The program was revised and the remainder of the time was spent in discussing chapel attendance, study hours and the best way of bringing about these things.

Adj. A. L. Dicklow

Sec.

(63)

Third regular meeting of the faculty was held on Monday Sept. 13th.

First matter on the program was the invitation extended to the students by Mr. Van Osdel to attend the church prayer meeting. The matter was discussed at length and a committee consisting of the Pres. & Prof. Sutherland was appointed to interview Mr. Van Osdel in regard to this subject.

It was agreed that all students attend chapel exercises.

The question of having regular hours of study was discussed and Prof. Sutherland appointed to formulate some plan for the same and report at the next meeting.

Decided that for the remainder of the week we should call roll for study hours

(64)

at the beginning of the second recitation hour.

Prof. Hamblin read the regulations governing Rhetorical exercises, some changes having been made, these were briefly discussed and adopted.

Adj.

A. L. Dicklow

(65)

Faculty meeting Monday Sept. 20th.

The following requests were presented, Misses Ellis, Wagner Hawkins and Stannard wished to be excused from chapel exercises. First three not granted. Miss Stannard excused unless she could be convinced that it was for her good to attend. Brickel excused from. Geog. Prof. Hamblin appointed a committee to look after notes for the Republican.

Prof. Sutherland read his report on Study Hours, after some discussion the following resolutions were adopted.

To cultivate regular habits of study and to secure to the students the superior standing of those who are industrious and systematic

(66)

in their work it has been determined by the faculty,

1st. To enjoin upon all students to study ~~between~~ three hours between two and six in the afternoon and two hours between seven and ten P.M. thus giving at least five hours study to the preparation of each day's lessons.

2nd. To call the roll for study hours at the beginning of second hour assigning five minutes to this roll call. Those who have observed the hours mentioned will respond by simply stating the number of hours which they have devoted to study. Those who have not observed these hours will respond by giving the number of hours

(67)

spent in study during the previous forenoon, afternoon, and evening respectively.

Adj.

A. L. Dicklow

Sec.

(68)

Meeting of faculty Monday Sept. 27.

Miss Allaway was excused from all her studies except Latin.

Scovill & Mitchell's requests to leave Eng. Analysis also Blunt's to leave Physics were not granted.

C. J. Wilson's excused from Physics.

By vote of faculty C.P. Robinson was admitted into the institution.

Secretary was ~~xxxx~~ requested to write to Mr. Miller & Mr. Mechem informing them of the conduct of their sons.

Voted to give Friday Oct. 1st. as a holiday.

Adj.

A. L. Dicklow

Sec.

(69)

Meeting of Faculty Monday Oct. 4th. Moved and carried that C. J. Wilson be excused and that $\frac{3}{4}$ of his tuition be refunded. The following resolution in regard to tuition was adopted. Resolved that when tuition is refunded for any time less than a term, there shall be ~~a charge~~ deducted from the amount paid for the term one dollar for each week that the student has attended during the term.

Miss Jackson's request to drop Physics and Miss Robinson's request to drop Greek were granted. Agreed that a letter be sent to Claude Holady's father informing him of Claude's absence from chapel and failure to do his work.

Adj.

A. L. Dicklow

Sec.

(70)

Faculty meeting Oct. 11th.

President appointed the following committees-

On Lectures Prof. Hamblin and Prof. Sutherland, on Socials Prof. Charlton & the Secretary, on correspondence the Prof. Ward and Prof. Sutherland.

Miss Little's request to drop Alg. granted.

Arthur Kerfoot's request to drop Physics referred to Prof. Ward.

Howard's requests to be excused from Chapel granted temporarily. Decided that a chapel talk be given each week by the different members of the faculty.

Secretary instructed to send a letter to Mr. C.C. Mechem informing him of Clare's failure to do his work.

Adj.

A. L. Dicklow

Sec.

(71)

Faculty meeting Oct. 18th.

Report of Committees were given. Mr. Blunt's request to leave Physics granted.

Agreed that tickets for the lecture course be given to the students at \$.75.

Delinquent students were discussed and grades examined.

(72) No Entry.

(73-74) [missing from book]

(75)

Faculty meeting Nov. 1st

Committee on Lectures reported progress.

Chairman of committee correspondence reported that he had written to several members of the board and that the question to be decided was whether or not a financial agt [agent] be employed.

By consent of faculty only the delegates were to be excused to attend the morning exercises of the Y.M.C.A. on Friday.

Clara Keith's request

Comforth & Patterson excused from Analysis. Also Miss Gino and Miss Lister.

Miss Case excused from Arith.

Miss Jone's request not excused from Geog.

Prof. Charlton submitted a list of chemicals amounting to \$60 and

(76)

Was authorized to ~~send for~~ purchase the articles needed for laboratory work.

Adj.

A. L. Dicklow

Sec.

(77)

Faculty meeting Nov. 8th. Mr. Scoville's request to leave Eng. Analysis not granted.

Merritt Mechem who had been temporarily suspended was restored.

Agreed that Miss Hoopes should read her essay on Wednesday morning, and in the meantime she should go on with her class-work.

Students' record was examined. Baptist Convention to be held at Newton was discussed and decided that Prof. Ward go on Wednesday, Sutherland on Thursday. Prof. Charlton should leave on Wednesday to attend the Academy of Science at Emporia.

Adj.

A. L. Dicklow

Sec.

(78)

Faculty met Nov. 15.

Misses Hawkins and Wagner were excused from Chapel exercises.

Mr. Howard excused from Reading. Merritt Mechem was given one week more to prepare and give his declamation and a week from to-day should be examined on ~~his studies~~ the work done by his classes during his absences. A Petition to change the Holiday from Sat. to Mon. was handed in by the students. There being no time for its consideration it was laid upon the table for future action.

Adj.

A. L. Dicklow

Sec.

(79)

Meeting of the Faculty

Nov. 22nd

Pres. gave a report of the State Convention.

Profs. Sutherland and Hamblin were appointed a committee to prepare a paper of the needs of the Institution which shall be presented to the ~~local~~ board at its next meeting.

Merritt Mechem was given a week more in which to prepare his Rhetorical work if he failed to bring up all his work by the end of the next week he should be dismissed from school.

A-Decided that close Clare Mechem give his ~~declamation~~ essay in Chapel. The Petition for change of Holiday from Sat. to Monday was granted and shall go into effect next-term.

Adj.

A. L. Dicklow

Sec.