

Career and Job Placement Services

Throughout its long history, Ottawa University has focused upon **the whole student**. While academic success is a major goal so is the development of an individual healthy in mind, body and spirit. As a result, the University has revolutionized the concept of career and job placement services. Making a significant investment in personnel and training, the University seeks to assure that no Ottawa student at any of its locations “falls through the cracks.”

At The College in Ottawa, through the **Adawe Life Plan Center**, each student develops a comprehensive individualized plan. The word “adawe” (pronounced Ah- *dah* -way) comes from the native language of the Ottawa Tribe and means “to trade or exchange.” The Adawe Life Plan Center is a place where people come together to engage in mutual teaching and learning exchanges. The center is staffed by **Faculty Advisors** who hold Master’ degrees and who bring years of experience in student advising and assessment to this role. Each undergraduate student is assigned to a Faculty Advisor. The progress of each advisee is regularly monitored and advisors are held accountable for defined results. The preeminent purpose for the Adawe Life Plan Center is to provide a holistic model of undergraduate development, encompassing intellectual growth, relationship health, spirituality, career planning, community awareness, self-examination and experiential learning.

The advisors of the **Center for Adult and Professional Services (CAPS)** serve the University’s adult campuses. Each **CAPS advisor** is required to hold a Master’s degree in a field related to student advisement and to have five years of experience in higher education. Each student is assigned to a CAPS advisor. After assessing any factor which may thwart success, the advisor will solicit support from internal and external resources to provide tutoring, mentoring, career counseling, internships and service learning. An example of the University’s commitment to individualized planning is its policy allowing entering students (in conjunction with advisors) a choice between two courses. One course requires practiced writing and analytical skills. The other is designed for students who wish to improve upon these skills. The Center for Adult and Professional Services is designed to improve the well being of each student through personal growth, individualized educational planning, academic development and mastery of discipline, professional career development, responsible citizenship, ethical behavior and a sense of community commitment.